

Annual Title I Parent Meeting (Minutes)

Meeting Date *(Please be sure that the meeting date and time is the same):* September 19,2019

Meeting Time *(Please be sure that the meeting time is the same on all documents):* **8:00 AM and 5:00 PM**

“This meeting is to inform only and not to seek formal input for the current year’s parent and family engagement plan, school-family compacts, or parental engagement budget.”

1. **Meeting Called to Order**

Welcome & Introductions *(Welcome parents and families and give explanation of the event)*

By: Laurie Woodruff

Time Start: 8:00 AM and 5:00 PM

2. **Minutes from last meeting: (optional)**

By: _____

Date of last meeting: _____

3. **What is a Title I school?**

By: Laurie Woodruff

Items/Information Shared: Explanation of Title 1 Elementary Education Act of 1965

4. **How does our school spend Title I money? How is Title I Parent and Family Engagement money spent?**

By: Laurie Woodruff

Items/Information: How HSES utilized our 2019-20 Budget of \$126,701.00

5. **How does our school participate in the Title I Program?**

By: Laurie Woodruff

Items/Information Shared: Hiring of additional staff to lower our student/ teacher ratio-technology and parent liaison position.

6. **What are our school’s Title I (schoolwide or targeted assistance) requirements?**

By: Laurie Woodruff

Items/Information Shared: All students at Hembree Springs benefit from the Title 1 resoiurces.

7. **Schoolwide Program – Past and Present**

- **What are our schoolwide goals? Improvement in Math and reading as measured by Ga Milestones**
- **What programs/supports are in place to help my child? Increased technology, professional learning for our staff, parent workshops, additional teaching staff to support lower class sizes, additional supplies for all students.**
- **What is the state's grades report for our school?**

By: Laurie Woodruff

Items/Information Shared: Hembree Springs 2018 College and Career Ready Score 74.6

8. What curriculum does our school use?

By: Laurie Woodruff

Items/Information Shared: GSE= Ga Standards for Excellence

9. What tests will my child be taking? (Include WIDA and Alternate Assessments)

- **How do these tests measure my child's progress?**
- **What proficiency levels is my child expected to meet?**
- **How to access previous test performance, standards, and attendance about my child using the Statewide Longitudinal Data System (SLDS) through the school's parent portal (if applicable)**

By: Laurie Woodruff

Items/Information Shared: Access for English Learners-IOWA Assessments-BAS-iReady- Reading and Math-Benchmark tests in Aug, Oct, and Feb

10. What is required by law for Parent and Family Engagement?

- **What is the district's Parent and Family Engagement Plan?**
- **What is the school's Parent and Family Engagement Plan?**
- **What is a School-Family Compact?**

By: Laurie Woodruff

Items/Information Shared: Notification of Highly Qualified Teacher Status-School Status-1% of System Allocation for Parent Involvement.

11. Does my child's teacher meet professional qualifications?

- **What is a parent's right to know?**

By: Laurie Woodruff

Items/Information Shared: Notification of Highly Qualified Teacher Status

12. What opportunities does the school provide for parent engagement?

- List parent engagement opportunities offered for school or home
- List volunteer opportunities
- List parent decision making opportunities/meetings/councils

By: Laurie Woodruff

Items/Information Share Engagement- PFEP-Compacts- Input received from Parents/students/faculty/community in the springs before they are rewritten.

Volunteerr positions- media center, classroom, before school clubs, field trips, reading and math night workshops.

13. How responsive will the school be to my questions when staff is contacted?

- Provide staff contact information

By: Laurie Woodruff

Items/Information Shared: Staff and Admin names and school phone number given

14. **Closing, Evaluations, and Remarks-(10 Minutes)** (Provide parents with a contact information sheet for the school/district that provides them with whom to contact when they have questions about particular topics you discussed).

Suggestions: “We welcome parent questions/feedback throughout the presentation! We want to make sure you leave the meeting informed about the Title I program as well as the opportunities the school provides to be engaged in your child’s education.”

“We also have an evaluation that we’d like you to fill out to help us improve this event for parents in the future.”

By: Laurie Woodruff and Beth Dilworth

Items/Information Shared: Evaluation forms distributed and collected.

Submit all required documentation to the Title I Crate by October 1, 2019 (consult with Parent Liaison to ensure all required documentation is submitted correctly and by deadline).