

FULTON SCHOOL EMPLOYEES' CHARITABLE FUND

Request for Emergency Assistance

The Fulton School Employees' Charitable Fund (the "Fund") has limited funds available to assist persons connected with the school system in coping with financial emergencies.

Eligibility Requests for the benefit of the following individuals will be considered for assistance by the Fund:

1. Active employees of the Fulton County Public School District, other than members of the Board of Directors of the Fund or their dependents.
2. Dependents of active school system employees. For purposes of emergency assistance, a dependent is an employee's husband or wife or any of the following individuals if the employee (together with the employee's spouse) provides over one-half of the individual's support for the year:
 - a. A child, either natural or adopted, or a stepchild of the employee;
 - b. A brother, sister, stepbrother or stepsister of the employee;
 - c. The father, mother, step-parent or grandparent of the employee; or
 - d. A foster child living with the employee who was placed with the employee by an authorized placement agency.
3. A child who at the time of the qualifying event was an active student in the Fulton County Public School System.

Qualifying Events The Fund will consider the following as qualifying events:

1. Medical Expenses due to a critical illness or injury which are not covered by insurance
2. Expenses due to burial of a person eligible for assistance
3. Expenses due to catastrophic property loss (i.e. theft of essential furnishings and clothes or substantial damage to the residence of persons eligible for assistance). Losses or expenses covered by insurance will not be considered appropriate for assistance from the Fund. Immediate necessities such as food, shelter, clothing, safety items may be considered.

Only one request will be granted for any qualifying person or family; up to \$500 with appropriate documentation (i.e. Medical bill, Invoice for burial costs, police report) and must be submitted within **30 days** of event. Please note that it may take up to **10 business days** to process a request. All requests for assistance should be sent to:

Fulton School Employees' Charitable Fund
Emergency Assistance Request
6201 Powers Ferry Road NW, Atlanta, GA 30339
Email: charitablefund@fultonschools.org

Applications will be considered without regard to the race, religion, creed, sex or national origin of the person for whom assistance is requested.

Please complete the application below to request emergency assistance. Incomplete applications will not be reviewed.

Eligible recipient category:

- Active Employee* SAP ID# _____
- Dependent of Active Employee* SAP ID# of employee _____
- Active FCS Student* Student ID# _____

Eligible Recipient Information (If student, provide parent/legal guardian info.) Must be verifiable with ID.

First Name _____ Last Name _____ MI _____

Address: _____

City _____ State _____ Zip _____

Phone#: _____ Alt. Phone#: _____

Email Address: _____

School/Department: _____ Grade/Title: _____

Qualifying Expenses (see above): Category 1 ___ Category 2 ___ Category 3 ___

Nature of emergency (supporting documentation must be attached):

Amount Requested (based on documentation): \$ _____

FCS Administrator/Supervisor/Social Worker working with family:

Name: _____ Title: _____

Email Address: _____

Phone Number: _____ Alt. Phone Number: _____

*****I have verified the circumstances to be true and the recipient qualifies as an eligible person.***

Signature: _____ Title: _____

Date: _____

Awards will be issued according to eligibility and supporting documentation up to a maximum of \$500 as determined by the Committee. The Fulton County Schools Administrator/Supervisor/Social Worker will be notified once a decision has been finalized by the Committee.