DATE:        April 9, 2019
TO:          All Offerors
FROM:        Angela R. Young
             Executive Director of Contracting
RE:          RFP No. 153-19, Enterprise Resource Planning (ERP) Solution

Please see Addendum No. 6 for the above-referenced solicitation.
A. The following are questions received and FCS’ responses for the above-referenced solicitation:

1. How do you envision an integration system working with a student-based scheduling solution? Does the district currently use such a system? If so, what provider and does this provider offer integration capabilities with third-party systems? (TMS-0022)

FCS is implementing the Infinite Campus student-based scheduling system as of July 1, 2019. Integration capabilities are possible with Infinite Campus and third-party systems.

2. Approximately how many pensioners do you currently process in your SAP system?

We currently process approximately 2900 pensioners in an external third-party system. We use SAP to create a monthly compensation upload. The intent is to move the payments to the new ERP solution.

3. Would FCS consider granting a two (2) week extension to the original April 9, 2019 due date?

Please see Addendum No. 1.

4. How much transactional spend do you have annually with your suppliers?

The following is the transactional spend for fiscal year 2018:

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Checks Issued</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular Suppliers</td>
<td>11,261</td>
<td>$246,550,779.87</td>
</tr>
<tr>
<td>HR/PR Vendors</td>
<td>2,120</td>
<td>$3,210,291.04</td>
</tr>
<tr>
<td>EE Reimbursements</td>
<td>5,164</td>
<td>$960,550.15</td>
</tr>
<tr>
<td>Pension Suppliers</td>
<td>28</td>
<td>$920,170.33</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>18,573</strong></td>
<td><strong>$251,641,797.39</strong></td>
</tr>
</tbody>
</table>

5. How many individuals will need to be able to create, send, and manage contracts?

Eight (8).

6. How many individuals will need to be able to create and conduct RFP, RFQ, RFI, auctions, or any other kind of sourcing events with suppliers?

Eight (8).

7. How many individuals do you have managing and rating your suppliers’ performance over the lifetime of your contract with them?

Eight (8).
8. Do you need eSignature capabilities (DocuSign or Adobe sign, for example) to extend the capabilities of your contracts module functionality?
   We recently purchased DocuSign and are in the integration process with OnBase. Therefore, we expect that we will not need the ERP contracting solution to include eSignature.

9. Are you looking to be able to enrich your spend data, have insights and create transparency to your total spend?
   Yes.

10. Would you please provide an example of what would be uploaded or downloaded for requirement GEN-0024?
    Attachments, scanned items, spreadsheets, PDFs, etc. would be uploaded or downloaded.

11. Would you please provide an example of encryption regulations for requirement ITR-EA-14?
    FCS currently supports the following encryption standards/algorithms:
    - Digital and transport layer signature algorithms – SHA-256 or above, AES-256-CBC, HMAC-SHA-256 or above, TLS v1.2 and 1.3.
    - FCS must adhere to FERPA, CIPA, COPPA and HIPPA laws/regulations.

12. Regarding requirement ITR-EA-19 (Reconciliation reports are important?) – Is this a question of the importance to our software?
    Reconciliation reports for payroll, leave and transportation are used in the current ERP system. It is important to have this feature unless, the new solution provides a feature that will eliminate the need for reconciliation.

13. Can you please provide an example for requirement ITR-EA-31?
    FCS has built processes and reports based on state mandates and business strategy. FCS has to adjust these processes and reports when there are changes in state mandates or business strategy. The new system should support adapting to changes efficiently.

14. Can you please provide additional context and background on the other claims functionality referenced in the BRD-Finance spreadsheet (FIN-1108 through FIN-1120.03)?
    We would like any type of claim (liability, student accident, etc.) to be available online for entering the data needed and submitting the form. FIN-1108 through FIN-1120 are outlining a workflow that is needed to work and track the claims. We would like integration with the Risk Management System (STARs) and utilization of electronic notifications for all parties.

