

# Campus parent Portal

Infinite Campus – Parent Portal is the Fulton County Schools system to connect parents and students to student information. All parents must register to begin accessing Campus Parent.

- All current parents will receive an email to register
- All parents new to Fulton will receive an email within 24 hours of enrollment

To register you must provide the following information

- Student Name
- Student DOB
- Last 4 digits of the Social Security number or FCS student ID#
- Grade

The screenshot shows the 'Parent Portal Activation' page on the Infinite Campus website. The page has a green header with the Infinite Campus logo on the left and 'Parent Portal Activation' on the right. Below the header is a red button labeled 'Campus Portal'. The main content area is white and contains the following text and form fields:

Welcome,

Please enter the information for your student below to confirm your identity. If you have more than one student enrolled, you may use the info from any one student.

**First Name**

**Middle Name**

**Last Name**

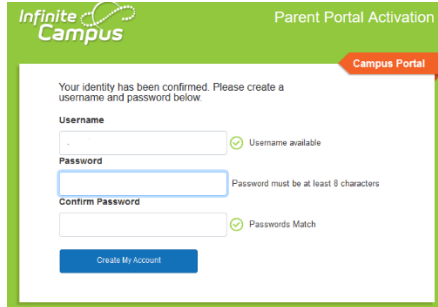
Student's SSN has not been provided to FCS

**Last 4 Digits of Student SSN**

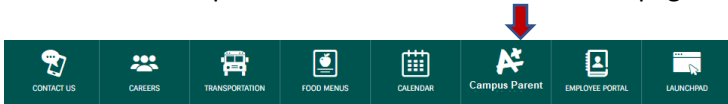
**Student Birthdate**

**Grade**

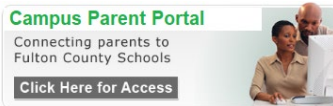
After registering, you will then create your username and password.



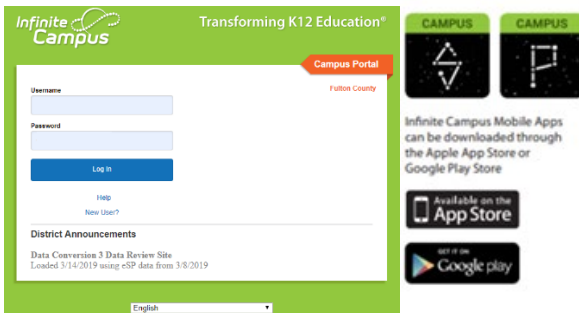
- After completing the Campus Parent registration, you can access the Parent Portal at any time for all students in the same household.
- Go to the following URL: [www.fultonschools.org](http://www.fultonschools.org).
- Select the Campus Portal icon in the middle of the page






- From the Campus Portal Landing Page, Campus Parent

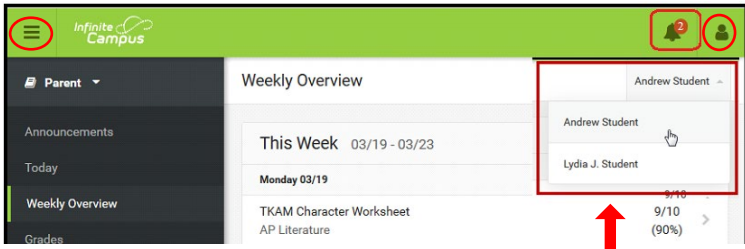


- Log in via the Web or Download the App to a smartphone



- Enter the username and password you created.

- To view any notifications or messages, select the bell 
- To review account settings, select the person icon 
- When on the web, Campus Parent Portal, the icon  will collapse the information on the left side of the screen.
  - When using the mobile app, this icon will show the menu options.
- Select the desired student (if you have more than one)



You can select different sections in the Campus Parent Portal.  
Click on the desired section on the left.

### Message Center

The Message Center includes announcements that are posted by the school or district level. Click Show More to display additional text for longer announcements. The Inbox displays messages sent to the parent, including those from teachers.

### Today

The Today view shows the selected student's schedule for the current day and any assignments due today or tomorrow. The schedule shows the courses, time of day, teachers name and room number.

## Weekly Overview

The Weekly View filters the Calendar to show a student's assignments and scores for a week. Assignments display for the calendar day on which they are **Due**. All flagged assignments (i.e. missing), scored assignments with points possible can be seen from this default view.

## Calendar

The Calendar displays data for *Assignments*, *Schedule*, and *Attendance*. Dots below dates have data.

## Assignments

The Assignments tool collects all assignments for the student with the focus on today. Click assignments to view details and scroll to see previous and future assignments. Use the **Missing** and **Current Term** buttons at the top to filter assignments.

Attendance Andrew Student

2 < Last Term | Current Term | Next Term >

COURSE	POINTS	TOTAL	
AP Calculus	0	0	>
AP English	2	0	>
Algebra A	1	2	>
World History A	0		
Period Totals	3		

**AP English**

Period Absences

DATE	REASON	POINTS	STATUS
10/15/2016	1	0	0

Period Tardies

DATE	REASON	POINTS	STATUS
0	0	0	0

Absences

- 10/15/2016 - Absent Unexcused
- 10/28/2016 - Absent Excused

## Grades

The Grades tool shows all the grades earned by the selected student for all tasks. Term grades are posted in bold, with In-Progress grades indicated as "In-progress."

Clicking on the grade will display the assignments that make up the specific grade.

