

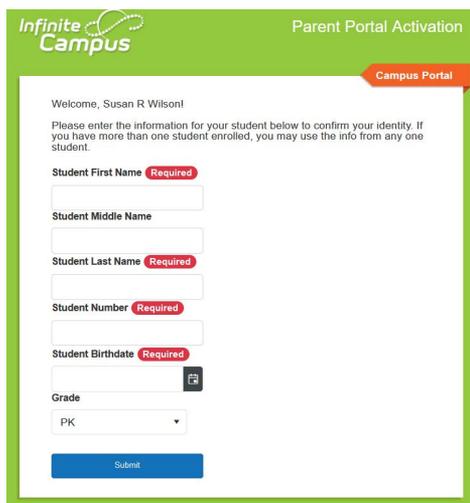
# Campus parent Portal

Infinite Campus – Parent Portal is the Fulton County Schools system to connect parents and students to student information. All parents must register to begin accessing Campus Parent.

- All current parents will receive an email to register
- All parents new to Fulton will receive an email within 24 hours of enrollment

To register you must provide the following information

- Student First Name, Last Name
- Student Birthdate
- FCS Student ID Number
- Grade Level



The screenshot shows the 'Parent Portal Activation' page on the Infinite Campus website. The page has a green header with the Infinite Campus logo on the left and the text 'Parent Portal Activation' on the right. A red 'Campus Portal' button is located in the top right corner. The main content area is white and contains a welcome message: 'Welcome, Susan R Wilson!'. Below this is a paragraph: 'Please enter the information for your student below to confirm your identity. If you have more than one student enrolled, you may use the info from any one student.' The form includes several input fields, each with a red 'Required' label: 'Student First Name', 'Student Middle Name', 'Student Last Name', 'Student Number', and 'Student Birthdate'. There is also a 'Grade' dropdown menu currently set to 'PK'. A blue 'Submit' button is at the bottom of the form.

Infinite Campus Parent Portal Activation

Welcome, Susan R Wilson!

Please enter the information for your student below to confirm your identity. If you have more than one student enrolled, you may use the info from any one student.

Student First Name **Required**

Student Middle Name

Student Last Name **Required**

Student Number **Required**

Student Birthdate **Required**

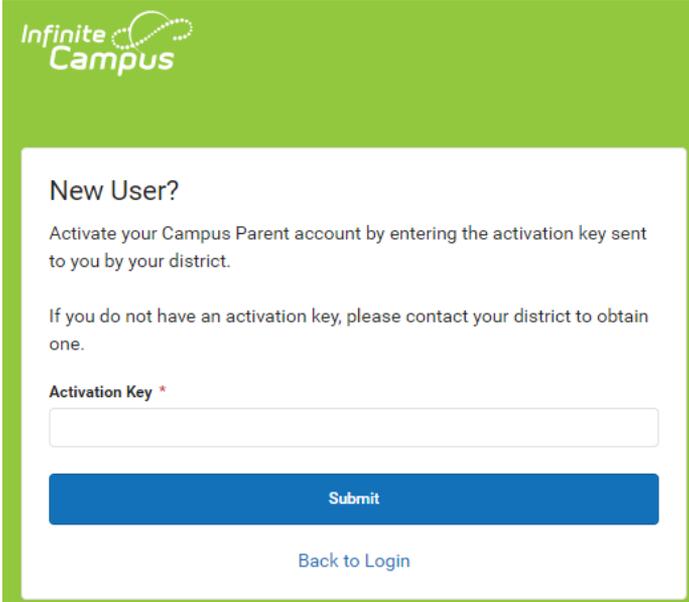
Grade

PK

Submit

Alternatively, if an activation key was provided to you, please go to the following site, and select [New User?](#)

<https://campus.fultonschools.org/campus/portal/parents/fulton.jsp>



The screenshot shows the Infinite Campus 'New User?' activation page. At the top left is the Infinite Campus logo. The main heading is 'New User?'. Below it, the text reads: 'Activate your Campus Parent account by entering the activation key sent to you by your district.' A second line of text says: 'If you do not have an activation key, please contact your district to obtain one.' There is a text input field labeled 'Activation Key \*'. Below the input field is a blue 'Submit' button. At the bottom of the form area is a blue link that says 'Back to Login'.

- If you are using a computer, please use the keyboard to copy (Ctrl+C) and paste (Ctrl+P)
- Also, make sure there is not an extra space before or behind the key.

- After registering, you will then create your username and password.

Infinite Campus Parent Portal Activation

Campus Portal

Your identity has been confirmed. Please create a username and password below.

Username   Username available

Password  Password must be at least 8 characters

Confirm Password   Passwords Match

Create My Account

- After completing the Campus Parent registration, you can access the Parent Portal at any time for all students in the same household.
- The first time a parent signs in, a recovery email address will be requested. This is the email address that will be used if a parent forgets their username or password.
- The Campus Password is the same password that was created on the previous screen.

Set Email

You are required to set an account security email.  
Please enter the email address that can be used for security purposes. An email will be sent to verify the change.

