

# Centennial High School



## Universal Remote Learning Fall 2020

### Bell Schedule

- Centennial High School has created a revised school schedule for Universal Remote Learning.
- Students and teachers will follow this schedule. Students will participate in synchronous and asynchronous instruction.
- This Universal Remote Learning bell schedule will include times for teacher office hours, teacher conferences, independent study time, and breaks.

Centennial High School Universal Remote Learning Bell Schedule Fall 2020	
1 <sup>st</sup> Period	8:20-9:00
2 <sup>nd</sup> Period	9:05-9:45
Break	9:45-10:00
3 <sup>rd</sup> Period	10:00-10:40
4 <sup>th</sup> Period (Class)	10:45-11:25
4 <sup>th</sup> Period (Student Success Skills/ Intervention & Extension)	11:25-11:55
Lunch	11:55-12:25
5 <sup>th</sup> Period	12:30-1:10
6 <sup>th</sup> Period	1:15-1:55
Teacher Office Hours/ Independent Student Study	2:00-3:30

### Differences between Spring 2020 Remote Learning and Fall 2020 Universal Remote Learning Include:

- Our students will participate in synchronous and asynchronous instruction.
- Instructional days will operate on a bell schedule... like a normal school day.
- Attendance will be taken during all classes.
- Teachers and staff will be on campus Monday through Friday.
- Grades will count.

### Expectations for all Centennial High School Faculty, Staff, and Visitors

- All people in the building are encouraged to practice social distancing.

- Visitors must report to the front office. They will have their temperature checked.
- All adults including faculty, staff, visitors, district employees are required to wear masks while in the building.
- The District will install hand sanitizer stations throughout the building and paper towels dispensers in all bathrooms. For safety purposes, the air dryers will be disabled.
- Signage throughout the building will remind people to practice social distancing.
- School custodial staff will work on a schedule to clean and sanitize common spaces during the day.
- Evening custodial crews will clean and sanitize classrooms and common areas.

### **Social/Emotional Wellness**

- The district has partnered with ReThinkEd to develop Social and Emotional Lessons (Student Success Skills) for students. For grades 9-12, lessons will be delivered synchronously (by teacher) for 15-20 minutes.
- The lessons will start at the beginning of the school year. Once the initial lessons are taught, the program will restart in January of 2021.
- Centennial High School will continue its partnership with Summit Counseling. If a parent would like more information about the services that are available, please contact our counseling office.

### **Grading**

- Numerical grades will be given.
- Grades should be based on mastery of standards and not completion.
- Incompletes will be used in lieu of zeros.
- Grade will fall into the following categories: Formative, Summative, and Final Exam
- Summative grades are those reported to communicate an evaluation of student learning and mastery of standards. Examples: Tests, labs, formal essays, quizzes, etc.
  - Per District guidelines, students will have 9-12 summative assignments per semester. The individual weights of these assignments will be determined by course.
  - The graded assignments in the Summative category are those that students would be allowed to redo and resubmit to improve their grade.
- Formative grades are those reported to communicate how student learning is monitored during instruction on standards. Examples: classwork, homework, practice writing, etc.
  - Grades given in this category will have a weight of 0 and will not count toward the student's final grade.
  - However, it is critical for students to complete this work because it informs the student and teacher how the student is performing prior to the summative assignment.

### **Incompletes**

- Per GADOE guidance, FCS will adopt a NO ZERO policy during Remote Learning.
- An "I" will be entered in Infinite Campus for missing assignments/assessments.
- At the end of a grading period, an "I" for incomplete will be entered on a student's report card if a student does not complete 80% of the summative assignments/assessments.
- Students will have the remainder of the school year to complete the missing/unsatisfactory work and remove the "I" from their report card.
  - Students that receive an "I" at the end of Fall semester will have the Spring and Summer sessions to complete their work and remove their "I".
  - Students that receive an "I" during Spring semester will have the Summer session to remove their "I".
- If a student does not resolve the Incomplete by the end of the school year, their incomplete will be updated with a non-passing grade.
  - Schools are encouraged to provide support structures during the term to help students resolve incompletes before the end of the term (Fulton County School District, 2020, p. 52).

### **Attendance for Students**

- Attendance in synchronous instruction will be taken and maintained by all teachers.
- Teachers will note absences in Infinite Campus.
- Excused or unexcused absence standards will remain the same as will any processes regarding make up work.
- Teachers will contact parents if students are absent (three or more days) or who have poor engagement (two or more incomplete/ missing assignments) if they have not been notified by parents.

### **Technology**

- All instruction will be provided using Microsoft Teams and Microsoft products.
- Zoom teleconferencing software is not allowed to be used for any student activities, including extracurriculars.
- Each school will use the ClassLink platform to access applications such as Microsoft Teams and i-Ready.
- Inappropriate use of technology will be reported to the appropriate grade level administrator.
- Students and parents will be provided resources in using Microsoft Teams and other instructional tools.