



# Woodland Elementary Absence Note

All absences will be marked unexcused unless a handwritten parent/guardian note is provided within 5 days of returning to school from an absence. To excuse an absence, **the absence must meet the requirements outlined in the Fulton County Student Handbook.**

Name of student \_\_\_\_\_

(First name and last name)

Date of absence(s) \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Brief description of absence (Please attach any medical documentation):

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Parent Signature

Date

For Office Use Only: \_\_\_\_\_ Unexcused      \_\_\_\_\_ Excused