

**At-A-Glance: COVID-19 Prevention Strategies I for the 2021-2022 School Year**  
**Wolf Creek Elementary Procedures Revised 8/23/2021**

<i>Category</i>	<i>Prevention Strategy</i>	<i>Wolf Creek ES Procedures ( INFO for distribution to staff and parents)</i>
<b>Masks/Personal Protective Equipment (PPE)</b>	<ul style="list-style-type: none"> <li>Masks are required for employees Masks required for students at school and required for those riding a school bus (as outlined by CDC and district guidelines)</li> <li>Additional PPE in clinics and when serving medically fragile students</li> </ul>	<ul style="list-style-type: none"> <li>Mask wearing will remain <b>optional</b> for all individuals (employees, students, stakeholders, visitors) who occupy a FCS school/facility or attend a FCS event when conditions allow</li> <li>Masks are strongly encouraged and may be required in certain schools and school clusters</li> <li><b>Unvaccinated</b> individuals should continue wearing a mask/face covering while inside a FCS school/facility, it is an important protection for those who have selected not to get the vaccine.</li> <li>Masks will be provided to staff and students by the district, if needed.</li> <li>Lanyards and individual containers will be provided to students to ensure safe keeping of masks.</li> <li>An isolation room will be provided to students or staff that may exhibit symptoms.</li> </ul>
<b>Wellness and Hygiene</b>	<ul style="list-style-type: none"> <li>Hand sanitizing stations installed in school hallways Hand-washing and sanitizing encouraged throughout the day Paper towel dispensers installed in bathrooms</li> <li>Restricted use of water fountains/ encouraged use of water bottles</li> <li>FCS will continue to follow the <i>Centers for Disease Control (CDC)</i> guidelines and recommendations for cleaning and disinfection spaces and surfaces. At a <i>macro-level (system)</i>, all routine facility cleaning standards will be</li> </ul>	<ul style="list-style-type: none"> <li>Restroom breaks whole group – 3 x’s per day, individual trips to the bathroom are discouraged due to safety concerns so this should be at a minimum</li> <li>Handwashing should take place after bathroom usage</li> <li>Trashcans at each bathroom doorway, teachers will supply paper towels</li> <li>Water fountain usage will be restricted. Students will be required to bring water bottles or bottles of water each day.</li> </ul>

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employed and monitored according to existing FCS Environmental Services (ES) protocols. FCS-ES stands ready to respond to positive COVID-19 cases with the cleaning and disinfected tools/protective gear/products deemed effective by the CDC in neutralizing the virus on surfaces. At a *micro-level (individual)*, FCS asks employees to regularly clean/sanitize their personal workspaces and the breakroom high touch areas after use. Additionally, hand sanitizer will still be provided in all general common areas; and employees may bring their own individual hand sanitizer, if desired.

- FCS recognizes that COVID-19 is thought to spread mainly through close contact from person-to-person. Some people without symptoms may be able to spread the virus. So, as employees return to onsite work, we will stress personal hygiene and wellness via the following guidelines that align with recommendations from the CDC.

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<p><b>Physical Barriers/Physical Distancing</b></p>	<ul style="list-style-type: none"> <li>• Physical partitions placed in select locations such as front desk, media center, etc.</li> <li>• Isolation room and school clinic partitions</li> <li>• FCS continues to recognize that effective physical distancing is paramount and critically important due to its proven ability to minimize the spread of the COVID-19 virus. Thus, maintaining the CDC standards for physical distancing is still a priority in FCS workplaces.</li> </ul>	<ul style="list-style-type: none"> <li>• Partitions have been installed in the front office, Media Center and isolation room.</li> <li>• Isolation room is located in Room 106. The two backup clinic assistants will assist Clinic Aide with monitoring isolation room.</li> <li>• Nutrition department will install the partitions for cafeteria as needed</li> <li>• <u>Visitors:</u> We strongly encourage avoiding personal visitors and for business-related visits/meetings leverage <i>Microsoft Teams</i>. For those necessary/essential visitors, they should complete the wellness check per the QR at the front entrance, no temperature check is required, mask wearing is required as outlined by CDC and district guidelines, and they should maintain a 3-6 feet social distance, and not go beyond the lobby area/main office.</li> </ul>
<p><b>Health Services</b></p>	<ul style="list-style-type: none"> <li>• All persons who are sick will be expected to stay at home</li> <li>• Those who become sick at school or work will be sent home immediately</li> <li>• Students reporting to the clinic will have their temperature taken</li> <li>• All schools will have a room to isolate symptomatic person</li> </ul>	<ul style="list-style-type: none"> <li>• Temperature Checks as outlined by CDC and district guidelines</li> <li>• Self-Temperature checks, as outlined by CDC and district guidelines, will be performed daily for staff by staff upon arrival at sign-in and notify admin or clinician of temperatures over 99.0.</li> <li>• Clinic Aide will facilitate all temperature checks of ill students in clinic</li> <li>• All visitors will have temperatures checked upon entering the building, as outlined by CDC and district guidelines</li> <li>• All persons who are sick will be expected to stay at home</li> <li>• Any person feeling sick in any way will be required to stay home</li> </ul>

