

**FULTON COUNTY SCHOOLS  
INSTRUCTIONS FOR ORDERING \*REPLACEMENT DIPLOMAS**

**Each school please**

- **E-mail eahacker@taylorcorp.com** the information listed below:
  - Student(s) Name
  - Name of High School
  - Year of Graduation
  - The Current Principal's Name (National Recognition Products (NRP) will not print former Principals names)
  - Type of Diploma, i.e., Diploma, Individualized Program of Student (IPOS), Certificate of Performance.
  
- **The student/former student is responsible** for making the payment to National Recognition Products by **money order** only, to:  
**National Recognition Products**  
**Attn: Erika Hacker**  
**150 Kingswood Drive**  
**Mankato, MN 56001**
- The payment must be made before the diploma is printed.
- The cost of the diploma is \$12.00 plus \$13.00 shipping - **Total Cost \$25.00**
- The diploma will be mailed to the school printed on the diploma.

\*Please note that these orders *are not* handled by the Contracting Department, these orders are strictly between the student/former student, the school and NRP.