October 31, 2019

Dear Parents/Guardians of Student Bus Riders,

Our #1 goal of each day is to transport all student bus riders safely to and from school. In order to accomplish this goal, we need the cooperation of the student bus riders. Good student behavior while entering, riding, and leaving the bus contributes in many ways to safe transportation. Such conduct makes it possible for the driver to give full attention to the roadway and other drivers.

We have had several complaints about our students not adhering to the bus drivers’ rules. Please review the following information with your child concerning student conduct on the bus. The primary purpose of rules and procedures on the buses are for the safety of all students. Your child’s cooperation in following all rules and procedures is appreciated by the drivers who are the final authority on their bus. Assigned seating according to grade level is a common practice and is up to the driver’s discretion. Continued or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.

**STUDENT CONDUCT ON SCHOOL BUSES**

School buses shall be considered an extension of the classroom and students are expected to conduct themselves accordingly. Students being transported in school buses shall comply with the Student Code of Conduct. Behavior which is not permitted includes but is not limited to the following:

- loud or boisterous behavior
- failure to remain silent at railroad crossings
- using emergency exits improperly
- riding an unauthorized bus
- disembarking at an unauthorized stop
- throwing objects in the bus, or into or out of the bus
- extending body parts or objects outside of the bus
- drinking/eating/chewing gum
- failure to wear seatbelts where fitted on buses, or unbuckling of seatbelts before reaching the destination
- failure to remain seated

**CONSEQUENCES**

**First Offense:** The student will have a conference with Mrs. Nichols and/or Mr. Farmer. Disciplinary action may be taken at that time. The student shall retain bus privileges if they do not receive another bus write-up. The parent/guardian will be notified of the offense.

**Second Offense:** If the student receives a second bus write-up within the same semester (or within a short space of time), he/she loses bus privileges for 1 to 10 days based on the discretion of school administration.

**Third Offense:** The student will lose bus privileges for 1 to 20 days based on the discretion of school administration.

**Fourth Offense:** The student may lose bus privileges for the remainder of the semester. After returning to the bus the following semester, if the student receives multiple bus reports, he/she may lose bus privileges for the remainder of the school year. In each instance, the parent shall be notified.

If you have any questions, please contact me via email or phone. Thank you for your continued support.

Kind Regards,

Brandi Nichols