

Manning Oaks Elementary
Embracing Differences, Changing the World
405 Cumming Street, Alpharetta, GA 30004
Ph: 470-254-2912 Fax: 470-254-2920
<https://www.fultonschools.org/manningoaks>



July 25, 2022

Welcome Back M.O.E. Students and Parents!

I hope you are doing well and enjoying the last of your summer activities! Can you believe school will begin in just a couple weeks?! Monday, August 8th, will be here before we know it, and I must say, I am so excited! I hope my little MOE Tigers are excited as well. I look forward to seeing you Thursday, August 4th, 1:00-4:00 p.m. for our Open House/ Sneak Peek.

Our custodial team and our entire staff have been working incredibly hard to make sure our building and classrooms are ready for our kiddos. Kudos to my entire staff. As you know, the teachers and staff at MOE truly are amazing!

Parents, thank you for trusting the staff and me with your children. I am very grateful and proud to serve as your principal, and I look forward to partnering with you to make sure our kiddos have the most amazing school experience this school year!

Best regards,

Nikkole Flowers
Your Proud Principal

Campus Parent/Parent Portal:

Infinite Campus is where parents can view assignments/grades, progress reports, and report cards throughout the year. If you have not created an account, please see Fulton County's website [Infinite Campus / Program Overview \(fultonschools.org\)](https://www.fultonschools.org/infinite-campus). We will also have information available on how to set up an account at Sneak Peek, Thursday, August 4th.

Code of Conduct – Parents must review the Code of Conduct and sign that you have reviewed the information. The new Fulton County Schools Student Code of Conduct & Discipline Handbook (2022-23) will be ready to start receiving parent/guardian signatures starting on **July 25, 2022**. Students ages 10 years and older and All parents/guardians who have a student attending Fulton County Schools should sign. Use the link [How to sign the Code of Conduct](#)

Enrollment: Our enrollment numbers in kindergarten are slightly below projections, but we are hopeful the numbers will increase. The decision to expand or collapse a section within one grade level or multiple grade levels could be made after schools starts. **All student placements are temporary until the 10-day count.** If we are required to collapse/expand a section, we will inform you as soon as possible. While I know that this is not the most desirable scenario for any family, please know that we make transitions as smooth as possible. Together we can make it work for our kiddo's.

Sneak Peek/ Open House at Manning Oaks—Thursday, August 4th, 1:00-4:00 p.m. – I want to personally invite you to MOE's Sneak Peek, August 4th from 1:00-4:00 P.M. Coming during your assigned time allows an opportunity to have smaller groups of students/ parents. If you are unable to attend during your assigned time, please come during the time you are available between 1:00-4:00. Sneak Peek is an opportunity to meet your child's teacher, join PTA, find bus information, sign up for after school programs, get your carpool tag, etc.

Last Names:

A-I - 1:00 – 1:45 p.m.

J-R - 2:00-2:45

S-Z - 3:00-3:45

At Open House, please plan to complete the lunch application and sign Fulton County Schools' Code of Conduct. You also will be able to complete these items electronically – Beginning July 25th.

PTA:

We are so fortunate to have a PTA dedicated to supporting our school. If you would like information about how to get involved, please review the PTA page on our school website (Under Schools and Families section).

- **Follow us on Facebook!**
<https://www.facebook.com/manningoakspta/>
- **Follow us on Instagram!**
<https://www.instagram.com/manningoakspta/>
- **Follow us on Twitter**
<https://twitter.com/MoePta>

[@nikkoleflowers1 – Ms. Flowers' Twitter Handle](#)

Please consider becoming a member and contributing your time and/or talents to our wonderful school. There will be an opportunity for you join PTA at Sneak Peek. In addition, the PTA will send communication to sign up to volunteer throughout the school year. You can sign up now for the first few events! Parents, we need YOU!

Sneak Peek/ Open House Volunteers – August 4th

<https://www.signupgenius.com/go/10C0E4FADA722A3FACF8-sneak>

Teacher Luncheon Volunteers – August 5th -

<https://www.signupgenius.com/go/10C0E4FADA722A3FACF8-teacher2>

Tears and Cheers Volunteers – August 8th

<https://www.signupgenius.com/go/10C0E4FADA722A3FACF8-tears>

School Supplies

It is recommended that you bring your child's supplies when you attend Sneak Peek. If you are unable to bring the supplies August 4th, you can bring them when you drop off your child the first day of school, August 8th, 7:10-7:40 A.M.

