B. Public Comment Checklist
During the 30-day Public Comment period, the Council must share the RFF proposal with the school community and gather feedback on the proposal by carrying out the following actions:

- The Council votes to post the RFF proposal for the mandatory 30-day Public Comment period (no later than February 26, 2018). This action requires a majority vote.

- The Council initiates the 30-day Public Comment period by completing the following (no later than February 27, 2018):
  1) Posting the RFF proposal and the strategic plan overview on the front of the school webpage and the Council webpage;
  2) Placing a comment box in a visible location at the school to collect input from stakeholders; and
  3) Placing the RFF proposal and the strategic plan overview in the main office.

- Within the 30-day Public Comment period, the Council must accept public comments on the proposal during at least one Council meeting (February-March 2018). Accepting public comments during the Council meeting is an opportunity to gain input from the public, not for immediate responses by the Council.

- The Council may do the following:
  ▪ Post the RFF proposal on school social media sites such as Facebook and Twitter.
  ▪ Encourage members of the school community to email their feedback to all Council members.
  ▪ Send informational letters or flyers about the RFF proposal and the RFF process to the school community.

- As appropriate, the Council incorporates comments from the 30-day Public Comment period in the RFF proposal (February-March 2018).
  ▪ Council completes questions one through four of the RFF post public comment form.

- During a Council meeting, the Council votes to decide whether to submit the RFF to FCS for consideration (no later than March 29, 2018). The RFF must be approved by a 2/3 affirmative vote of all voting members then in office.
  ▪ The Council, or its designee, completes questions five and six of the RFF post public comment (embedded in the automated form) before submitting the RFF.
  ▪ The final updated RFF automated proposal form must be submitted chair no later than 12:00 pm on March 30, 2018.

Note: The Outreach & Communications Committee is responsible for managing the Public Comment period.
Request for Flexibility

Overview and Instructions