

Senior Device Collection 2021

<u>M 5/10</u>	<u>Tu 5/11</u>	<u>W 5/12</u>	<u>Th 5/13</u>	<u>F 5/14</u>	<u>M 5/17</u>	<u>Tu 5/18</u>	<u>W 5/19</u>	<u>Th 5/20</u>
Device collection BEGINS	Device collection	Device collection	Device collection	Device collection	Device collection	Device collection	LAST day to RETURN	Senior Clearance Day
<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> Until 3:30pm	<u>-When?</u> During your assigned time (see Senior Packet)
<u>-Location:</u> In the Atrium (both entrances)	<u>-Location:</u> In the Atrium (both entrances)	<u>-Location:</u> In the Atrium (both entrances)	<u>-Location:</u> In the Atrium (both entrances)	<u>-Location:</u> In the Atrium (both entrances)	<u>-Location:</u> In the Atrium (both entrances)	<u>Location:</u> Media Center (inside both entrances)	<u>Location:</u> Media Center (inside both entrances)	<u>Location:</u> Inside upper gym track

What needs to be returned? Any and all school-issued devices and associated accessories (charging cords, stylus – for Surfaces, protective cases – for Surfaces, hotspots – if you were issued one).

May 10, 2021: Senior Device Collection begins for all Seniors.

- If you have completed your assignments and exams, please return your device as soon as possible. Upon return, all devices will be assessed for damage. Students will be provided a copy of a **Device Sign-off FORM** indicating whether a fine needs to be paid.
- All Seniors who had an outstanding fine as of May 3, 2021 have already been informed through email.
- Devices will be collected until May 19, 2021. If the student hasn't returned his or her device and accessories by Senior Clearance on May 20, 2021, a fine will be assessed and payment required in order to participate in the graduation ceremony.

May 19, 2021: This is the **LAST** day for students to return devices. All devices must be returned **PRIOR** to Senior Clearance Day (5/20/21).

May 20, 2021: Any fines on the account must be paid by this date.

- If you aren't sure if you have a fine on your account, please contact Jessica Gaswint at gaswintjd@fultonschools.org or Sara Allegood at allegoods@fultonschools.org.
- Any Seniors who had a fine before May 3, 2021 should have already been sent an email through their school email.

Fines/Fees Payment Information: To pay online, please visit RoswellHornets.org and click on the "Online School Payments" button. Click on "Device Fees – ALL FINES". Go to the drop down menu and select the applicable charge. "Add to cart" and go to "Checkout" to complete the transaction.

Fines:

Damaged Device/keyboard:	\$100
Lost/Stolen Device:	\$250
Damaged/Lost/Stolen Stylus:	\$30
Damaged/Lost/Stolen Protective Case:	\$30
Damaged/Lost/Stolen Power Cord:	\$30

SENIOR DEVICE COLLECTION SIGN-OFF FORM

- By signing this form, I acknowledge that I am returning my device in its current condition.
- I understand that all fines related to damage during my time in the Fulton County School system must be paid before I will be allowed to participate in the graduation ceremony.
- I understand that fines associated with this damage must be paid before participation in the graduation ceremony and that refusal to pay fines may result in me not being able to participate in the graduation ceremony.

STUDENT FULL NAME: _____ **STUDENT ID NUMBER:** _____

	FINES (Circle one)	RETURNED (Circle one)	CONDITION (Circle one)	INDICATED DAMAGE
DEVICE TYPE: _____ BARCODE: _____ Damaged: \$100 Lost/Stolen: \$250	\$100	Yes	GOOD	<ul style="list-style-type: none"> • Screen • Keyboard • Other (please specify): _____
	\$250	No	DAMAGED	
DEVICE CASE (If Surface)	\$30	Yes	GOOD	
		No	DAMAGED	
POWER CORD/CHARGER	\$30	Yes	GOOD	
		No	DAMAGED	
STYLUS (If Surface - All parts)	\$30	Yes	GOOD	
		No	DAMAGED	
HOTSPOT (If applicable – all parts)		Yes	GOOD	
Barcode: _____		No	DAMAGED	
Previous unpaid fines associated with student account:		-----	-----	
TOTAL FINES TO BE PAID:		-----	-----	-----

STUDENT SIGNATURE: _____ **DATE OF ASSESSMENT:** _____

(Below is for RHS faculty only)

ASSESSING FACULTY NAME: _____ **FACULTY SIGNATURE:** _____