

**Student Handbook
2008 - 2009**

**Frank McClarin High School
Open Campus**



**3605 Main Street
College Park GA 30337
404.669.8080 phone
404.669.8087 fax**

Name: _____

Address: _____

City: _____ **Zip:** _____

Phone: _____

Counselor: _____

WELCOME

Dear Frank McClarin Students,

The faculty, staff and administration welcome you to Frank McClarin High School. We are pleased that you have decided to continue pursuing your high school diploma. McClarin is a unique program. It is truly a professional learning community focused on educating young adults while preparing you for the world of work or postsecondary enrollment. Our staff is dedicated, caring and willing to work with you to ensure your success. We hope you will utilize this opportunity to reach your goal of obtaining a high school diploma.

Best wishes for a successful year,
Ms. Anita Lee, Principal

PHILOSOPHY

Our philosophy is to prepare today's youth for the complexities of tomorrow in the Open Campus Program. The program promotes learning and provides experiences to motivate students toward completion of graduation requirements while developing positive self-concepts, decision-making, communication, and various life skills. This program offers an alternative to the traditional high school setting. A student's success depends upon his or her motivation and commitment to complete tasks in a structured or independent setting based on his or her personal learning style.

MISSION

Our mission is to graduate students with a High School Diploma or General Education Diploma. Each student should be prepared to choose a career path, postsecondary option program and/or job training program with the expectation that they will become productive citizens in our global society.

ADMINISTRATIVE STAFF

Ms. Anita Lee, Principal
Ms. Shadelle Denson, Assistant Principal
Sabina Richardson, Administrative Assistant

GUIDANCE COUNSELOR

Mr. Emory Fears
Ms. Stella Wilson

GRADUATION COACH

Ms. Detra Burrell

SOCIAL WORKER

Mr. Donald Lee

CURRICULUM SUPPORT

Ms. Jacinta Toliver

RESOURCE OFFICER

Officer Byron Johnson

GENERAL INFORMATION

Office Hours: 7:30 a.m. - 4:30 p.m.
School Hours: 8:00 a.m. - 3:28 p.m.

Daily Bell Schedule

8:00 a.m. - 9:15 a.m. 1st Period
9:18 a.m. - 10:33 a.m. 2nd Period
10:36 a.m. - 12:21 p.m.3rd Period

A Lunch 10:36 - 11:06 (1st Floor and Annex Building)
B Lunch 11:51 - 12:21 (2nd Floor)

12:24 p.m. - 1:39 p.m. 4th Period
1:41 p.m. - 2:56 p.m. 5th Period
2:59 p.m. - 3:30 p.m. 6th Period

Frank McClarin High School is an Open Campus Program for students in Fulton County. McClarin High School students complete their education in a setting that is different from the traditional high school. Although students take courses offered in Fulton County’s core curriculum, they can work independently or in a structured classroom setting.

Students who are enrolled in a traditional Fulton County high school and choose to transfer must have a referral from their school counselor. Former students who have dropped out of school may refer themselves. All students seeking to enroll must call Frank McClarin High School to set up an appointment with a counselor. Orientation will take place twice weekly and students under the age of 18, along with a parent/guardian, must attend prior to enrollment.

Students must provide their own transportation. McClarin is in close proximity to the College Park MARTA station and bus stop. Student parking is available and strictly limited to the front of the school on Main Street and Hawthorne to the left, and in the rear of the school on Auditorium Way and College Street. Students are expected to park their cars and report to assigned areas when they arrive to school. Students are not permitted to sit in or stand around the cars before, during, or after school. Any student parking in areas other than designated areas, will be towed at the owner’s expense. (District Policy, JD, Rule 20, Procedural Rule 1 Searches.)

Sixth period is a tutorial period dedicated to those students who request or require instruction after school. Students are required to inform their teachers that they are coming to their class at 2:59. Teachers may also recommend students to remain for an extended period. This period is not mandatory.

