



# How to ...

## Consent to Use Free/Reduced Lunch Status

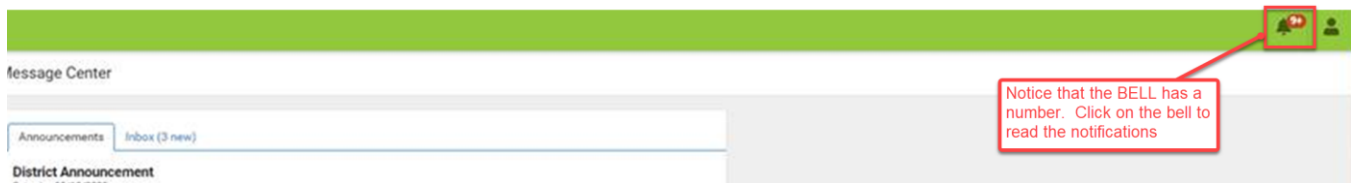
<b>Step 1:</b>	<b>Log into the Parent Portal – Check the Notification Bell</b>
<b>Step 2:</b>	<b>Select the FRL Consent form (or locate on the Documents menu)</b>
<b>Step 3:</b>	<b>Review the Document</b>
<b>Step 4:</b>	<b>Electronically Sign or Decline or print form for Partial Consent</b>

Students who qualify for the Free and Reduced School Meals Program (“FRL eligible” or “FRL status”) may also qualify for a variety of needs-based assistance and programming based on their FRL status. Federal law requires the parent/guardian’s consent before Fulton County Schools can use or share FRL status for purposes other than the provision of free or reduced lunch. Your privacy is important to FCS. If you consent, this information will only be shared as you direct to help provide needs-based assistance to your student that may be beneficial to you and your family. Your decision to share or not share this information will not in any way affect your application to or participation in the Free and Reduced School Meals Program; it is completely optional.

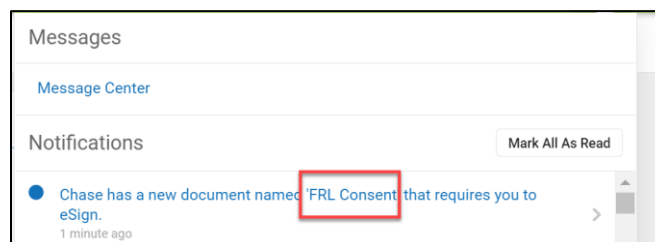
If your student(s) qualifies for the Free and Reduced School Meals Program, you will receive a notification of a document that needs your attention in the Parent Portal. The document requests permission to use the FRL eligible status to qualify for various needs-based assistance and programming. You may consent for all areas listed below, decline consent to all areas, or provide partial consent to only certain areas

- Eligibility and/or Fees Assistance for Post-Secondary
- Community Resources – Eyeglasses, holiday assistance
- Mental Health – Health partners
- School Fees –yearbook, spirit wear, school supplies etc
- Technology – Devices and Hot Spots
- Enrichment – Tutoring, after school etc
- Test-fees – College Application, Test fees
- Virtual – School/Course Discount
- Transportation – MARTA Card

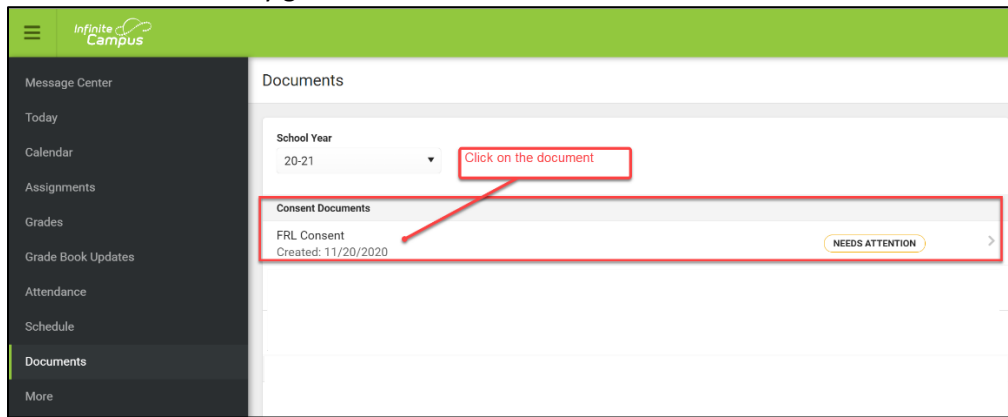
**Step 1:** Open Parent Portal - Check the Notification Bell. If there is a number, it means you have a notification.



