

SSCMS DEVICE FAQ

Sandy Springs Charter Middle School is excited to provide every student with the Dell Latitude 3300. We believe that having their own devices will help our student learn in the ways they learn best. At the same time, students will be sharpening the technology skills that are now essential in nearly every aspect life.

Here are some questions families may have about the Microsoft Surface.

What should I be using my device for?

Your Surface is to help you with school related activities. You should not be downloading games, music, videos, etc. Even if you are off campus, you are still responsible for the activity on your school issued device.

Where can I take my laptop?

You will keep your device with you all day and take it home with you at night.

How do I carry my laptop around school?

You will be issued a SSCMS Stallion Bag. In the bag you should keep only your Surface and your headphones.

What if something happens to my laptop?

You will be charged a fine. The fines are:

Lost/Stolen	<ul style="list-style-type: none">• 1st offense \$100• 2nd and subsequent offense(s): full replacement cost \$688
Damaged	<ul style="list-style-type: none">• 1st offense: \$100• 2nd and subsequent offense(s): \$250
Accessories – Lost or Damaged	<ul style="list-style-type: none">• Charger: \$40

When should my laptop be charged?

Establish a nightly device routine. Connect the charger to the device and store it on a safe surface area. You should bring the device to school every day at 90% charge or better. Your charger should stay at home.

Are there updates that need to be installed?

Yes, updates will need to be installed from time to time. The best time to check for updates is when you are charging your device at home. If there are updates that need to be installed, do so while the device is plugged in and charging.

How do I clean my laptop?

To clean your screen use a soft, lint-free cloth to gently wipe your screen. You should never use household cleaners or alcohol-based products on your screen.