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- Those who become sick at school or work will be sent home immediately
- Immediately upon noticing symptoms or not feeling well, employee will contact member of the administrative team in efforts to secure students and report to the front to exit campus for the day. That employee should report straight to the front and not make additional stops by classrooms or to converse with other employees. Any necessary correspondences should be sent via email once the employee has left the campus for the day. If the employee can access a closer exit which is more convenient, they may exit at that location and send notification to front office.
- Students becoming sick during the school day will be sent directly to the clinic and remain there until picked up by a parent or designated adult. The student's belongings should be sent down to the front office/clinic once the student's status is confirmed as being released for the day. Having student belongings labeled or tagged may assist with identification in this process is needed at some point through the year.
- Students reporting to the clinic will have their temperature taken using non-contact infrared thermometers
- Upon being notified or suspecting a student may not feel well, the student will report directly to the clinic to have their temperature taken as a first measure. Temperatures exceeding 98.6 in the range of 99-100.9 is concerning, 100.4 considered a fever, and 101 and higher is alarming. Fevers of 99 degrees or higher will be sent home.

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		<ul style="list-style-type: none"> <li>All schools will have a room to isolate symptomatic person</li> <li>Isolation room is identified for any ill student or staff (Room 106)</li> </ul>
<p><b>Public Health Signage</b></p>	<ul style="list-style-type: none"> <li>CDC-designed signage displayed prominently throughout buildings to reinforce healthy hygiene and expected school and workplace behaviors</li> <li>Health information posted on how to prevent the spread of COVID-19 I</li> <li>"Stay at Home If Sick" notices Messages also in Spanish as needed</li> </ul>	<ul style="list-style-type: none"> <li>Signage is posted throughout the building highlighting expectations of reporting illnesses</li> </ul>
<p><b>Enhanced Cleaning</b>  <b>Improved routine cleaning and disinfecting of facilities by custodians</b>  <b>Safe and effective cleaner provided to all teachers and office staff to use on hightouch surfaces throughout the day</b></p>	<ul style="list-style-type: none"> <li>Improved routine cleaning and disinfecting of facilities by custodians</li> <li>Safe and effective cleaner provided to all teachers and office staff to use on high touch surfaces throughout the day</li> </ul>	<p><b>Classrooms-</b> (Teachers will follow a school-wide cleaning schedule to include break times.)</p> <p>Teachers should establish a cleaning and sanitizing station easily accessible to all stakeholders, to include all necessary materials need to perform cleaning tasks. <b>The Clean by Peroxy</b> product is the chemical that teachers and staff will be using to clean their personal space and classrooms areas throughout the day. (Post classroom sanitation expectations-Non-negotiable)</p> <p>Sanitation Break 1: In the morning, upon entering the classroom, everyone should wash hands first then proceed to sanitize their work area with provided wipes. Students are to remain in their assigned seats and get permission to move about the classroom environment. Limit the close group work sessions.</p> <p>Sanitation Break 2: After returning to the classroom from lunch and recess, everyone should wash hands</p>

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then proceed to sanitize their work area with provided wipes.\* Individual students who use the restroom should immediately wash their hands and sanitize their work area with provided wipes.\* After each flexible group rotation, students should sanitize the seat they used during that segment (teacher centered) with the provided wipes.\*

Sanitation Break 3: At the end of the school day, all students will clean their immediate work area with provided disinfecting wipes. \*

**Restrooms-** Teachers should check restrooms before and after their students have completed a restroom break

Custodial staff will rotate through assigned hall restrooms AM, Mid-day, and PM (wipe all sinks, and restroom door handles, and replenish needed sanitation materials)

**Cafeteria-** Students will rotate through the cafeteria to retrieve a “grab-n-go” prepared breakfast and return to their classrooms to eat on assigned days. We will implement an alternating schedule to gradually move to dining at full capacity.

