



Westlake High School

School Governance Council Meeting Minutes

March 7, 2018

Council Members Present: Alexandra Bates, Andrea Freeman, Christi Giddens, Latricia Gladden, Kevin Oliver, Tosha Oliver, Susanne Wilborn, Geary Woolfolk

Council Member Absent: Chantrise Holliman, Sheila Jackson

The meeting was called to order by Geary Woolfolk at 4:38pm.

Amendment to and Approval of the Agenda

The Budget topic was moved to the first item in the agenda after the Compass Points discussion. Tosha Oliver moved and Andrea Freeman seconded the motion to approve the amended agenda. The Council voted and the motion carried with all members of the Council voting “yes”.

Meeting Action Items

Tosha Oliver moved to approve the January meeting minutes and Andrea Freeman seconded the motion. The Council voted and the motion carried with all members of the Council voting “yes”.

Geary Woolfolk reviewed the norms and reviewed the Compass Points.

School General Fund Budget

High school budgets are the last to close (3/9) and must be approved by the SGC. Fulton County Schools uses zero-based budgeting. The budget has not changed much with the exception of the reduction of the Magnet funds by \$151,000. The largest share of budget is allocated to salary and benefits. Although no additional positions were added, 66.8% is allocated toward salaries and 26.7% is paid in benefits. Contracting the custodial staff saves \$171,000 but there is still little to none left over for other budget needs.

Westlake’s funding sources are Student Activity Funds, Flexible Funding and Cost Center Funding. Westlake does not receive Title 1 funding. The strategic planning goals that were used to guide budget decisions are to increase student engagement in authentic learning and increasing college and career readiness. Initiatives that were implemented which impacted the budget are the AppleRouth SAT/PSAT course, A/B Block, All In Learning and IB MYP Training and Support. Implemented initiatives that have no budget impact include professional learning communities (PLCs), the Literacy Initiative and Developing Partnerships. Initiatives addressed in later years include expanding the PSAT, implementation of the ASCA Counseling Model and the

Parent University. Significant changes include an increase in teaching positions to effectively run the master schedule, and the growth factor and special programs that have not been considered in budget allotments even though projected enrollment remains steady. Projected non-personnel funds are \$910,200.27 and most of that is allocated for materials and contracted services.

Ms. Bates suggests that some discussion time be set aside in the next meeting to discuss fundraising through school partners to fund these types of services so that district allocated funds can be used for personnel costs. Geary Woolfolk suggests that Kevin Oliver head up this alternative funding source initiative and provide a specific “ask”. Tosha Oliver suggested using AppleRouth as an example of ROI and offer specific selling points.

Andrea Freeman moved to approve the budget as presented and Tosha Oliver seconded the motion. The Council voted and the motion carried with all members of the Council voting “yes”.

Agenda Amendments

Since there may be further revisions to the strategic plan, Ms. Bates suggested that the strategic plan agenda item be tabled and requests that the Council read the presentation for information between now and the March 26th meeting. Any questions that arise should be emailed out to all Council members. The Val/Sal discussion will also be tabled as well as the appointment for the Grant Champion who can attend the training on May 9th. The Grant Champion will be discussed within the context of the Alternative Funding Source Initiative.

Next Meeting Agenda – March 26th

- Alternative Funding Source Initiative (focus based on strategic plan) – Kevin Oliver
- Valedictorian and Salutatorian Proposal – Geary Woolfolk
- Honors and IB Proposal – Geary Woolfolk

There were no requests for public comment.

Latricia Gladden moved to adjourn the meeting and Tosha Oliver seconded the motion. The Council voted and the motion carried with all members of the Council voting “yes”.

The Council meeting was adjourned at 5:30pm by Geary Woolfolk.

Respectfully Submitted,

Susanne Diggs-Wilborn, Parliamentarian