15. Regarding requirement ITR-EA-41, what do you mean by "Big Data" and what type of support are you looking for?
    Big Data refers to unstructured data. We are looking for support of Big Data functionality for storage, processing and analytics.
16. Regarding the Vendor Questionnaire (Item 66 – Data Support), would you please explain your requirement for the vendor to provide data on a nightly basis? Are you expecting the vendor to extract data from the system and send nightly?

We use information from the ERP system to populate segments of our data warehouse. We expect that we will have a no-cost means of extracting the data we need on a minimum of a nightly basis.

17. For hosting, would you consider a longer initial performance period? For example, three (3) years with two (2) one-year options?

No.

18. Can you describe the tiers (Development, Quality, Production, etc.) you expect the vendor to provide?

We expect the vendor to provide the following tiers:
- Production
- Quality Testing
- Development
- Training
- Sandbox
- Disaster Recovery

19. Do you use an external job scheduler that you expect the vendor to leverage? If so, can you provide details?

Currently, we do not use external job schedulers.

20. Do you have any legal/regulatory concerns or requirements (HIPPA, PCI, FedRAMP, etc.)?

We add federal requirements when soliciting for contract using federal funds.

21. Will you allow non-US citizens to support your environment?

FCS expects all companies to abide by US eligibility rules for employment within the United States.

22. Can you provide the number of trips and number of expense reports per year for the entire organization in scope?

There are approximately 1118 trips and 840 expense reports.

23. You have requirements indicating that you will pay mileage reimbursements through your payroll solution. Will this include all travel expenses as well or is there a need to split the reimbursements between Payroll and Accounts Payable?

We would prefer to pay all mileage reimbursements through Payroll.

24. Can you describe your P-card usage? Are you using P-cards to capture all expenses including travel?
25. travel, or is the P-card used exclusively for non-travel purchases to be tracked in Accounts Payable? Can you also share the issuer and name of the P-card that you are using?

P-Cards are for non-travel expenses. FCS utilizes pre-paid travel cards for most travel expenses. The issuer of the P-Card is the district's financial institution, which is SunTrust.

26. Do you have bargaining units for different union activities that may separate compensation or travel policies between teachers and non-teacher staff?

No.

27. Do you allow personal smart-phone usage for FCS-related applications?

We allow personal smart-phone usage with restricted access to the internet via our WiFi network. FCS employees who are provided with an FCS-owned device are allowed to use FCS-related applications with the FCS-issued devices.

28. What is FCS’ annual Accounts Payable invoice volume on a monthly or annual basis?

The following is FCS’ invoice volume for fiscal year 2018:

<table>
<thead>
<tr>
<th>Type</th>
<th>Number of Invoices</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Pay Suppliers</td>
<td>44,903</td>
<td>$90,081,695.12</td>
</tr>
<tr>
<td>Direct Pay Employees</td>
<td>3,087</td>
<td>$526,556.83</td>
</tr>
<tr>
<td>PO Invoices</td>
<td>17,718</td>
<td>$167,890,505.55</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>65,708</strong></td>
<td><strong>$258,498,767.50</strong></td>
</tr>
</tbody>
</table>

29. What is the expectation relative to tasks and activities supporting FCS personnel involved with Organizational Change Management on Atlas?

FCS has a Change Manager assigned. We expect recommendations from the Offeror on the organization structure necessary to support the mature implementation and collaboration with the assigned Change Manager.

30. Where classroom training is involved, are participants reporting to a central location in the district or to multiple locations throughout the district?

Participants are in multiple locations. We anticipate that training will be done in one location.

31. What types of online training have been used with district personnel in deploying your current ERP system (SAP)?

Online training was not used.

32. Are you electronically interfacing certification information from the state today?

No.

33. What system does the district use today for substitute management?

SmartFind Express by Unified Talent.
34. What is the current yearly expenditure to support the SAP environment including annual software maintenance and support, database and middleware software to support SAP and hardware infrastructure to support the SAP applications?

**This information is not available at this time.**

35. Did SAP or any SAP partners provide FCS with a proposal or cost estimate to upgrade to the current version of the SAP ERP platform?

No.

B. All other terms and conditions remain the same.