

Brookview Elementary School Parent and Family Engagement Plan



*School Year 2023-2024
Revision Date 05/22/2023*

*3250 Hammarskjold Drive
East Point, GA 30344
470-254-8020*

*Mrs. Jovita Wallace-Principal
Mrs. Eboni Berry-Assistant Principal
Mrs. Temeka Freeman-Parent Liaison*

In support of strengthening student academic achievement, **Brookview Elementary** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Brookview Elementary** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

JOINTLY DEVELOPED

Brookview Elementary will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Brookview Elementary will host an annual parent input meeting in the Spring of each school year where the parent's input will be collected regarding the upcoming school year plan. During this time, parents are invited to express revisions needed which will be taken into consideration. Meetings are scheduled at various times during the school year, such as morning and evenings to offer parents full opportunity to be involved in the education of their child, as well as to meet the needs of our parents. Parents are invited and encourage to attend, Principal's Parent Panel to discuss and be involved in decisions relating to their child's education. Parents will have the opportunity to review the plan during parent/teacher conferences to see how it correlates with the day-to-day learning for their child. The Plan will be updated and revised yearly to meet the changing needs of the school, students, and families. If parents feel any part of the plan is not satisfactory, the school will submit any comments to the district when PFEP is submitted for review.

ANNUAL TITLE I PARENT MEETING

Brookview Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Brookview Elementary will hold an Annual Title I Parent Meeting in the Fall each school year prior to November 1st. Although feedback is always accepted and appreciated, this is not an input meeting. The purpose is to inform parents of the requirements of Title I and the school's participation, also, the parents' rights to be involved. Staff, parents, families, and community members were invited multiple ways and encouraged to attend.

COMMUNICATIONS

Brookview Elementary will take the following actions to provide parents of participating children the following:

- Timely information about the Title I program
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

The Parent and Family Engagement Plan will be distributed to parents and families in multiple ways, such as email, ClassDojo and the Brookview website. The Parent and Family Engagement Plan will also be shared with community businesses. The school will provide information related to school and parent programs, meetings, and other activities through ClassDojo, Smore digital Newsletters, Blackboard calling post, email, and text messages to parents in a format, to the extent practicable, and in a language that parents can understand. The school will also offer and hosts various meetings through virtual online meetings, workshops, family events/activities.

- The residential facilities for students in the Brookview Elementary School attendance are included in the family engagement correspondence and activities.

SCHOOL-PARENT COMPACT

Brookview Elementary will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the state's high standards.

All parents and families were invited and encouraged to participate in the Parent Input meeting held in the Spring of the previous school year to review and revise the School-Parent Compact. The School-Parent Compact was jointly developed with parents, students, and teachers to develop and establish a partnership to help children achieve the challenging State academic standards. Compacts will be updated annually based on the changing needs of our school and families. Parents, students, teachers, and staff input are welcomed throughout the school year by requesting a feedback form from the Parent Liaison, Mrs. Freeman, the Brookview Website Title I page, or by filling out our annual parent survey. Please see the school compact for a list of the 2021-2022 school goals.

RESERVATION OF FUNDS

If applicable, **Brookview Elementary** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Parents and families are invited and encouraged to be involved in the decision-making process by attending Parent Input meeting to give feedback on how the 1% of the Title I, Part A funds for parent and family engagement should be utilized for parent and family engagement resources and activities. Parent feedback is welcomed throughout the school through meetings, parent feedback forms and annual parent surveys.

COORDINATION OF SERVICES

Brookview Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

Brookview will coordinate and integrate services by distributing and sharing information with local preschool programs concerning school events and activities for parents that help support student learning and promote academic achievement. We will connect with the local feeder middle schools to coordinate activities for the upcoming 6th graders to help the parents be more informed on transitions and what to expect in the next grade level. The school will integrate with identified programs by inviting parents and families of these children to participate in school programs and events focused on improving transitions for students and families. Parents can find out ways to be involved by contacting Mrs. Temeka Freeman, Parent Liaison at 470-254-8020; freemantc@fultonschools.org, or visit the school's website at [Brookview Elementary School](#).

BUILDING CAPACITY OF PARENTS

Brookview Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child

Brookview Elementary will conduct the following activities:

- Fall and Spring Title I Annual Meeting (9:00 am and 6:00 pm)
- Title I State of the School Address and Curriculum Night
- Parent/Teacher Conferences
- Academic Workshop: Engaging Your Child with Literacy
- Academic Workshop: Math Strategies to Use at Home
- Literacy Week
- STREAM Week
- Parent Workshop: Student Learning Platforms and Parent Portal
- Parent Workshop: GMAS/Testing Assessments
- Parent Workshop: Writing Strategies
- Kindergarten Round Up: Transition Meeting

Parents receive assistance in understanding the areas of:

- WriteScore Assessment (3rd -5th grades), iReady Reading and Math Assessments, Illuminate Assessments, and Hearing & Vision Screening.
- GSE- Georgia Standards of Excellence
- CCRPI- College Career Readiness Performance Index
- All Benchmark Assessments will be explained to parents throughout the year
- Title I Part A Requirements will be explained to parents in the fall of each year at the Annual Title I Parent Meeting.
- Monitoring their child's progress through parent/teacher conferences and receiving suggestions on how to improve their academic performance. Parents can also utilize materials in The Parent Resource Center.

The Parent Liaison, Mrs. Freeman, will co-partner with parents to improve their child's educational outcomes by providing information and various parent workshops throughout the year:

- **Academic Parent Workshop: Math Strategies to Use at Home**
 - **Academic Parent Workshop: Engaging Your Child with Literacy**
 - **Parent Workshop: Student Learning Platforms and Parent Portal**
 - **Parent Workshop: Writing Strategies**
 - **Parent Workshop: GMAS/Testing Assessments**
 - **Transition Meeting (Pre-K to Kindergarten)**
- Provide academic resources and materials available in Parent Center which is open Monday – Friday from 7:30 a.m. until 1:30 p.m. Additionally, Parents can request resources and instructional material in the parent center by emailing Mrs. Freeman at freemantc@fultonschools.org.
 - Communicate and Facilitate Academic Parent Workshops.
 - Emphasizing and encouraging attendance at regular school meetings, PTA, and parent – teacher conferences.

BUILDING CAPACITY OF SCHOOL STAFF

Brookview Elementary will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

The school will hold an in-service training for all school personnel in the Fall and Spring each school year to train and educate staff on how to effectively communicate with parents and understand the value and utility of their contributions. The school will provide ongoing training to build staff capacity throughout the school year through trainings, online resources, and Parent Resource Room Open House to educate staff on the function and purpose of the Parent Resource Room. The school will further enhance the training by educating staff on implementing and coordinating parent programs through assisting and facilitating Academic Parent Workshops. These strategies will assist with building ties between home and school, while also working with parents as equal partners.

BUILDING CAPACITY FOR INVOLVEMENT

Expenses to Enable Participation: Paying reasonable and necessary expenses associated with family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

Share Your Thoughts

We want you to hear from you! If you have any suggestions or if any part of this plan is not satisfactory with the student's and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) _____

Telephone Number:

(optional) _____

Thank You