Supply lists can be found on Manning Oaks' website.

Click Below:

[Supply Lists 22-23 \(fultonschools.org\)](#)

Meals

Breakfast and Lunch Payments

This year, lunch will only be Free or Reduced for those families who qualify. For information regarding meal applications, daily menu, meal prices, and online payments for your child's account, please visit the [FCS Nutrition Page](#).

The application for Free and Reduced lunches will open **July 25th** www.fulton.schoolslunchapp.com

Please take advantage of completing the online application before Sneak Peek.

SY-2022-2023 Meal Prices

Breakfast		Lunch	
Elementary School Student	\$1.10	Elementary School Student	\$2.45
Middle School Student	\$1.25	Middle School Student	\$2.70
High School Student	\$1.25	High School Student	\$2.70
Reduced Price	\$0.30	Reduced Price	\$0.40
All Adults	\$2.00	All Adults	\$4.00
Milk	\$0.75	Milk	\$0.75

Upcoming Activities

We have many important and exciting events coming up this year. Please mark your calendars and make every effort to participate. This year, you will receive communication via the school's newsletter, weekly teacher emails, messages from the principal, our school website, student agendas, and/ or social media to help you stay current on upcoming school activities.

July/August/ September – Mark Your Calendars:

- July 29th – Fulton County Schools' Registration Day for New or Transferring Families – Please go to www.fultonschools.org for more information. You also have the option to register at Manning Oaks August 3rd from 8:00-12:00.
- July 30th – Fulton County Schools' Back to School Pep Rally – Please go to www.fultonschools.org for more information.
- August 3rd – Registration for New Families or Families Transferring to MOE and 2nd Grade Families (Must Provide Proofs of Residency) – Manning Oaks Elementary, 8:00-12:00
- August 4th – Sneak Peek/ Open House – Manning Oaks Elementary, 1:00-4:00
 - **Last Names:**
 - A-I - 1:00 – 1:45 p.m.
 - J-R - 2:00-2:45
 - S-Z - 3:00-3:45
- August 8th - Tears and Cheers – For parents who need a hug or a high five after dropping off their child: 7:10-7:40 A.M. – In Media Center
- Friday, August 26th – Welcome Back Evening Event – Hosted by PTA
- Thursday, September 1st - Curriculum Night (Tentative Date)
 - 5:30 P.M. (Grades Pre-K, K, 1, 2) / 6:30 P.M. (Grades 3, 4, 5)
- Monday, September 5th Labor Day – NO SCHOOL
- Tuesday, September 6th – NO SCHOOL
- Monday, September 27th - Boosterthon begins. – This is our annual fundraiser. We need your support! Funds will be used for PTA expenses that support the school, to purchase books and materials for classroom libraries, instructional materials, student wellness room, staff wellness room, signage for hallways, etc.

Here is a list of the key administrative staff and support staff who are here to support you throughout the year.

Staff Name	Position	Email Address
Nikkole Flowers	Principal	flowersn@fultonschools.org
Patrick Wright	Assistant Principal	wrightP1@fultonschools.org
Jenny Choi	Curriculum Support Teacher	choig@fultonschools.org
Lisa Pittman	Curriculum Support Teacher	pittmanl@fultonschools.org
Melissa Quinton	Instructional Support Teacher (IST)	quinton@fultonschools.org
Kristi Meyers	School Counselor	meyersk@fultonschools.org
Sarah Jones	K-2 School Improvement Literacy Coach	jonessj@fultonschools.org
Kathleen Gross	SDI Coach for Teachers	grossk@fultonschools.org
Christine Pound	Social Worker	
Tracy Hopson	Bookkeeper/ Principal's Professional Assistant	hopsontc@fultonschools.org
Brittany Parow	School Psychologist	parowb@fultonschools.org
Sandra Machado	Parent Liaison	machado@fultonschools.org
Jenna Bannister	Data Clerk/ Registrar	bannisterj@fultonschools.org
Carmen Santos	Front Office Staff	santosc1@fultonschools.org
TracyLynn Wagner	Cluster Nurse	Wagnert1@fultonschools.org
Pauline David	Clinic Assistant	davidp@fultonschools.org
Denise Levy	Cafeteria Manager	Levyd1@fultonschools.org
Jewel Albright	Head Custodian	Albright@fultonschools.org

Lunch Visitors:

- In an abundance of caution and an effort to continue with practicing social distancing, we will have opportunities for you to sign up to have lunch with your child.
- Parents may not sit in the student seating area. If we are at capacity, you will be requested to return later.
- Please do not bring food from restaurants into our cafeteria.