Enrollment

Students may enroll any time and must be between 16 and 20 years of age, with 10 credits, and a resident of Fulton County. Students 21 years of age and older and a resident of Fulton County School System district are required to pay a fee of \$190 per course. Students who reside outside of the district must pay \$380 per course. A pre-enrollment interview is conducted with each student applicant. The decision is based on attendance, academic progress, or the needs of the individual student at the discretion of the school counselors and administration. All students seeking to enroll must call McClarin to set up an appointment for registration. A mandatory orientation is required before registering. Orientation is held every Tuesday and Thursday at 8:30 a.m. Student and parent/guardian must attend prior to enrollment.

The following documents must be furnished by all students entering Frank McClarin High School:

- Complete withdrawal form
- Unofficial transcript
- Test scores
- A Georgia certificate for eye, ear, and dental screening
- A current certificate of immunization
- Proof of residence (driver's license, utility bill, lease etc.)
- Affidavit of Residency

Withdrawals

Students desiring to return to their home school may do so only at the beginning of each semester and after a counselor has evaluated the students' transcript and the student has a letter of acceptance from the returning school. Those under the age of 18 must have parental permission before withdrawal proceedings. Students placed at McClarin through tribunal or direct placement by the Office of Discipline may not apply to return to their home school.

Change of Address or Telephone Number

When a student moves or changes phone numbers, he or she must complete an information update form and an affidavit of residence and return them to the guidance office.

Telephone

All office telephones are reserved for official business. Use of office telephones is limited to emergencies.

School Breakfast and Lunch

Breakfast for all students is free. Lunches are \$ 1.60 or at a reduced fee of \$.40. Application forms for free and reduced lunches are available in the administrative office. Staff meals are \$1.30 for breakfast and \$2.40 for lunch. All food and drinks, whether purchased in the cafeteria or brought in from off campus, must be eaten in the cafeteria.

STUDENT RESPONSIBILITIES

Student Code of Conduct & Discipline

Refer to your Code of Conduct & Discipline Handbook given during registration.

Electronic Devices

Electronic devices are not permitted in the classroom at any time. Cell phones are permitted in the building. However, they must not be in use, in the on position, or visible during school hours.

Loitering

There will be no loitering on the school premises during class time. Students who are not in class or in conference with a staff member should not be on campus. Georgia criminal code 20-2-1180.

Dress Code

Appropriate school attire is expected. Extremes in dress and grooming are not permitted. Examples of such extremes include:

1. Halter tops, backless clothing, tanks tops (clothing which exposes the midriff or major parts of the chest or back), body shirts, muscle shirts, biker shorts, or other types of form fitting clothes
2. Transparent clothing unless worn over another acceptable garment, short shorts, miniskirts (revealing skirts) or other types of revealing clothing that comes more than 3 inches above the knee when standing
3. Clothing or jewelry with inappropriate or dual meaning language which advertises, depicts or encourages the use of illegal substances such as alcohol drugs, or tobacco
4. Bare feet, house shoes
5. Hats, caps, headbands, bandannas or headdress
6. Sunglasses unless medically prescribed
7. All students must wear their shirts tucked into their pants, belts around their waist while on campus or during school related activities.
8. Attire which communicates or promotes racism or sexism, or is deemed offensive or obscene by the administration is strictly prohibited.

Violations of the dress code shall be determined by the administration, or by authorized school personnel in consultation with the administration. In order to achieve student dress code compliance, students may be withheld from class pending parents bringing in proper dress or being sent home (with parental permission, if necessary). A student who repeatedly violates the school dress code is subject to disciplinary action such as withdrawal from school.

Frank McClarin High School's faculty, staff and students actively promote the importance of appropriate dress while inside the building or on school grounds. Young men must wear pants with a belt around their waist. Sagging and exposure of undergarments is not tolerated in the school setting. Young ladies are required to wear garments that are not revealing. Respecting yourself and others is a key component to success.