A staff member will wipe any common areas after each class rotation. Breakfast “grab-n-go” as students arrive, they will enter the cafeteria, pick up a breakfast and report to class. Physical distancing signage is posted to maintain appropriate spacing

**Outdoor Areas-** Recess times may be staggered to keep students in cohort groups. To limit exposure classes will be grouped consistently. Have students and staff wash or sanitize hands as they exit recess.

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		<p>If the mitigation strategy requires masks to be worn: Masks should be worn by students in groups at recess. Those students by themselves can have their mask down. Masks should not be worn by students when participating in vigorous physical activity. Students who are engaged in high intensity activities, like running, should have their mask down. Consult with School Administration and/or School Cluster Nurse on guidance for students wearing face coverings when participating in moderate-to-vigorous physical activity, especially for students with asthma or other chronic conditions. Students should not swap masks. Students may want to bring an extra mask incase their mask damaged during physical activity. Masks should not be worn if they are wet. Wet masks make it difficult to breathe.</p> <p>*The school will provide sanitizing wipes for students to clean their work area. NO Student should use any sprays or liquid cleaners to perform this task.</p>
<p><b>Bus Safety</b></p>	<ul style="list-style-type: none"> <li>• Protective Equipment (PPE) for bus drivers, including masks and I face shields</li> <li>• Assigned student seating to improve loading and unloading</li> <li>• Safe and effective cleaner provided for high-touch surfaces after each run</li> <li>• Buses disinfected after morning and afternoon routes</li> <li>• Sanitizing station affixed to the bus frame</li> <li>• Student masks expected since social distancing cannot be achieved on school buses</li> </ul>	<ul style="list-style-type: none"> <li>• Drivers will not be permitted to release students until the staff on duty alerts the drivers that it is appropriate to release students.</li> <li>• Unloading of buses will be done one by one to allow for physical distancing as much as possible</li> <li>• Staff members will be placed on duty at bus ramp for arrival and dismissal</li> <li>• High touch surfaces will be cleaned and sanitized between each school run.</li> <li>• Sanitizing station will be placed at the front of the school bus.</li> <li>• Buses will be disinfected after all morning routes are completed and at the end of the day. Select transportation staff will use</li> </ul>

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	<p>Parents may choose to transport their child(ren)</p>	<p>foggers at both north/south as well as school locations used to satellite buses. Disinfection will align to CDC guidance.</p> <ul style="list-style-type: none"> <li>• Mask required for all students riding the bus</li> </ul>
<p><b>School Logistics</b></p>	<ul style="list-style-type: none"> <li>• Assemblies limited to smaller groups of students with information broadcast live for students in classrooms</li> <li>• Space out desks and tables in classrooms to improve social distancing</li> <li>• Stagger class changes</li> <li>• Limit distribution of school lockers</li> <li>• "Mask Down Zones" in classrooms where students can safely, but temporarily, remove masks</li> <li>• Building visitors will be restricted</li> </ul>	<ul style="list-style-type: none"> <li>• Assemblies may be limited to specific classes or smaller groups of students. Information may be broadcast live and viewed by students in their classrooms.</li> <li>• Space out desks and tables in classrooms to improve social distancing (as much as possible)</li> <li>• Desks, tables, and chairs will align to the recommendation for physical distancing.</li> <li>• Non-essential furniture will be removed.</li> <li>• Lunch schedules will allow for alternating schedules for classes to eat in the cafeteria or classroom</li> <li>• "Mask Down Zones" in classrooms where students can safely, but temporarily, remove masks</li> <li>• Building visitors will be restricted</li> <li>• We have designated the front lobby/atrium as drop off points if entering the building</li> <li>• We are strongly encouraging that students only be dropped off in the car rider lines or placed on the school bus</li> <li>• Visitors will not have access to the building pass the one designated area</li> <li>• Masks required for all entering adults is an area we are working on</li> <li>• Hand sanitizing are installed throughout the building</li> <li>• Temperature Check will be done for all visitors as outlined by the CDC and district</li> </ul>
<p><b>Student Meals</b></p>	<ul style="list-style-type: none"> <li>• Parents are expected to pay for meals online</li> </ul>	<ul style="list-style-type: none"> <li>• Classes will follow a school wide meal schedule</li> <li>• Students will eat breakfast daily in the classroom and lunch in the classroom on designated days</li> </ul>

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	<ul style="list-style-type: none"><li>• Some students will eat in their classrooms using a grab-and-go model</li><li>• Students eating in the cafeteria will be seated in a manner that supports physical distancing</li></ul>	
Curriculum & Instruction		
Communication		