

## PTSA Senior Service Scholarship Application 2020-2021 DESCRIPTIVE SAMPLE

<b>PART 1: DESCRIPTION OF SERVICE Table</b>					
<i>Name, Address, Telephone Number of Organization</i>	<i>Title/Position/ Description of Duties and Personal Responsibilities</i>	<i>Est Total # of Hours (per Wk/Mo/Yr)</i>	<i>Est # of People Served</i>	<i>Description of Leadership Duties (If any)</i>	<i>Name/Signature/ Contact Number of Supervising Adult</i>
Any school or community based organizations whose <b>goal is to provide and promote service in the community</b> by making connections for its members to opportunities to serve in other organizations (e.g., Beta Club, NHS, NCL, etc.)	List all or most of the organizations where you served and be specific about what you did at each one.	Be specific about the number of hours for each opportunity and project; For ongoing commitments, list the number of hours per wk/mo/yr.	Est. # of individuals served for each org and project	Planning and implementing of projects; budgeting; leading younger kids; fundraising; leading meetings; recruiting other volunteers; making flyers and posters	Typed name, followed by signature and current contact # (separate for each project if possible; best if NOT a relative)
Any school-based clubs/ extracurricular activities that <b>provide support or services to others within the school or community</b> (environmental, philanthropic, religious, academic, etc.) Usually those which do not provide class credit- or go beyond in-class requirements (e.g., Operation Smile, tutoring or classroom assistance, PALS, FCA, JSA, Relay for Life, etc.)	List each of these in a separate category and be specific about the projects and ways you served within each one.	Est. the # of hours for each club/activity and by project- only for those in which others were being served	Est. # of individuals served for each org and project	To include any offices held, leadership of small groups, organizing and leading of meetings, public relations, recruiting of other volunteers, initiatives you began, etc.	Typed name, followed by signature and current contact # (separate for each project if possible; best if NOT a relative)

<p>Any community-based clubs or civic organizations (Not-for-profit, religious and charitable groups) that <b>provide direct support or services to others within the organization or community as a whole.</b> (NFCC, Scouts, PTSA, Special Olympics, local church or synagogue, theaters, etc.)</p>	<p>List each of these in a separate category and be specific about the projects and ways you served within each one.</p>	<p>Est. the # of hours for each club/activity and by project- only for those in which others were being served</p>	<p>Est. # of individuals served for each org and project</p>	<p>To include any offices held, leadership of small groups, organizing and leading of meetings, public relations, recruiting of other vols., initiatives you began</p>	<p>Typed name, followed by signature and current contact # (separate for each project if possible; best if NOT a relative)</p>
<p>Any camps or trips in which you <b>served others and did not receive any monetary compensation or course credit</b></p>	<p>List each of these in a separate category and be specific about the projects and ways you served within each one</p>	<p>Est. the # of hours for each camp or trip- only for those in which others were being served</p>	<p>Est. # of individuals served at each camp or trip</p>	<p>Include small group leadership and planning/ organizing efforts</p>	<p>Typed name, followed by signature and current contact # (separate for each project if possible; best if NOT a relative)</p>
<p>Any project or event <b>that you began or initiated</b> in your school or community which provided services or support to others</p>	<p>List each of these in a separate category and be specific about the projects and ways you served within each one</p>	<p>Est. the # of hours (be specific and total by wk, mo or year or project total)</p>	<p>Est. # of individuals served by your initiative</p>	<p>Include all planning, organizing and implementation efforts</p>	<p>Typed name, followed by signature and current contact # (separate for each project if possible; best if NOT a relative)</p>