



# How to ...

## Parent & Student Code of Conduct Receipt Acknowledgement

<b>Step 1:</b>	<b>Log into the Parent Portal – Click “Documents”</b>
<b>Step 2:</b>	<b>Select Needs Attention then scroll to the Signature Page</b>
<b>Step 3:</b>	<b>Select the red signature box to complete the form</b>
<b>Step 4:</b>	<b>Select with SIGN to agree or DECLINE to disagree</b>
<b>Step 5:</b>	<b>Select SUBMIT</b>

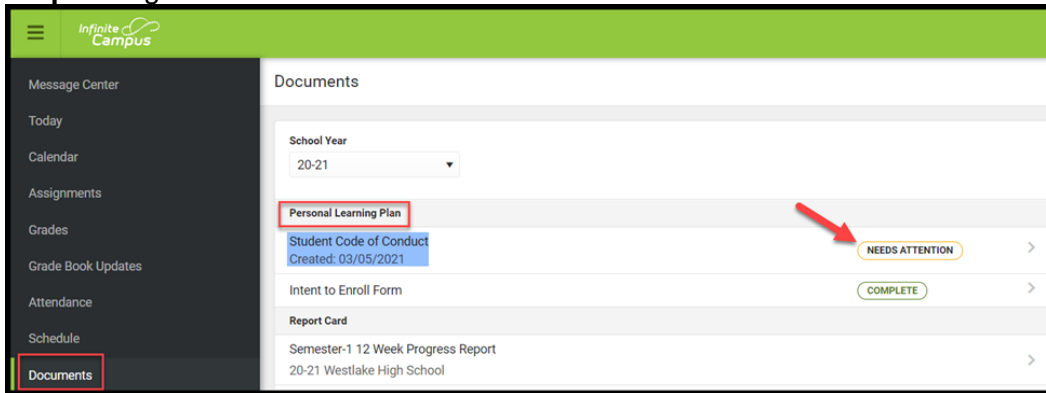
### What is the Code of Conduct?

The Fulton County Student Code of Conduct Handbook contains vital information that will help you and your child understand the expectations of the Fulton County School District as well as other pertinent information.

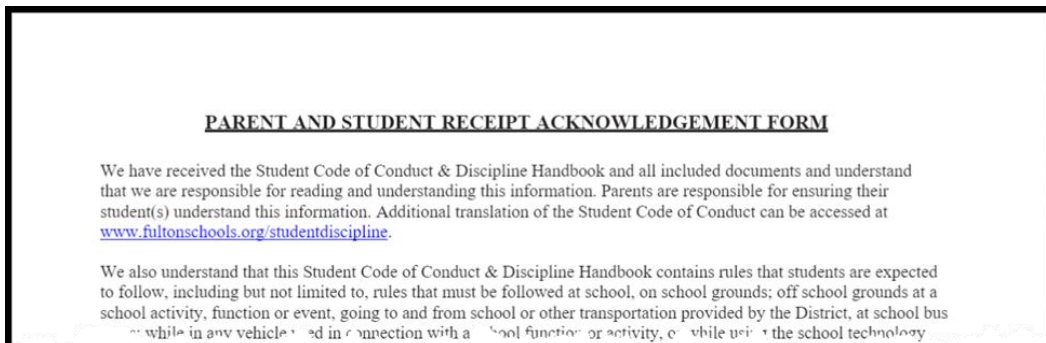
### Who Needs to Sign?

Parents/Guardians of all students enrolled in Fulton County Schools as well as all students above 10 years of age are asked to sign the acknowledgement receipt of the Code of Conduct Handbook.

**Step 1:** Log into the Parent Portal – Click “Documents” found in the left-hand menu.



**Step 2:** Select Needs Attention then scroll to the Signature Page.



**Step 3:** Select the red signature box to complete the form.

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Signature Page, page 1 of 1

STUDENT'S NAME

**Student Code of Conduct**

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Parent/Guardian Signature

PARENT/GUARDIAN NAME

Printed Name

Click here to sign or decline

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

**Signature Pending**

Parent/Guardian Signature

PARENT/GUARDIAN NAME

Printed Name

Date

**Step 4:** Select with SIGN to agree or DECLINE to disagree.

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Parent/

Nakia

Printed

**Sign/Decline Dialog**

Click Sign to agree or Decline to disagree. You can change your signature choice until you Submit the document.

Sign Decline Clear

**Step 5:** Select SUBMIT

Signature Page, page 1 of 1

**Student Code of Conduct**

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Parent's signature will appear here

03/05/2021

Date

Printed Name

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Submit Save Progress Next Action