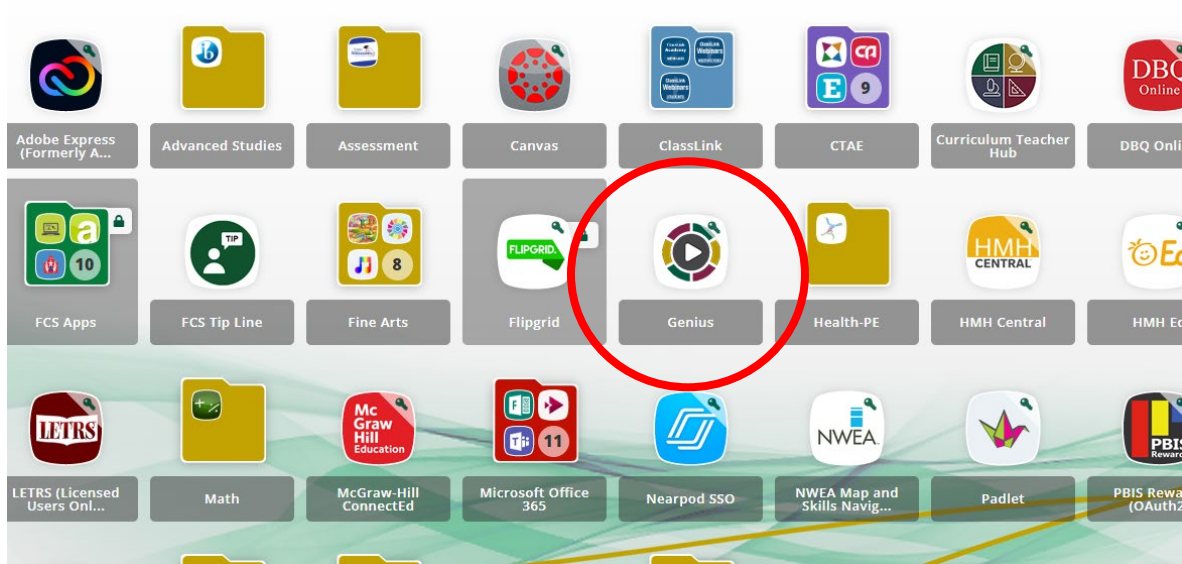


Instructions to register for an FVS class

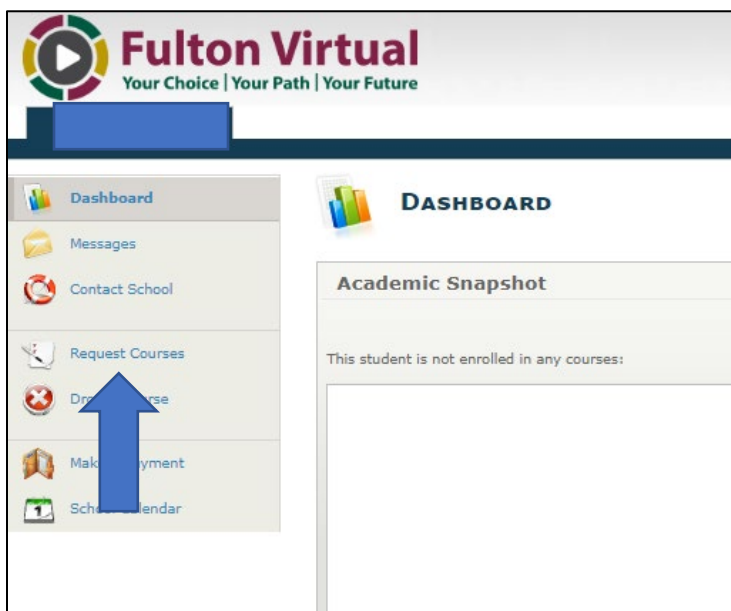
You must be logged in as your STUDENT in order to request online courses!

Please follow these step by step instructions to register your student for their virtual class. This course will be taken over the summer and will be SELF-PAY (\$225 per half credit, \$450 per whole credit). If you have any questions, please feel free to contact 8th grade counselor, Ms. Courtney Knight

Have your student log into Classlink then click on the Genius icon:



On the lefthand side, please click “Request Courses”:



Please click “Request New Course” when you are taken to this screen:

Fulton Virtual
Your Choice | Your Path | Your Future

Dashboard
Messages
Contact School
Request Courses
Drop a Course
Make a payment
School Calendar

REQUEST COURSES

Here you can see and edit the list of courses the student would like to take in the future.

[Request new course](#)

There are no requested courses for this student.

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This selection menu will pop up once you have clicked “Request New Courses”. Please select the following from the drop down menus:

- **Term:** FV Summer 2023
- **Course:** select the course you wish to request.
 - *If you are requesting more than 1 course, you will need to repeat this process for each course you’re requesting.*
- **Start Date** will auto populate

Click “Save”

the student would like to take in the future.

Course Request

School: Fulton Virtual
Term: FV Summer 2023
Course: FVS Personal Fitness
Start Date: 5/31/2023

Save Cancel

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If you get to this screen, CONGRATULATIONS! You have submitted your request for your online course.

The screenshot shows the 'REQUEST COURSES' page in the Fulton Virtual system. The page header includes the Fulton Virtual logo and the tagline 'Your Choice | Your Path | Your Future'. The main content area is titled 'REQUEST COURSES' and contains a table of requested courses. A red circle highlights the 'Approved' column of the table, which shows 'WAITING_REVIEW' for the course 'FVS Personal Fitness'.

Edit	Course	Term	Approved	Start Date	Requested By	Requested On
	FVS Personal Fitness	FV Summer 2023	WAITING_REVIEW	05/31/2023	[Redacted]	03/01/2023

From this point, the administrative and counseling teams will discuss each request and evaluate for approval. If your course is approved, you will receive notification and will be asked to log back into the FVS portal for payment instructions.

Please note the following regarding course approvals:

- RTMS will approve Health and Personal Fitness for any rising 9th grade student.
- Additional course requests will be reviewed by admin and counseling and will be approved on a case-by-case basis. If your current teacher does not support your request, it will not be approved.
- Fulton Virtual recommends that students spend approximately *3 hours per day working in the platform for each class they are enrolled in*. Please keep this in mind when making your selections.
- If you have plans to travel internationally this summer, please be aware that Fulton County Schools will not allow access to its servers from outside of the country.
- All summer courses are SELF-PAY
- Your student cannot begin working in their summer course until May 31. The summer term will run from May 31 to July 12.
- If a course is approved, your student's high school schedule will not be changed until proof of a passing grade from FVS has been received by the high school.

Important Dates for Virtual Summer School

March 1-May 25	Open Registration
May 31-June 6	Late Registration
Wed., May 31	First Day of Summer Term
Wed., June 7	Last Day to Add/Drop
Wed., June 14	Benchmark Drop 1 (33% complete)
Mon., June 19	No School- Holiday
Wed., June 21	Benchmark Drop 2 (50% complete)
Wed., June 28	Benchmark Drop 3 (66% complete)
Tues., July 4	No School- Holiday
Wed.-Mon., July 5-10	HS EOC Testing
Wed., July 12	Last Day of Summer Term