



Hembree Springs Elementary School Governance Council Meeting Minutes

Date: Monday, November 6, 2023

Time: 2:49 p.m. – 3:28 p.m.

Location: Virtual Meeting via TEAMS

In Attendance:

AJ Smith, Principal | Morgan Tew, Appointed Staff | Jordan DeLee, Elected Teacher | Kara Peters, Appointed Parent/Guardian | Taylor Sparks, Appointed Parent/Guardian | Bernard Wolff, Appointed Parent/Guardian | Beth Daly-Torres, Elected Community Member

Action Items:

- Motion to open meeting: made by J.DeLee, seconded by B.Wolff – Passed unanimously – Meeting opened at 2:49 p.m.
- Motion to approve agenda: made by J.DeLee, seconded B.Wolff - Passed unanimously
- Motion to approve October 24, 2023 meeting minutes: made by M.Tew, seconded J.DeLee - Passed unanimously

Informational Item: Principal Update

- Debrief Fall Cross Council Meetings
 - K. Peters attended the Cross Council Meeting with other North Fulton SGC members.
 - Collaborated with other SGC members regarding the work they are doing at their schools.
 - Reviewed timelines for SGCs regarding spending charter funds, voting process, etc.
 - Time was spent narrowing down what our SGC's initiatives might be for the year.
 - It was recommended that each SGC choose 1 or 2 initiatives to focus on.
- Principal's Update
 - Budget Update
 - Budget was set by SGC last year.
 - Principal has \$6.8 budget.
 - 95% of budget is personnel.
 - Ms. Smith shared that we are a good place with the day-to-day
 - Semester Action Plan Review
 - Relationships and Routines
 - 95% of students meeting district attendance goal of having 90% or greater attendance rate of May 2024.
 - By May 2024, HSES will decrease the number of office referrals by 15%.
 - Tier 1 Instruction
 - By May 2024, HSES will increase the percentage of students in grades 3-5 performing on or above grade level in reading from 75.3% to 80% as measured by the Georgia Milestones reading indicator.
 - By May 2024, HSES will increase the percentage of students in grades 3-5 performing on or above grade level in math from 79.8% to 82% as measured by the Georgia Milestones math indicator.

- Interventions
 - By May 2024, 100% of HSES ESOL students in grades 1-5 scoring within WIDA Levels.
- We will look at the Semester Action Plan again in December using benchmarks to track progress.

Discussion Items:

- Charter Dollar Expenditure Proposal
 - \$40,000 towards new playground geared towards younger students as well as students with special needs
 - \$40,000 from YMCA
 - This grant would cover playground equipment.
 - \$13,000 is coming from a grant from a local church.
 - \$600 is coming from existing HSES budget.
 - Tricycle Garage didn't fit within the budget. We can look at alternatives.
 - See email from Beth Daly-Torres for more details regarding the estimates for the playground.

Action Item:

- Vote to approve Charter Dollar Expenditure Proposal of spending the \$40,000 on the playground.
 - Motion to vote: made by T.Sparks , seconded B.Wolff - Passed unanimously

Discussion Items and Follow-up Actions:

- SY23-24 Council Initiatives: Relationships and Routines (Attendance, PBIS); Safety
- Budget Chair, Taylor Sparks, will inform SGC members about SGC funds (detail, breakdown, etc.) when applicable.
- Website Audit – K.Peters is working with Lisa Dossey, our school's webmaster, to update our website with updated SGC information.
- Draft Next Meeting Agenda: Discuss how to spend the remaining \$6,000 of SGC Charter Dollars.
- Motion to adjourn - made by B. Daly-Torres, seconded J.DeLee - adjourned at 3:28 p.m.

Calendar Review and Update:

- Next meeting: Monday, December 4th at 2:45 on TEAMS