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December 13, 2022

**SENT VIA ELECTRONIC MAIL**

Kelly Adamson  
Intercontinental Commercial Services, Inc.  
912 Hurricane Shoals Road NE  
Lawrenceville, GA 30043  
[icskellya@gmail.com](mailto:icskellya@gmail.com)

**RE: Invitation for Bid No. 119-23, Custodial Services for Hembree Springs Elementary School-  
Award Letter**

Dear Mr. Adamson:

This letter shall serve as official notification that Fulton County Schools (FCS) has decided to award the above-referenced contract to Intercontinental Commercial Services, Inc. The estimated contract amount is \$71,669.14.

The contract period shall be January 1, 2023 through June 30, 2023. All prices shall remain firm and all terms and conditions and specifications for this contract shall be honored for the contract period.

In addition to the base period, there are four (4) one-year options to be exercised at the sole discretion of FCS at the same terms and conditions. Option year pricing will be as stated for each subsequent year. Failure to honor this option is a breach of the contract and will be treated as such by FCS.

Delivery or performance may be made as authorized by purchase orders issued by the FCS Contracting Department. This award letter is not an official order.

Please contact Andrea Smith, Principal, Hembree Springs Elementary School at (470) 254-2902 for all coordination required.

Thank you for your interest in doing business with Fulton County Schools.

Sincerely,

Angela R. Young  
Executive Director of Contracting

cc: Andrea Smith