New Account Security Email

Confirm New Account Security Email

Enter Campus Password

Log Off Save

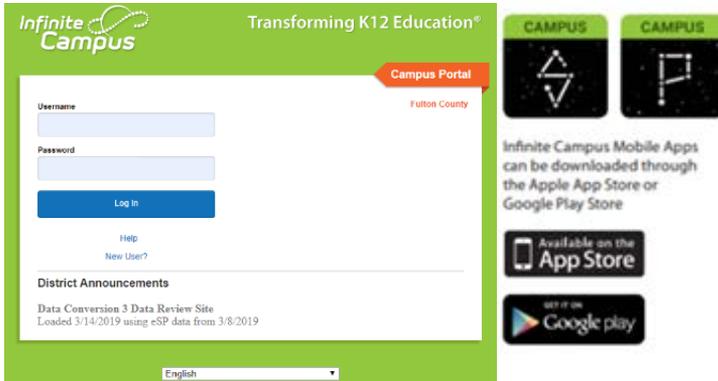
- Go to the following URL: [www.fultonschools.org](http://www.fultonschools.org).
- Select the Campus Portal icon in the middle of the page



- From the Campus Portal Landing Page, Campus Parent

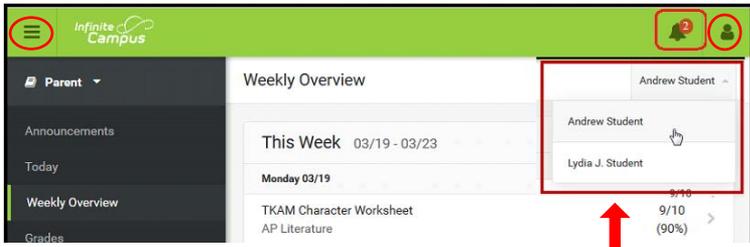


- Log in via the Web or Download the App to a smartphone



- Enter the username and password you created.

- To view any notifications or messages, select the bell 
- To review account settings, select the person icon 
- When on the web, Campus Parent Portal, the icon  will collapse the information on the left side of the screen.
  - When using the mobile app, this icon will show the menu options.
- Select the desired student (if you have more than one)



You can select different sections in the Campus Parent Portal.  
Click on the desired section on the left.

### Message Center

The Message Center includes announcements that are posted by the school or district level. Click Show More to display additional text for longer announcements. The Inbox displays messages sent to the parent, including those from teachers.

### Today

The Today view shows the selected student's schedule for the current day and any assignments due today or tomorrow. The schedule shows the courses, time of day, teachers name and room number.

## Weekly Overview

The Weekly View filters the Calendar to show a student's assignments and scores for a week. Assignments display for the calendar day on which they are **Due**. All flagged assignments (i.e. missing), scored assignments with points possible can be seen from this default view.

## Calendar

The Calendar displays data for *Assignments*, *Schedule*, and *Attendance*. Dots below dates have data.

## Assignments

The Assignments tool collects all assignments for the student with the focus on today. Click assignments to view details and scroll to see previous and future assignments. Use the **Missing** and **Current Term** buttons at the top to filter assignments.

Attendance Andrew Student

2 < Last Term | Current Term | Next Term >

| COURSE          | POINTS | TOTAL |   |
|-----------------|--------|-------|---|
| AP Calculus     | 0      | 0     | > |
| AP English      | 2      | 0     | > |
| Algebra A       | 1      | 2     | > |
| World History A | 0      |       |   |
| Period Totals   | 3      |       |   |

**AP English**

Period Absences

| DATE | UNRECORDED | EXCUSED | UNRECORDED |
|------|------------|---------|------------|
| 1    | 1          | 0       | 0          |

Period Tardies

| PERIOD | UNRECORDED | EXCUSED | UNRECORDED |
|--------|------------|---------|------------|
| 0      | 0          | 0       | 0          |

Absences

- 12/15/2016 - Absent Unexcused
- 10/28/2016 - Absent Excused

## Grades

The Grades tool shows all the grades earned by the selected student for all tasks. Term grades are posted in bold, with In-Progress grades indicated as "In-progress."

Clicking on the grade will display the assignments that make up the specific grade.

The screenshot shows the 'Grades' tool for a student named Andrew Student. The cumulative GPA is 2.85. The current term is English 10, with a progress grade of B. The term grade is A, which is highlighted with a red box and a red arrow. A pop-up window shows the details for the English 10 term grade, which is A. The assignments and their scores are:

| Assignment                             | Score   | Percentage |
|--|---------|------------|
| Homework                               | 112/130 | (86.15%)   |
| Weight: 1                              |         |            |
| Book Review 1                          | 10/10   | (100%)     |
| Due: 07/24/2017                        |         |            |
| Final Assessment (Banned Book Project) | 7/10    | (70%)      |
| Due: 07/21/2017                        |         |            |
| BDP-OLA                                | 8/10    | (80%)      |
| Due: 07/19/2017                        |         |            |

## Gradebook Update

Grade Book Updates lists all of the assignments that have been scored or updated in the last 14 days.

