



PTA Funds Received Form (Part 1 of 2 Forms)
This form MUST accompany all money given to the Treasurer

Name: _____ Phone #: _____

Date given to Treasurer: _____ Total Cash & Checks Received: \$ _____

Cash: (to be verified by one other person, verifiers please sign below)

Coin	Currency	
Qtrs. _____	\$1's _____	\$ _____
Dimes _____	\$5's _____	\$ _____
Nickels _____	\$10's _____	\$ _____
Pennies _____	\$20's _____	\$ _____
Other _____	Other _____	\$ _____
Total Coin _____	Total Currency _____	\$ _____
	Total Coin _____	\$ _____
	Total Cash _____	\$ _____

Checks: (Fill out check Remittance Form if more than ONE check)

Number of checks: _____ Total amount of checks: \$ _____

Total Cash and Checks: \$ _____

Budget category (ies) _____	\$ _____
_____	\$ _____
_____	\$ _____

Signature of Submitter: _____

Signature of Verifier: _____

Signature of Treasurer: _____

Date: _____