Log Book

Students are expected to attend the entire class period. Students must sign-in and out of each teacher's log book in order for accurate attendance records to be kept.

Student Folders

Students are issued a folder in each course. Class work is kept in this folder and may not be removed for any reason without the written consent from an administrator. These folders remain on file with the teacher once the course has been completed.

Hall Passes

Once a student has entered class, he or she should not be in the halls without a pass which is located in this agenda. No student will be allowed to leave the class the first 10 minutes or the last 10 minutes. Students who are in the halls without a pass will be asked to leave the campus. Hall passes are for all students who leave the classroom to go to the media center, counselor's office, social worker's office, the administrative office or the restroom. During this time, the student remains "signed-in" to that classroom. The student must return with the pass and sign-out of the log book by the end of the class period to be counted present for the period. Replacement fee for an agenda is \$5.00.

ID Badges

Each student will receive an ID badge upon enrollment. This badge must be worn and visible at all times while on campus. Students not wearing badges will be asked to leave the campus. If students lose their badge, there is a replacement cost of \$5.00.

Lockers

Students may rent a locker for the safe keeping of books, book bags and personal property. Book bags are not permitted in class. A fee of \$5.00 for the year will be charged for a locker. Students who withdraw will not receive a refund. Do not share lockers. Keep your combination private. The school district does not carry insurance to reimburse students for loss or theft of personal property. If your property is lost or stolen, report it to the office. Students should recognize that school officials reserve the right to open and inspect lockers at any time. These searches are conducted to protect the safety and welfare of the student body and staff.

Course Completion

As students complete courses, they are given a pink slip, which serves as a course completion form, from their teachers. Students are required to submit the grade completion form as soon as the course is completed during the period in which the grade was given. Pink slips must be submitted to the counselor the same day it is received. It is imperative to present the form to a counselor to ensure that students use their time wisely, obtain another class in a timely manner and remain on track for graduation.

GRADUATION REQUIREMENTS

Students have the option of participating in the graduation ceremony at their home school and/or participating in Frank McClarin's Senior Recognition Ceremony. If the student wishes to participate in the ceremony at his or her home school, it is the student's responsibility to secure a cap and gown and obtain information regarding practice and other procedures. All graduates will receive a Fulton County diploma issued by their home school, as well as a certificate from Frank McClarin High School. Senior fees must be paid by all seniors participating in senior activities. Students who anticipate graduating may begin to pay their fees at the beginning of their senior year.

Graduation Rule

Graduating seniors must earn appropriate and required credits. Graduating seniors must have passing scores on ALL sections of the Georgia High School Graduation Test to participate in commencement exercises.

Senior Meetings

Informative senior meetings are held during the school year. These meetings are open to all students with senior status and their parents/guardians. These meetings are held twice during each 60 day grading cycle. During these meetings important facts regarding senior dues, college tours, graduation, courses and college fairs are discussed.

Senior Graduation Fees

All seniors are expected to pay a \$150.00 senior fee. You may pay these fees beginning in August. Fees should be paid to the school bookkeeper. The fee covers: senior T-Shirt, use of cap and gown, diploma cover, tassel, senior pictures, and a senior cookout.

Senior Awards

The Faculty Cup is chosen based on the criteria listed below:

- Passed all parts of the GHSGT
- Good Attendance
- Exemplary Citizenship
- At least an 80 average in conduct
- Contribution to the total school program
- Community Involvement

The Atlanta Journal Cup is given to the senior with the highest GPA for the school year.

Junior Meetings

Informative junior meetings are held during the school year. These meetings are open to all students with junior status and their parents/guardian. These meetings consist of updating students of current status towards becoming a senior, course requirements and any important information deemed necessary.

Reporting Procedures

Each student is issued a report card three times a year, one at the end of each 60 day semester. The report card reflects the grades earned by the student for that particular semester. Students will also receive a progress report every 30 days.