The screenshot shows the 'Grades' tool for a student named Andrew Student. The cumulative GPA is 2.85. The interface is split into two panes. The left pane shows a list of courses: English 10 (Progress: B), Semester (B+), AP US History, Personal Finance, Pre-Calculus A, and Spanish II A. The right pane shows a detailed view for English 10, with a 'Back' button and a '(1) Term Grade' of **A**. Below the term grade, a list of assignments is shown: Homework (112/130, 86.19%), Book Review 1 (10/10, 100%), Final Assessment (Earned Book Project) (7/10, 70%), and BOP-OLA (8/10, 80%). A red box highlights the 'A' term grade, and a red arrow points from it to the detailed view pane.

## Gradebook Update

Grade Book Updates lists all of the assignments that have been scored or updated in the last 14 days.

## Attendance

The Attendance tool lists the absences and tardies for those periods that took attendance. Navigate between terms using the options at the top. To view details, click on a specific period. On the detail view, absences and tardies are divided by type (excused, unexcused, exempt, or unknown), with all absences and tardies listed below.

The screenshot shows the 'Attendance' tool for a student named Andrew Student. The interface is split into two panes. The left pane shows a list of assignments: AP Calculus, AP English, AP Spanish 4, and Pre-Calculus A. The right pane shows a detailed view for AP English, with a 'Back' button and a 'Term: 2' indicator. Below the term indicator, a table shows attendance data for AP English, with columns for 'Absence' and 'Tardies'. The table shows 1 absence and 0 tardies. Below the table, a section titled 'Absences' lists the absence details: 01/05/2016 - Absent (Discussed) and 10/05/2016 - Absent (Excused). A red arrow points from the 'AP English' entry in the left pane to the detailed view pane.

## Schedule

The Schedule tool shows the student's schedule by day (including block scheduling), term/semester and whole year. Each schedule includes the times of the periods, with the teacher's name and room assigned.

## Academic Plan

The Academic Plan (for high school students) displays the student's assigned Academic Program and the courses the student has planned to take in each school year. Based on the assigned Academic Program, students must meet credit requirements, course requirements, test requirements and GPA requirements. The goal is to meet each requirement for each grade level.

The screenshot shows the 'Academic Plan' interface. At the top, there are tabs for 'Academic Plan', 'Save', 'Course Plan Report', and 'Progress Report'. Below the tabs, there are instructions: 'Approved by parent/legal guardian', 'ALERT: Course Requirement not met: Social Studies', 'ALERT: Course Requirement not met: Language & Personal Literacy', and 'ALERT: Course Requirement not met: Biology'. The main section is titled 'English Language Arts (3.0 / 4.0)' and shows a grid for selecting courses for Grade 10, 11, and 12. For Grade 10, the requirement is 0.0 / 6.0. For Grade 11, the requirement is 2.0 / 6.0. For Grade 12, the requirement is 1.0 / 2.0. Below the grid, there is an 'ALERT: Not enough credits selected in English Language Arts to meet the minimum plan requirements.' The bottom section is titled 'Family and Consumer Science (0.0 / 2.0)' and shows a grid for selecting courses for Grade 10, 11, and 12, with requirements of 0.0 / 1.0 for each grade.

## Reports

The Reports tool allow user to print schedules and missing assignments for the specified student.

## More

The More tab displays the following:

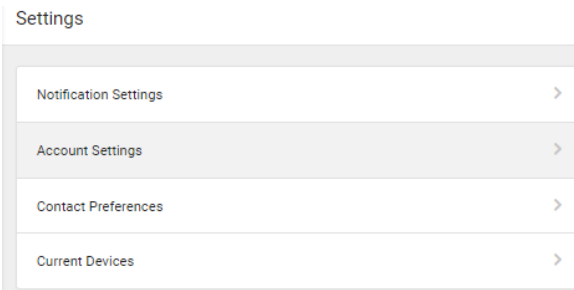
- **Transportation** information including buses and parking permits.
- **Meal Benefits** – Application for free/reduced lunch

## Quick Links

From the “More” tab, these are useful links that Fulton County Schools have determined maybe useful.

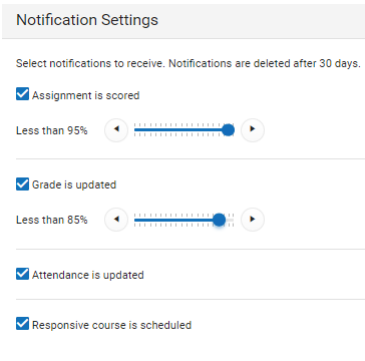
## Notification/Account Settings

Access account settings by clicking on the person icon and selecting “Settings”



## Notification Settings

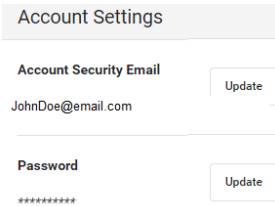
Allows the users to opt out of receiving specific kinds of notifications, establish thresholds, and set limits. Click the arrows to change the threshold or click and drag the dot.



## Account Settings

Account settings allows a user to update their email and password. The Account Security Email is the email used if a user forgets their username or password. This should be done the first time you log in to Campus Portal.

Passwords can be modified by clicking update. Strong passwords are enforced, meaning that passwords should have a mix of letters, number, and characters



The screenshot shows a form titled "Account Settings". It contains two sections. The first section is labeled "Account Security Email" and shows the email address "JohnDoe@email.com" with an "Update" button to its right. The second section is labeled "Password" and shows a masked password "\*\*\*\*\*" with an "Update" button to its right.

## Contact Preferences

Manage your contact preference by selecting the desired language, when you receive messages, and how you receive that message (phone call, email, or text message). Possible messages can be sent regarding priority, general information, attendance, teacher communication, behavior, and emergency

Review existing contact information (phone numbers and email addresses). If changes are required, contact your student's school. (Only one school needs to be contacted to change the information for multiple students.) Mark your desired Messenger Preferences.

## Current Devices

This will show what mobile devices have been linked to your account.