

## Attention Taylor Road Middle School Parents!



Our **NEW COMMUNICATION PLATFORM** is up and running! Visit <https://taylorroadpta.membershiptoolkit.com> to see everything your PTA has to offer this year. On our NEW site, you can **purchase PTA memberships** and **spirit wear**, sign up to **volunteer**, and connect with other parents via our **Directory**. Here's what you need to do to join us on our Membership Toolkit site:

- Go to <https://taylorroadpta.membershiptoolkit.com>
- Click on the **Log In** button or the Registration button.
- If you **already have an account** with another organization that uses Membership Toolkit (or if you ever had a MySchoolAnywhere.com account) you can use the **same email and password** to login. You can then proceed to the numbered steps below.
- Select "**Create Account**" and fill in the name, email, and password information.
- Click "**verify my email**" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders.
- Once you have verified your email address, **log back in and finish the registration process.**

**Create account**

1 — Complete this form  
2 — We will send you an email  
3 — Click the link in the email message to verify your email address and complete the process  
**The link expires in 2 hours.**  
*If you do not receive the email in the next few minutes, check the spam or junk folders in your email software.*

First name

Last name

Email address

Your account will be your email address. You must have access to this account to complete this process.

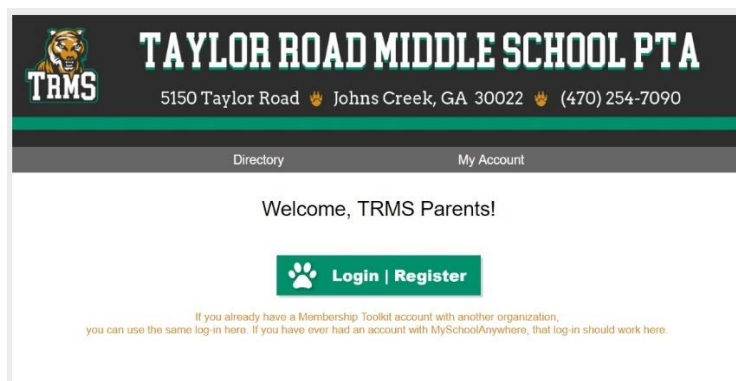
Password

Retype password

[cancel](#)

Membership TOOLKIT

1. Complete the **Parent/Family and Student Information** forms.
2. Complete the **Directory/Publish Preferences**.
3. **Once these forms are complete, you will be presented with forms for PTA Membership, Spirit Wear, and Volunteer Opportunities. All of your Back-to-School needs in one convenient place!**



Once the Primary Account is set up, the **Primary User can "invite" other email addresses** to access his/her account. This allows the Secondary User to have their own login information, but still have access to the family account.

**Questions? - Please don't hesitate to contact Jen Simmons at [trmsptacommunications@gmail.com](mailto:trmsptacommunications@gmail.com).**