Birthdays: Celebrate MOE style!

- Our cafeteria can help you celebrate your child's birthday at school. Simply contact our cafeteria manager and order an ice cream for your child's classmates.
- Due to various allergies and food restrictions, we ask parents to not send any treats to school to celebrate birthdays or any other celebrations.

Holidays/ Teacher Workdays/ Professional Learning Days for Staff: Students will not have school the days listed below. Teacher Workdays/ Professional Development Days/ Holidays - **NO SCHOOL FOR STUDENTS:**

- September 5th – Labor Day
- September 6th – Remote Day/ PD Day
- October 10th – Columbus Day
- October 11th – PD Day
- October 12th – Teacher Workday
- November 21-25 Thanksgiving Holiday
- December 19-30 – Winter Break
- January 3rd – Teacher Workday
- January 16th – Dr. Martin Luther King, Jr. Holiday
- January 17th – Remote Day
- February 20th – President’s Day (Inclement Weather Day)
- February 21st – PD Day
- March 13th – PD Day
- March 14th – Teacher Workday (Inclement Weather Day)
- April 3-7 – Spring Break

Attendance, Tardies & Early Checkouts: It is critical that students attend school daily and arrive on time. Students miss valuable instruction and rich classroom discussion when they are not present at school, when they arrive late and/or when they check out early. If students leave before 2:15, they miss concepts which may not be repeated in the classroom. When at all possible, please try to arrange appointments around our school day. Likewise, whenever possible, it is advantageous to student learning that vacations be planned when we are not in session. Students must be checked out by 2:00 p.m. or must wait until dismissal. Thank you for your cooperation and support.

School hours: Our hours will remain the same for this year 7:40-2:20. However, students can arrive as early as 7:10. The transportation department has stated all buses will arrive at school between 7:10-7:20 am. This will give us a 15-minute head start on our instructional day. If you plan to utilize carpool, consider coming between 7:10-7:20. You will beat the traffic and your child will gain precious learning time.

School Wide Initiatives: For all our families (new and returning), I would like to highlight some ongoing school wide initiatives:

- **Positive Behavioral Interventions and Support (PBIS)** is a proactive approach to establishing the behavioral supports and school culture needed for students to achieve social, emotional, and academic success. Northwood has the set expectation for all our students to be respectful, responsible, and engaged.
- **Student Success Skills/ Rejoin Lessons – Teachers teach lessons on social emotional learning... various topics are discussed (i.e. how to handle emotions).**

Communication:

- Every effort is made to ensure open communication between home and school. Teachers and parents should communicate regularly regarding questions or concerns that arise during the school year. To stay connected, please read all correspondence that comes home with your child and/or is sent electronically.
- It is extremely important that your email is accurate in Infinite Campus. The majority of communication from the school will be sent using the email address we have on file. You can update this information by logging into your parent portal account.
- We are committed to providing all stakeholders with clear and transparent communication.
- ➤ Manning Oaks Paw Print is the school newsletter that will be sent home via email on Fridays.
- ➤ Website – the school website is [Manning Oaks / Homepage \(fultonschools.org\)](http://ManningOaks/Homepage(fultonschools.org)).
- ➤ Messages from Ms. Flowers or Mr. Wright. The email sender usually will be from a No Reply email address. Please be sure we have your email on file so that you will receive these updates.
- ➤ Student Agendas: Students in grades 3-5 receive an agenda. Students in Pre-K-2nd will receive folders.
- ➤ Grade Level Weekly Emails
- ➤ Infinite Campus/Parent Portal
- ➤ Written Notes or Emails from Teachers/ Staff - *Please note that teachers are not able to check email during instructional time. In most cases, you will receive a response within 24 hours. **Transportation changes may NOT be emailed due to a possible system shutdown or teacher absence.***
- ➤ Phone Calls: Teachers are unavailable to take phone calls during instructional time. In most cases, you will receive a response within 24 business hours.
- Conferences: We encourage regular communication to discuss your child's progress at school. Conferences may be initiated by the parent, teacher, or administrator and held at a mutually agreeable time.