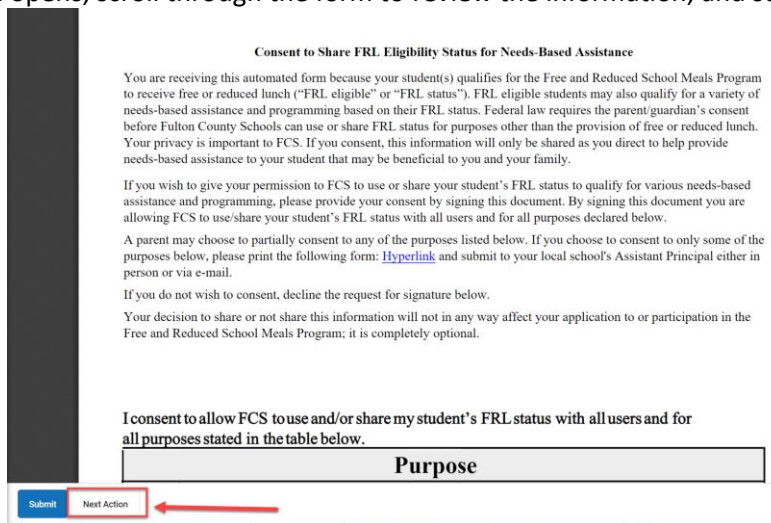
**Step 2:** Click on the message requesting e-sign FRL Consent. It will automatically open the document.



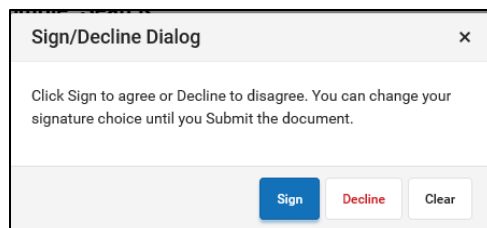
**Step 2a:** You can also locate the form by go to the Documents menu and select FRL Consent form for the student



**Step 3:** When the form opens, scroll through the form to review the information, and select Next Action



**Step 4:** Click in the signature box, select **SIGN** or **DECLINE** and press submit at the bottom of the form,





**Step 4a: Sign**

By completing the Sign and Submit, you agree to have the FRL status may be used for other programs as outlined on the form. Your signature and date will appear on the form

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

*an*  
Parent/Guardian Signature

 11/20/2020  
Date

**Submit** Next Action 

Upon signing, the document will show

FRL Consent  
Created: 11/20/2020 - Received: 11/20/2020 COMPLETE >

**Step 4b: Decline**


By declining, you are NOT giving permission to use the FRL Status for any additional purpose other than the official Free and Reduced School Meals Program. The word DECLINED will appear with the date.

Signature Page, page 1 of 1


A: \_\_\_\_\_  
Parent Test

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

**DECLINED**  
Parent/Guardian Signature

 11/13/2020  
Date

Printed Name

**Submit** Next Action 

If you have declined and pressed the SUBMIT button, please confirm your selection.

Confirm Decline

You are about to decline this document. Are you sure?

**OK** Cancel

This will appear in the list of Documents

FRL Consent  
Created: 11/20/2020 - Submitted: 11/20/2020 DECLINED & PENDING >

**Step 4c: Partial permission**

You may agree to partial consent. This means that the Free and Reduced School Meals Program status may be used for one or more of the areas indicated on the form.

A parent may choose to partially consent to any of the purposes listed below. If you choose to consent to only some of the purposes below, please print the following form: [Hyperlink](#) and submit to your local school's Assistant Principal either in person or via e-mail.

If you do not wish to consent, decline the request for signature below.

Your decision to share or not share this information will not in any way affect your child's eligibility for the Free and Reduced School Meals Program; it is completely optional.

If you decide to only provide partial consent, you must click on the [Hyperlink](#), print the document, and indicate the areas of consent. This form must then be returned to the Assistant Principal at your child's school.

This process will require:

1. Clicking on the [Hyperlink](#) in the document
2. Printing the document
3. Indicating the areas in which you give consent
4. Returning the document to the Assistant Principal at your child's school either in person or via email.

**Note:** If you have multiple students, you must complete a separate form for each student.