



Johns Creek High School  
Face-to-Face & Remote Learning

---

## **GRADING Frequently Asked Questions**

### **FAQ #1 – What is the difference between “summative” assignments and “formative” assignments?**

- Summative assignments are those that are designed to measure student learning after instruction. Summative assignments may include exams, tests, quizzes, extended response items, performance tasks, portfolios, essays, reports, presentations, projects, etc.
- Formative assignments are those that are designed to monitor student learning during instruction. Formative assignments may include classwork, homework, personal communication, selected -or-constructed response items (e.g. ticket-out-the-door), etc.

### **FAQ #2 – How are “summative” assignments and “formative” assignments graded?**

- Grades are entered into Infinite Campus for both summative and formative assignments. However, only summative assignments are weighted and factor into the course Grade Point Average (GPA). Formative assignments are not weighted and do not factor into the course GPA. Formative grades do, however, serve to inform students and parents of progress toward mastery of the course standards.

### **FAQ #3 – If “formative” assignments are not weighted into the course GPA, why are they assigned?**

- Formative assignments are vitally important to prepare students for success on summative assignments. Formative assignments provide necessary opportunities for students to practice skills and reinforce knowledge learned during class. Students who do not complete formative assignments (including homework) will not be prepared for success on summative assignments. Furthermore, teachers may require students to complete formative assignments as a pre-requisite to summative make-up opportunities.

### **FAQ #4 – What happens if a student does not turn in a “formative” assignment?**

- Formative assignments that are not turned in will be marked “Incomplete” in the gradebook. While the “Incomplete” will not impact the course GPA directly, it serves as an indication that the student did not complete the learning activity that their teacher assigned as preparation for mastery/success on summative assignments. As stated above, students who do not complete formative assignments (including homework) will not be prepared for success on summative assignments.
- If a student does not complete their formative work, it is likely that they will not receive a desirable grade on summative assignments; simply put, in this instance the student has elected not to complete learning tasks that the teacher has assigned to prepare them for success. Therefore, if a student requests to redo a summative assignment – the teacher may request that the student first complete missing or incorrect formative work to ensure that the student reinforces their learning prior to completing a summative redo.



**Johns Creek High School**  
**Face-to-Face & Remote Learning**

---

**FAQ #5 – What happens if a student does not turn in a “summative” assignment?**

- Summative assignments that are not turned in will be marked “Incomplete” in the gradebook. While the “Incomplete” will not impact the course GPA directly, it serves as an indication that the student did not complete the assessment. When summative assignments are “Incomplete” and are not turned in, the course GPA displayed in the Infinite Campus may not be truly indicative of student progress.
- Students must complete at least 80% of summative assignments in the course in order to receive a numeric grade. If a student does not complete at least 80% of summative assignments, they will receive an “Incomplete” for the course on their Report Card at the end of the semester. If a student does not clear the “Incomplete” in the course by the end of the summer, the course grade will be converted from “Incomplete” to a failing grade.

**FAQ #6 – When can a student request to redo an assignment?**

- Students may request to redo summative assignments if they scored below 80% on the initial attempt. Students may only request to redo each summative assignment once. Students have up to two weeks from being notified of their initial assignment grade to complete the redo opportunity. Redo opportunities cannot be requested in the last ten days of the semester.
- To best position students for success, teachers may require students to complete any missing or incorrect formative work, remediation activities, and/or attend extra-help sessions prior to redo opportunities.
- Students who complete redo opportunities can earn a maximum grade of 89% on the redone assignment.

**FAQ #7 – When will grade reports be issued throughout the year?**

- Six Week Progress Report issued on September 29, 2020
- Twelve Week Progress Report issued on November 11, 2020
- First Semester Report Card issued on January 15, 2021
- Six Week Progress Report issued on February 26, 2021
- Twelve Week Progress Report issued on April 21, 2021
- Second Semester Report Card issued on June 4, 2021



Johns Creek High School  
Face-to-Face & Remote Learning

---

**FAQ #8** – What is the grading scale?

- Students will earn numerical final grades for the course if they complete at least 80% of the course’s summative assignments based on the following grading scale:
  - A – 90 and above
  - B – 80–89
  - C – 70–79
  - F – 69 and below -or- an incomplete unresolved by the end of the Summer
  - I – Incomplete (less than 80% of summative assignments were completed)
  - NG – No Grade

**FAQ #9** – What about Final Exams?

- Final exams are generally administered during the last week of each semester. Students will be required to take final exams and (per board policy) will not be allowed to do so early.
- Final exams constitute a separate grading category from summative assignments and final exams will be worth 20% of the final course grade. As such, the assignment completion/engagement threshold for summative assignments does not apply to final exams. Students will take final exams even if they have completed 80% or more of summative assignments in the course.
- For courses with a state end-of-course exam, the EOC constitutes the final exam for that course. For courses with a national advanced placement exam, the AP practice exam usually constitutes the final exam for that course. For EOC and AP courses, those exams must be taken and cannot be exempted.
- Qualifying students will be allowed to exempt final exams. More information regarding the final exam exemption policy can be found [HERE](#).