Transcripts

Students may request an *unofficial* or *official* copy of their transcript from the counseling center by completing a transcript request form. Those students needing an *official* copy of their transcript for a college should bring \$3.00 for each transcript and the counseling center will mail an *official* transcript to the requesting college.

Grading

As part of the Fulton County Board of Education, this school is fully accredited by the Southern Association of Colleges and Schools and by the Georgia Accrediting Commission. The grading scale is as follows:

A	90 - 100
B	80 - 89
C	70 - 79

By state rule, any grade below 70 is failing.

Cumulative Average to Replace GPA

Report cards show numeric grades and cumulative averages for the reporting period. The cumulative average is determined by adding all numeric grades together and dividing that total by the number of courses taken.

Courses of Study

Students graduating from McClarin will receive one of three types of certificates: high school diploma in which all academic requirements met and all sections of the GHSGT mastered, certificate of attendance in which all academic requirements met but all sections of the GHSGT have not been mastered or a G.E.D.

The **College Preparatory** course of study is designed to prepare students for college. It meets the entrance requirements of every college in the University System of Georgia and qualifies students to earn the Georgia Board of Education's College Preparatory Seal of Endorsement.

The **G.E.D. Preparation Program** gives students who have not completed high school the opportunity to earn an equivalency diploma. These students are generally older (18-21), have accumulated few credits toward graduation (less than 11) and, as a result, are at risk for dropping out of school. Testing is completed to assess proficiency in math, writing and reading, social studies, language arts, and science.

Students who earn a **Certificate of Attendance** are allowed to continue in pursuit of their high school diploma. These students may participate in graduation after passing all sections of the Georgia High School Graduation Test.

Guidance

Counselors work with students individually and in groups to aid in personal, social, career, and educational development. The guidance and Counseling program is a unified effort of the counselors, teachers, social workers, and the administration to help students develop a guide to success. Guidance counselors help students select the most appropriate program of study to ensure success in high school and to plan for the years after graduation. The variety of opportunities for college, professional and technical school, and post-high school employment increases every day. All students are invited to explore the various reference materials on occupational training, college and financial aid, and scholarships in the guidance and counseling area and with the Graduation Coach.

Social Worker

The role of the social worker is to assist students and parents in solving problems which impede regular school attendance. The social worker monitors attendance, assists students with financial needs, and provides counseling to individuals and groups of students. The social worker is also available for conferences with parents.

Graduation Coach

The Graduation Coach provides assistance to all students, individually and in groups, regarding high school graduation and completion, including but not limited to, identifying potential high school graduation problems, and identifying barriers to graduation. Support is given in the following areas:

Test taking skills	Career Assessment - Coin Test
Credit recovery	Joint Enrollment/Financial Aid
Employment Referrals	College Entrance Exam for 2yr program

Career Center

The Career Center is located next to the Graduation Coach's office. It contains general information on many career fields, two-year and four-year colleges. Students will also have an opportunity to take a career assessment inventory to help identify career interests.

Student access to Counseling Center or Graduation Coach

1. Students should make an appointment with the counseling secretary to see a counselor or the graduation coach. Appointments may be made:
 - Before classes
 - Between classes
 - After school
2. Students may be referred by teachers and staff members to the Graduation coach.
3. Students should not go to the Counseling Center or Graduation Coach without a hall pass from a teacher or staff member.
4. Upon entering the counseling center, students must sign in with the counseling secretary.
5. A student may see the social worker at anytime with the permission of a teacher or staff member.

