DATE: January 15, 2021

TO: All Offerors

FROM: Angela R. Young
Executive Director of Contracting

RE: RFQ No. 124-21, Professional Development and Consulting Services for Staff Augmentation

Please see Addendum No. 2 for the above-referenced solicitation.
A. The following changes have been made to the above-referenced solicitation:

Delete:  Page 28
Add:      REVISED 1/15/21 Page 28
1. PURPOSE

FCS is soliciting submittals from Offerors to provide professional development and consulting services for staff augmentation over the course of the year. These projects will include a range of evaluation-related activities, as specified below. Selection will be based on the evaluation criteria hereinafter. Payment for services is anticipated to be on a per-project basis based on a stipulated scope of work, unless otherwise specified.

The scope of services of this solicitation is subdivided into functional categories. Through this RFQ, FCS is looking to qualify firms and/or individual evaluators with experience working with school districts in evaluating district-level initiatives as well as education (Pre-K-12) programs. Specifically, there should be demonstrable experiences in the following areas: research methodology, data collection, analysis and synthesis and program evaluation. In the qualification submittal, firms are to select their categories of expertise and clearly document their experience and credentials in the categories. Firms may select one (1) or multiple categories but must show proficiency in a specific category in order to be considered for a recommendation in that category. Through the RFQ process, multiple firms and/or individuals will be selected and invited to support evaluation activities as they arise through the course of the year. Fulton County Schools (FCS) is soliciting qualified vendors to provide Professional Development/Consulting services in support of the District. The qualified vendors will be used on an as-needed basis to assist in staff augmentation, project management, consulting, and/or training in support of various projects and initiatives; and where appropriate, provide direct services to students.

In the qualifications submittal, firms are to select their categories of expertise and clearly document their experience and credentials in these categories. Firms can select one or multiple categories but must show proficiency in a specific category in order to be considered for a recommendation in that category.

2. BACKGROUND

As the fourth largest school system in Georgia, FCS has approximately 14,000 full-time employees, including more than 6,800 teachers and other certified personnel, who work in 100 schools and 14 administrative and support buildings. During this current school year, approximately 95,000+ students attended classes in 59 elementary schools, 19 middle schools, 18 high schools, and 10 charter schools.

The Fulton County School System is one of the most unique school systems in the nation. Although not Georgia's largest school system in terms of student enrollment, it is one (1) of the largest systems in geographic area. From its southern end in the City of Chattahoochee Hills to its northernmost tip in Johns Creek, the county is more than 70 miles long.

3. REQUEST FOR QUALIFICATION PROCESS

A committee will review the Statement of Qualifications and evaluate the qualification of the Offeror(s). Offeror(s) should make their best effort to describe their capabilities and expertise. The results of the evaluation will qualify firms and/or individuals to be included on the list of pre-approved vendors to provide research and/or Program Evaluation-Related Services for FCS. All Offerors who qualify will be notified of their selection and given an opportunity to provide submittals “as-needed” to FCS.
B. The following are questions that were submitted:

1. Will FCS accept electronic submissions rather than printed copies?
   No.

2. Will FCS accept electronic signatures rather than notarized, wet signatures as an alternative until contract is awarded?
   No.

3. Is this RFQ for Professional Development and Consulting Services as FCS has recently provided a separate RFQ on evaluation services?
   This RFQ is for Professional Development and Consulting Services.

4. Will this RFQ language be updated to reflect the Professional Development and Consulting Services requirements?
   Yes. Please see revised page 28.

5. Is the current RFQ No. 124-21 for Professional Development and Consulting Services for Staff Augmentation requesting the same services as described in RFQ No. 118-21 for Program Evaluation Services?
   No.

6. If vendors are approved under RFP No. 139-20 for Learning and Teaching Support, does the awarded vendors need to also submit under this current RFQ?
   Yes.

7. Is the district seeking vendors to provide Evaluation Services or Professional Development Services in the categories listed under Section 4, Support Overview or both?
   FCS is seeking Professional Development and Consulting Services for the categories listed, we are not seeking consulting services solely for the purpose of program evaluation.

8. Can a firm be recommended in one (1) category but not another?
   Yes.

9. Is there a disadvantage in submitting to multiple categories?
   No.

10. Would the delivery of Professional Development opportunities (workshops/webinars/follow up coaching support) across the listed categories also be considered under this RFQ (minus the evaluation/research requirements)?
    Yes.
ADDENDUM NO. 2
RFQ NO. 124-21
PROFESSIONAL DEVELOPMENT AND CONSULTING SERVICES FOR STAFF AUGMENTATION

11. Please explain what is meant by “to provide research and/or Program Evaluation-Related Services for FCS” on page 28. Does this mean that FCS seeks a vendor who can evaluate previously purchased Professional Development efforts or future purchases, or does it mean that you want a vendor to both provide and self-evaluate the effectiveness of Professional Development delivery?
   Please see revised page 28.

12. Is the research/evaluation requirement specific to the effectiveness of implemented Professional Development or is it specific to a need assessment process designed to determine what is needed for future Professional Development, or both?
   Both.

13. Does FCS currently have a district-wide adopted Professional Learning Community (PLC) model common to all schools?
   Yes.

14. Regarding order of pages: page eight (8) states that Appendix II and Appendix III must be placed after the Executive Summary. Does this mean that the other forms (pages 40 - 42) and Appendix I also follow the Executive Summary, coming before Technical Capabilities?
   Yes.

15. On page 36, Section 3h the RFQ asks for the "Number of Registered Professionals". Can you please explain what the district means by "Number of Registered Professionals"?
   This is referring to how many people in your organization are registered with a professional organization.

16. Does FCS accept electronic delivery of invoices?
   Yes.

17. Has FCS contracted with other educational consulting firms/individual in the past? If so, can we receive a copy of each contract?
   Yes. An Open Records Request must be submitted in order to receive copies of each contract.

C. All other terms and conditions remain the same.