**FAQ #10** – How can I keep up to date with grades?

- Check the Infinite Campus portal to check grades [HERE](#). Any assignment marked with an “I” for “Incomplete” is missing and has not been turned into the teacher.
- Check the Microsoft Team for each class to review posts regarding assignments, recovery, and to access the syllabus with course specific information from each teacher.
- All course information has been consolidated within Infinite Campus & Microsoft Teams. Please routinely check both platforms for the most up-to-date information. As students grow & mature through the process of self-advocating and taking on more individual responsibility, it is important for them to check this information prior to reaching out to their teacher(s).



**Johns Creek High School**  
**Face-to-Face & Remote Learning**

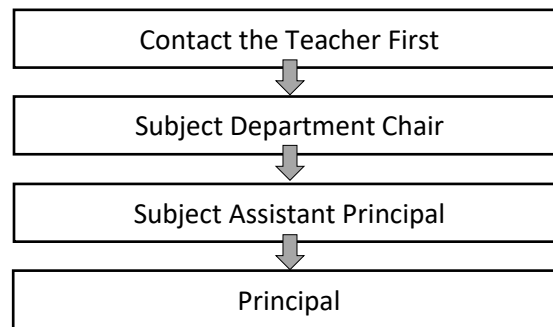
---

**FAQ #11 – As we transition through the various phases of returning to school, will the grading policy change?**

- At this time, there is no indication that grading policies will change as we transition through the return to school. Grading policies will remain consistent throughout the remainder of first semester. While we do not anticipate any changes, it is possible that the district updates grading guidance moving into second semester.

**FAQ #12 – I have concerns regarding the grade in a particular course, who should I contact?**

- For any questions/concerns/issues regarding a specific class, always contact the teacher first.



PRINCIPAL Mr. Chris Shearer <a href="mailto:shearer@fultonschools.org">shearer@fultonschools.org</a>				
DEPARTMENT	DEPT. CHAIR	DC EMAIL	ADMINISTRATOR	ADMIN EMAIL
Career Tech	Steve Sweigart	<a href="mailto:sweigart@fultonschools.org">sweigart@fultonschools.org</a>	Rebecca Myers	<a href="mailto:myersr@fultonschools.org">myersr@fultonschools.org</a>
Community Based Instruction	Kathleen DeBuys	<a href="mailto:debuysk@fultonschools.org">debuysk@fultonschools.org</a>	Chris Shearer	<a href="mailto:shearer@fultonschools.org">shearer@fultonschools.org</a>
English	Todd Hedden	<a href="mailto:heddent@fultonschools.org">heddent@fultonschools.org</a>	Patrick Martin	<a href="mailto:martinp1@fultonschools.org">martinp1@fultonschools.org</a>
Fine Arts	Bonnie Lovell	<a href="mailto:lovellb@fultonschools.org">lovellb@fultonschools.org</a>	Patrick Martin	<a href="mailto:martinp1@fultonschools.org">martinp1@fultonschools.org</a>
Interrelated Resource	Stephanie Randolph Katie Williams	<a href="mailto:randolphsl@fultonschools.org">randolphsl@fultonschools.org</a> <a href="mailto:williamsc11@fultonschools.org">williamsc11@fultonschools.org</a>	Chris Shearer	<a href="mailto:shearer@fultonschools.org">shearer@fultonschools.org</a>
Mathematics	Leigh Ann Deisch	<a href="mailto:deischl@fultonschools.org">deischl@fultonschools.org</a>	Carlton Harris	<a href="mailto:harriscd@fultonschools.org">harriscd@fultonschools.org</a>
Physical Education	Mary Byrne	<a href="mailto:byrnem@fultonschools.org">byrnem@fultonschools.org</a>	Carlton Harris	<a href="mailto:harriscd@fultonschools.org">harriscd@fultonschools.org</a>
Science	Jon Anderson	<a href="mailto:andersonJ5@fultonschools.org">andersonJ5@fultonschools.org</a>	Rebecca Myers	<a href="mailto:myersr@fultonschools.org">myersr@fultonschools.org</a>
Social Studies	MaryBeth Smiley	<a href="mailto:smileym@fultonschools.org">smileym@fultonschools.org</a>	Garrett Abelkop	<a href="mailto:abelkop@fultonschools.org">abelkop@fultonschools.org</a>
World Languages	Roya Schweinbeck	<a href="mailto:schweinbeck@fultonschools.org">schweinbeck@fultonschools.org</a>	Garrett Abelkop	<a href="mailto:abelkop@fultonschools.org">abelkop@fultonschools.org</a>