Attendance

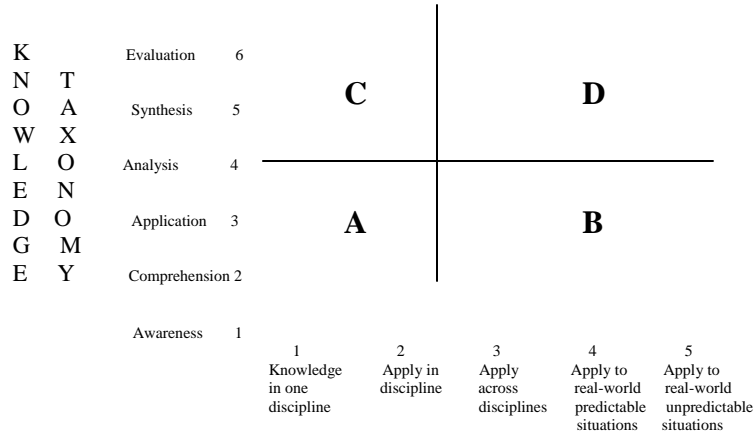
Regular attendance is essential to maintaining a good scholastic record and developing personal traits such as punctuality and responsibility. Lack of time in a class is an indication of lack of commitment. Those students who choose not to attend classes are subject to being withdrawn at the discretion of the administrative team. A conference will be held to inform student of their academic standing and requirements to continue enrollment at Frank McClarin High School. In order for an absence to be excused, a student must bring proper documentation and/or a written note signed by his/her parent or guardian or by the student if he/she is 18 or older, within three days upon returning to school, specifying the date(s), reason(s) for the absence(s), and home and/or work phone number. The reason(s) for absence(s) must meet the State Board policy JBD 160-5-1-.10 guidelines.

Legal Excuses

- Personal illness or hospitalization
- Death or serious illness in the immediate family
- Educational or work related visits with the prior administrative approval
- Required presence in court
- Religious holidays
- Extremely bad weather

Academics/Rigor and Relevance Framework

Students are expected to complete all classes with a passing grade within a 60-day period. Students must actively work on class assignments during each period. Teachers implement the Georgia Performance Standards using a variety of methods to address the needs of all students. McClarin has adopted the Rigor and Relevance Framework to support instructional goals. Rigor and Relevance is based on higher standards, increasing student achievement, Bloom’s Taxonomy, and it helps make explicit the relevance of learning to real world.



APPLICATION MODEL

Academic and Attendance Protocol

Academics: If the student is failing two or more classes per semester, the teacher will submit a progress report at the 30 day grading period and the 60 day grading period. A referral from that period's teacher will be sent to the subject administrator at 30 and 60 days.

Principal	ELA/Math
Assistant Principal	SS/Science/Business/Technology
Administrative Assistant	Health/PE

Step #1

If a student is failing two or more classes at the 30 day reporting period, the teacher must notify the parent and student. A referral to the subject administrator is completed by the teacher and the administrator will schedule a conference with the student and parent/guardian to discuss academics, as well as, expectations.

Step #2

If a student fails two or more classes at the 60 day reporting period, the teacher will refer the student to the subject administrator for a hearing of the Review Panel. The panel will make the final decision issuing the consequence.

Attendance: Every time a student is tardy to class four times, it is equivalent to one unexcused absence. Four or more unexcused absences in any class will result in the following:

Step #1

After four unexcused absences from a class, the teacher will refer the student to the subject administrator. That subject administrator will schedule a conference with the student and a parent/guardian to discuss absences as well as expectations.

Step #2

After six unexcused absences from class, the teacher will notify the subject administrator and the student will be scheduled for an appearance with the review panel.

Review Panel

Students who fail two or more subjects and/or have excessive absences 10 or more days in a semester will be officially notified again of school rules and regulations and attendance expectations and the consequences for disregard of school rules, which can result in being withdrawn. The Review Panel will consist of the following individuals: administrators, counselors, teachers, clerical, and support staff. The panel will meet as deemed necessary by the Administrative Assistant.

Consequences/Interventions

Informal Collaboration
Contract and/or course extension
Social Worker and/or SST Referral
Withdrawal for the remainder of semester
Withdrawal with recommendation to an appropriate educational setting

Media Center

The Media Center Program supports the curriculum and provides opportunities for students to become independent users of the center and its resources.

