



New Student Registration

2022-2023 School Year

STEP 1:

If new to Fulton County, proceed to Step 2.

If you currently have students in Fulton County Schools, make sure you have a Parent Portal account. If not, contact Judy Lagasse lagasse@fultonschools.org to get one set up. You will need your Parent Portal account when you register.

STEP 2: Gather (and scan to pdf if possible) Documents Needed:

1. One Parent's Driver's License or Photo ID (ex. Passport)
2. Original State Birth Certificate (not hospital certificate)
3. Georgia State Immunization Form (3231)
4. Georgia State Hearing, Vision, Dental and Nutrition Forms (3300)
May be two documents, if so, please scan as a 2-page pdf.
 - Hearing, Vision and Nutrition sections: from Pediatrician
 - Dental section (column 3): from Dentist
5. Child's Social Security Card
6. 2 Current Proofs of Residency (any from first group, **second MUST be a Utility bill Water or Electric only**)
One of the following:
 - Driver's License (if it has current address on it)
 - Copy of home mortgage payment book
 - Copy of settlement documents
 - Current paycheck stub
 - Current bank statement
 - Apartment lease showing name of lessee
 - Homeowner's/Renter's insurance registration card**AND**
 - One current utility bill (electric, or water NOT Gas) or receipt to have these connected

STEP 3: Online Enrollment:

Enrollments should be completed online. The documents above can be scanned or photographed and uploaded during this process. Make sure all documents are readable.

If you are new to Fulton County Schools, you will register in Infinite Campus via the website. The link may be accessed through the [Fultonschools.org](https://www.fultonschools.org) website. <https://www.fultonschools.org/enrollment>. Then click on the Round Infinite Campus logo on the left to proceed. **Note: If you have a Gmail account the initial email will go to the SPAM folder.**

If you currently have students in Fulton County Schools, this process will be completed in parent portal. Go to your account and click on the "More" tab at the left bottom>Online Registration>Next Year Registration 22-23.

FAQ - Uploading the documents – Where?

Student Primary Household tab under **Physical Address**. (two proofs of residency and the driver's license)

Student Tab under **Demographics** (birth certificate and SS card)

Student Tab under **Health Service – Health conditions or medications** (Immunization, Ear, Eye, Dental, Nutrition)

STEP 4: Please save the registration summary file at the end as a pdf or write down the application number.

Send an e-mail to lagasse@fultonschools.org provide the application number. You will be contacted if items are missing. Registration is considered complete when all documents have been provided.

Age Requirement: Georgia Law requires that children must be five years old on or before September 1 to enroll in Kindergarten. To enroll in first grade, children must be six years old on or before September 1.