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College Park Elementary School
Parent and Family Engagement Plan
2019-2020
Revised: May 1, 2019



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Maisha Otway, Principal

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In support of strengthening student academic achievement, **College Park Elementary School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

College Park Elementary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

JOINTLY DEVELOPED

College Park Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- College Park has jointly developed the Parent and Family Engagement Plan and the School Family Compact with our parents/guardian and community members to describe how we will support the important role of parenting in the education of their children.
- College Park Elementary School will update the Parent and Family Engagement Plan annually to meet the changing needs of the families and the school by hosting a Royal Tea Party Input Meeting in the Spring, and by reviewing results of the parent/guardian, students, teachers/staff and community members satisfaction survey.
- Parents that are unsatisfied or wanting to make amendments to the Parent and Family Engagement Plan may provide feedback that will be presented to the school for consideration in a timely manner.
- College Park Elementary School will provide opportunities for all families to participate in regularly scheduled meetings. Additional meetings will be provided if requested.
- The Parent and Family Engagement Plan will be distributed and available at the local College Park Library, school's front office, school's library, and the Parent Resource Center.
- The school's Title I School wide Plan is also reviewed and revised annually with the participation of parents. Parents may view this Plan on the school's website. If not satisfactory, parents may submit comment to the school to be shared with district.

ANNUAL TITLE I MEETING

College Park Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school Parent and Family Engagement Plan, the schoolwide plan, and the School-Family Compact.

- The school will hold an annual Title I Parent Meeting to inform parents of how the school participates in Title I and the rights of parents under Title I.
- The school will help parents to work with their children to improve their child's academic achievement and to foster parental involvement.

COMMUNICATIONS

College Park Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening,
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

- The Parent and Family Engagement Plan will be printed in a format that all parents will understand. Meetings will take place at various times, and locations to allow flexibility for parents to attend.
- If transportation or childcare prevents parents from attending family engagement activities, parents may contact the Parent Liaison for more information
- We will communicate with all parents about school, programs, meetings, and other activities throughout the school year in English and Spanish. We will communicate through:
 - Blackboard
 - Class Dojo
 - Email
 - Student Agendas
 - Text
 - Phone Call



SCHOOL-FAMILY COMPACT

College Park Elementary School will take the following actions to jointly develop with parents of participating children a School-Family Compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- The school will incorporate the School-Family Compact as a component of its Parental Involvement Plan. The School Family Compact will be jointly developed with teachers, parents, and students. The School Family Compact will be updated annually to meet the changes of the school.
- The school staff will share responsibility for improved academic achievement by providing resources to families to assist in meeting the school's goals and the State of Georgia high standards as outlined within the compact.
- The School-Family Compact will be available on the school web page. It will also be available during parent teacher conferences. The School-Family Compact will be sent home with each student in their book bags. Signed signature page of the compact should be returned to the school within a timely manner. Parents will be informed when the School-Family Compact has been sent home via school messenger and the school's website.

RESERVATION OF FUNDS

If applicable, **College Park Elementary School** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- The school will encourage input from parents and families on how the school will use the 1% of parent and family engagement funds.
- The school will inform the family and community regarding the budget for parent and family engagement, activities, and programs.
- The family and community will be involved in providing input into how the reservation of these funds are used. This will take place in the spring during the Royal Tea Party Input Meeting for School, Families, and Community. A feedback form will be provided, as well as parents are always welcome to provide input throughout the school year.

COORDINATION OF SERVICES

College Park Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- The school will coordinate and integrate family engagement programs and activities with our local feeder middle school in order to prepare transitioning 5th graders.
- We will collaborate and partner with local day cares and our school Pre-K program to assist parents with the transition of their child from Pre-K into Kindergarten.
- We will also coordinate a Transitioning Day for students that are in grades 1st -4th
- The school will also coordinate academic workshops to provide family and community leader with support for the students of College Park through Science Night, Literacy Night, and Math Night, and make the Parent Resource Center available to all parents



BUILDING CAPACITY OF PARENTS

College Park Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging state academic standards;
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement

- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:



- The challenging state’s academic standards
- The state and local academic assessments including alternate assessments
- The requirements of Title I, Part A
- How to monitor their child’s progress
- How to work with educators to improve the achievement of their child

The school will build the parent capacity by

- Offering academic workshops
- Providing parents with resources provided by the teacher and staff. Materials will be available in the Parent Resource Center
- Providing resources online and/or brochures supporting academic success
- Providing parent teacher conferences to explain progress monitoring via home access, report cards, and the proficiency levels students are expected to meet.
- Provide academic workshops for the Ga Milestones
- The Annual Title 1 Parent Meeting will provide information on understanding academic testing assessments and results
- As appropriate, the school will provide materials and training such as Literacy Training, Mathematical Training, and the using of technology.



2019-2020 District Goals

Ensure that all FCS students graduate prepared to pursue their chosen paths -- whether college, career or military -- and to succeed on those paths after high school by focusing on 4 top priorities over the next 5 years:

- **Student Achievement** - Prepare students with strong academic foundations and the skills needed to navigate life beyond graduation
- **People and Culture** - Provide a welcoming environment and positive school and district culture for students, families and employees
- **Community Collaboration** - Engage families, community members and civic organizations as active partners
- **Fiscal Responsibility** - Manage and protect public funds and assets through efficient and effective use of available resources

For measurable outcomes and to review the Strategic Plan 2022 visit

<https://www.fultonschools.org/Page/842>

K-5 School Goals for 2019-2020

To increase performance on reading and mathematics scores for all grade levels

K-5 Focus Areas

Reading for fluency and comprehension and develop an understanding of addition, subtraction, multiplication and division

BUILDING CAPACITY OF SCHOOL STAFF

College Park Elementary School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

The school will, with the assistance of the district, educate its teachers, pupil services personnel, principals and other staff in:

- working with parents as equal partners,
- the value and utility of contributions of parents,
- implementing and coordinating parent programs and build ties between parents and schools,
- encouraging staff to attend parental involvement workshops
- learning web-based sites and staff development.
- communicating effectively with parents
- reaching out to the community

Teachers will be encouraged to direct parents to the Parent Resource Center after Parent Teacher Conferences. Materials will be provided for parents to be checked out on a weekly basis.

Parents will be given the opportunity to share ideas on how to partner with the teachers and staff. Parents will also be given the opportunity to assist in preparing training materials for teachers and staff.

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) _____

Telephone Number: (optional) _____

If you have any additional questions or concerns about this plan you may contact

*SanChea Simmons-Harris, Parent Liaison
College Park Elementary School, at (470) 254-8045 or
simmonss@fultonschools.org*

100% EVERY DAY! ALL DAY!