

## Open Enrollment

Pursuant to HB 251 allowing public school choice in Georgia, residents of Fulton County Schools can attend a public school outside of their assigned school if space is available.

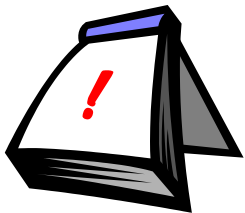
A list of schools accepting public school choice will be released May 1 of each year.

Parents rank their preferences for Open Enrollment transfers on the application and available spaces are filled by random selection. Approvals are mailed by the end of June for the upcoming school year.

IEP requirements and GHSA eligibility cannot be guaranteed for students accepting transfers. ***If you have questions regarding Georgia High School Association eligibility requirements, please contact them at 706-647-7473.***

Siblings are not guaranteed placement considerations.

*\*Open Enrollment transfer approvals are granted through completion of the highest grade at the requested school.*



**Open Enrollment  
applications are  
accepted  
May 1—May 15**

## How to Apply

Applications will be available for each transfer option at the appropriate time on our website and at each school and administrative building.

### CONTACT US:

#### STUDENT ASSIGNMENT

Specialist: Lauren D. Blake  
Professional Assistant: Nicole Chisholm  
6201 Powers Ferry Rd., NW  
Atlanta, GA 30339  
(470) 254-5550

<http://www.fultonschools.org/en/>  
Email: [studentassignment@fultonschools.org](mailto:studentassignment@fultonschools.org)



# Student Transfer Information

HARDSHIPS  
OPEN ENROLLMENT

*Fulton*  
County Schools  
Where Students Come First

STUDENT ASSIGNMENT

6201 Powers Ferry Rd., NW, Atlanta, GA 30339  
470-254-5550  
<http://www.fultonschools.org/en/>



# Welcome to the Fulton County Schools Student Assignment Office!

The mission of the Student Assignment Office is to verify school attendance boundaries and manage intra-district transfers via hardship transfers, as defined by Board policy, and open enrollment. If you have questions or concerns in any of these areas, please feel free to contact us at (470)254-5550. We look forward to assisting you.

## Important things to note:

- **Student hardships are only available for residents within the Fulton County School district. Employee hardships are the exception.**
- **Transportation to and from the transfer school is not provided by Fulton County Schools.**
- **Transfers for siblings ARE NOT guaranteed with any of the transfer options.**
- **Student hardship transfers must be renewed each year.**
- **Transfer applications are for the upcoming school year.**



## Types of transfers

### **Student Hardships**

Residents of Fulton County may request that their child attend a school outside of their neighborhood assigned school. Students must be eligible based on the Board Policy and guidelines for hardships. Additionally, all placements are made based on available space at the requested school and must be renewed each year.

#### **CHILD CARE (Kindergarten-8th grade)**

Parents with children actively enrolled in a daycare facility or with a private sitter providing before or after-school services outside of their current attendance zone but within Fulton County may apply for a transfer to attend school in the provider's attendance zone. Parents must be employed full time.

#### **CURRICULUM (6th–8th grade)**

Parents of middle school students that desire their child to take a **core** course not offered at their zoned school may apply for transfer. Core courses include: English/Language Arts, Math, Science, Social Studies and Foreign Language.

#### **CURRICULUM (9th -12th grade)**

Parents of high school students may request a transfer for their child to enroll in a program of study not offered at their home school. A program of study is defined as a series of classes that lead to a career/technology seal of endorsement, or to an IB seal or magnet diploma. Such courses include Career and Technical Education programs and JROTC. Students must be able to complete the program of study prior to graduating.

#### **EMPLOYEE (Kindergarten-12th grade)**

Any parent or legal guardian employed full-time by Fulton County Schools may request a transfer for their child to attend the school closest to their primary work location, based on space availability.

#### **MEDICAL (Kindergarten-12th grade)**

Based upon current medical documentation provided by a licensed practitioner, parents may request a transfer for their child. The physician must substantiate, in writing, the reason why the child cannot attend the home school. In most instances, the home school must first be given an opportunity to work with the child's medical needs before a hardship request can be considered.

## Guidelines for Student Hardships

Students must meet the following guidelines to be considered eligible for a student transfer approval and/or renewal.

### **Attendance**

Students may not have more than 15 tardies and/or five (5) or more unexcused absences for the current or previous school year.

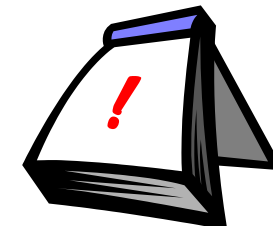
*If absences are excused or medical but exceed five (5) days, parents must provide written explanation of why the absences occurred.*

### **Discipline**

Students who have not maintained satisfactory behavior in school are not granted permission to transfer under hardship policy. Students currently attending a school on an approved hardship, but failing to maintain satisfactory behavior will be subject to revocation of the existing transfer.

*Elementary school students who have been involved in five (5) or more incidents or who have received more than three (3) days Out of School Suspension.*

*Middle or High school students who have received more than 5 days Out of School Suspension or In-School Suspension.*



**Student Hardship  
applications are  
accepted  
January 1–  
February 28**