## Attendance

The Attendance tool lists the absences and tardies for those periods that took attendance. Navigate between terms using the options at the top. To view details, click on a specific period. On the detail view, absences and tardies are divided by type (excused, unexcused, exempt, or unknown), with all absences and tardies listed below.

The screenshot shows the 'Attendance' tool for a student named Andrew Student. The interface displays a list of assignments with columns for 'Absence' and 'Tardies'. A red arrow points from the 'AP English' row in the list to a detailed view of that assignment. The detailed view shows the following data:

| Type              | Count |
|-------------------|-------|
| Excused Absence   | 0     |
| Unexcused Absence | 0     |
| Exempt Absence    | 0     |
| Unknown Absence   | 0     |
| Tardies           | 0     |

Below the detailed view, there is a section for 'Attendance' with a table showing the number of absences and tardies for each type.

## Schedule

The Schedule tool shows the student's schedule by day (including block scheduling), term/semester and whole year. Each schedule includes the times of the periods, with the teacher's name and room assigned.

## Academic Plan

The Academic Plan (for high school students) displays the student's assigned Academic Program and the courses the student has planned to take in each school year. Based on the assigned Academic Program, students must meet credit requirements, course requirements, test requirements and GPA requirements. The goal is to meet each requirement for each grade level.

The screenshot shows the 'Academic Plan' interface. At the top, there are tabs for 'Academic Plan', 'Score', 'Course Plan Report', and 'Progress Report'. Below this, it indicates the program is 'Prepared by parent/legit guardian'. There are three sections: 'English Language Arts (3.0 / 4.0)', 'Family and Consumer Science (0.8 / 2.0)', and 'Physical Education (0.8 / 2.0)'. Each section shows progress bars and course selection options. For English Language Arts, there are buttons for 'English I', 'English II', 'English III', and 'English IV'. For Family and Consumer Science, there are buttons for 'Family and Consumer Science I', 'Family and Consumer Science II', and 'Family and Consumer Science III'. A note at the bottom states: 'Note: Not enough credits selected in English Language Arts to meet the minimum plan requirements.'

## Reports

The Reports tool allow user to print schedules and missing assignments for the specified student.

## More

The More tab displays the following:

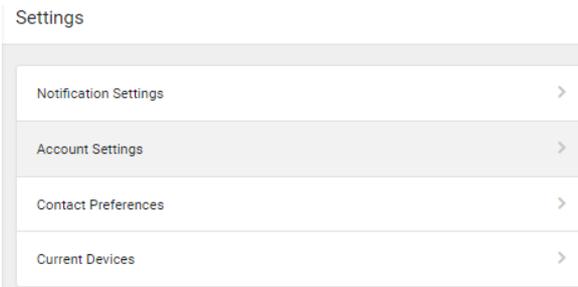
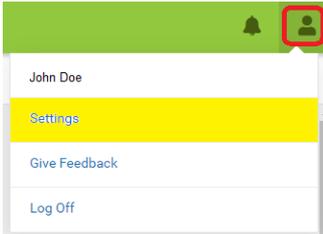
- **Transportation** information including buses and parking permits.
- **Meal Benefits** – Application for free/reduced lunch

## Quick Links

From the “More” tab, these are useful links that Fulton County Schools have determined maybe useful.

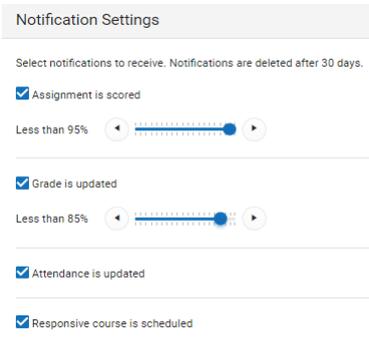
## Notification/Account Settings

Access account settings by clicking on the person icon and selecting “Settings”



## Notification Settings

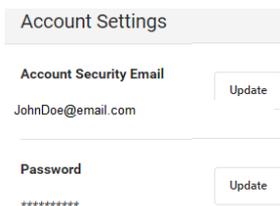
Allows the users to opt out of receiving specific kinds of notifications, establish thresholds, and set limits. Click the arrows to change the threshold or click and drag the dot.



## Account Settings

Account settings allows a user to update their email and password. The Account Security Email is the email used if a user forgets their username or password. This should be done the first time you log in to Campus Portal.

Passwords can be modified by clicking update. Strong passwords are enforced, meaning that passwords should have a mix of letters, number, and characters



The screenshot shows a web form titled "Account Settings". It contains two sections. The first section is for "Account Security Email", with the current value "JohnDoe@email.com" and an "Update" button. The second section is for "Password", with a masked value "\*\*\*\*\*" and an "Update" button.

## Contact Preferences

Manage your contact preference by selecting the desired language, when you receive messages, and how you receive that message (phone call, email, or text message). Possible messages can be sent regarding priority, general information, attendance, teacher communication, behavior, and emergency

Review existing contact information (phone numbers and email addresses). If changes are required, contact your student's school. (Only one school needs to be contacted to change the information for multiple students.) Mark your desired Messenger Preferences.

## Current Devices

This will show what mobile devices have been linked to your account.