

MEMORANDUM

TO: David Knotts

FROM: Angela R. Young, *Executive Director of Contracting*
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phone: (470) 254-8970

DATE: May 22, 2020

SUBJECT: RFP No. 416-20, Roswell High School Renovation and Additions

The purpose of this memorandum is to provide you information on which you may base your selection for the above-referenced request for proposal. The following information is provided:

- a) Results of Evaluation
- b) Evaluation Factors and Evaluators
- c) Numerical Scoring System

Select from the list presented, your recommendation of award for the subject solicitation. Please note that a total of Seven (7) proposals were received, reviewed, and evaluated. Five (5) proposals made the competitive range. Discussions were conducted with the companies and Best and Final Offers (BAFOs) were received.

Please write the name of your recommended firm in the space provided on the attached document. Sign, date and return this document to the Capital Program Contracts.

Enclosures

**Results of Evaluation
Request for Proposal No. 416-20
Roswell High School Renovation and Additions**

Weights	Cooper & Company General Contractors, Inc.	Bowen & Watson Inc.	Swofford Construction, Inc.	Hogan Construction Group, LLC	Triad Construction, Co., Inc.
A. Schedule (20 Points)	20	19	20	20	18
Detailed Construction Schedule and Schedule Performance (20 Points)	20	19	20	20	18
B. Technical Capabilities (35 Points)	33	33	33	32	35
Project Approach and Capabilities (35 Points)	33	33	33	32	35
C. Business Stability (10 Points)	10	10	10	10	10
1. Financial Status (3 Points)	3	3	3	3	3
2. Previous Default (3 Points)	3	3	3	3	3
3. Bonding and Insurance (4 Points)	4	4	4	4	4
D. Price (35 Points)	35	34	34	34	28
Detailed Price Schedule (35 Points)	35	34	34	34	28
Total Score	98	96	97	96	91
OVERALL	Outstanding	Outstanding	Outstanding	Outstanding	Excellent
TOTAL PROJECT COST:	\$8,625,000	\$8,807,000	\$8,923,000	\$9,040,000	\$10,850,250

Company Selected: Cooper and Company General Contractors inc.

 David Knotts, Executive Director, Capital Programs
 Signature Source Selection Official
 Date: 5/27/20

EVALUATORS:

Stuart Schunck, Contracts Manager, Capital Improvements Program, Chairperson

Matt Hines, Senior Project Manager, Capital Improvements Program

Bill Pastor, Coordinator, Architecture & Engineering

Kim Hartwell, Office Manager, Capital Improvements Program

Non-Voting Members

Michael Williamson, Chapman Griffin Lanier Sussenbach Architects, Inc.

NUMERICAL SCORING SYSTEM

SCORE	CRITERION
95-100	Outstanding - To receive this rating the approach plan must satisfy to the fullest extent those characteristics required in the RFP. It presents new or proven methods and is presented in extensive detail to assure the evaluator a thorough understanding of the proposed approach. The approach has an outstanding probability of meeting requirements with limited technical risk.
90-94	Excellent - To receive this rating the approach or plan must satisfy all the characteristics required in the RFP. It presents a methodology in sufficient detail to assure the evaluator a good understanding of the proposed approach. The approach has an excellent probability of meeting requirements with limited technical risk.
80-89	Satisfactory - To receive this rating the approach or plan must adequately meet the minimum requirements in the RFP and is presented with at least minimal detail to assure the evaluator of an understanding of the proposed approach. The approach has a satisfactory probability of meeting requirements with limited technical risk.
Below 80	Unsatisfactory