Policies and Procedures

1. Students should present hall pass upon entering the Media Center.
2. Students sign-in at the circulation desk.
3. ID badges should be worn at all times.
4. Food and beverages are not permitted.
5. Headgear, backpacks or book bags are not permitted.
6. Cell phones and other electronic devices are not permitted.
7. Downloading information onto or from the computers is not permitted.
8. Internet usage is prohibited until a computer login username and password from the School Technology Specialist has been issued.
9. Computers are limited to school related assignments, with the exception of job resumes and applications and college applications and essays, USA Test Prep or Virtual Campus.
10. Students may check out two books at one time providing that they do not have an overdue book.
11. Student may keep books for two weeks. Renewing the check out time is permitted.

Printer Usage

Students may print school related information from the computer free of charge providing that they do not exceed ten pages. Additional pages cost five cents per page. Printing personal information is not permitted.

Lost and Damaged Materials

The fee for all materials that have been lost or damaged is as follows:

Paperback books	\$20.00
Hardback books	\$25.00
Videos	\$20.00
CD's or DVD's	\$20.00

Electronic Card Catalog

Materials and equipment are entered into an electronic card catalog. You may use the catalog to find a particular book or you can print a bibliographic list of books to search at one time.

Contact Information

fmhsmedia@gmail.com
Reply will read as Media Center

Emails concerning school related information/questions such as reference materials, internet databases, book requests, current events and programs being offered in the Media Center are welcomed.

Extra-Curricular Activities and Special Programs

Character Education Program

The Character Education Program focuses on developing independent thinkers who are committed to moral principles in their lives and make rational decisions under challenging circumstances, while increasing students' awareness and understanding of basic ethical values of society. Students are engaged in conversations, creative writing, and culminating activities facilitated by the school's faculty and staff.

School Wellness

With the increasing number of individuals who are suffering from obesity, diabetes, high blood pressure and other physical and mental issues, the School Wellness Program focuses on educating the school and community on how to increase physical activity and eat healthier. These efforts will improve the quality of life for students and adults, as well as, make the school a healthier environment.

Man-Up

Man-up is a character and leadership development organization open to all males at McClarin High School. The purpose of the program is to enhance manners in young men leading to more productive personal, family and business relationships and provide opportunities for participation in academic, family and community activities which promote responsible behavior, wellness and safety.

Students Against Destructive Decisions (SADD)

SADD is a peer leadership organization comprised of students who support the mission of the national SADD organization, which is to provide students with the best prevention and intervention tools possible to deal with issues of drug use, impaired driving and other destructive decisions.

Ladies of Achievement (GWA)

LOA promotes the study of women's history, proper etiquette for social and business occasions, provides information on women's colleges, emphasizes the importance of postsecondary education and recognizes the accomplishments of outstanding Georgia women through the annual Georgia Women of Achievement Induction Ceremony.

McClarin Morning Show

The Morning Show is a live broadcast made possible via collaboration between students, faculty and staff. The focus of the show brings meaningful news to the student body of McClarin. It is an opportunity for students who are interested in a career in broadcasting, reporting, and journalism.

Day Care

The Open Campus Child Development Center offers child care and enrichment services for young children from 6 weeks to 4 years old. This program combines child care with parent education, while enabling students to complete their education and increase their post-secondary outcome. Student parents are responsible for feeding their children breakfast and lunch in the day care rooms. In addition, the center provides an occupational setting for child care students to learn about infants, toddlers, and preschool-age children through observation, interaction and study.

School Year Calendar

First Semester

Aug. 4 - 8	Pre-planning
Aug. 11	First Day of School
Sept. 1	Labor Day Holiday (schools closed)
Sept. 17	Early Release Day (students dismissed early)
Oct. 10	Teacher Workday (students off)
Oct. 15	Early Release Day (students dismissed early)
Nov. 4	Election Day (schools closed)
Nov. 19	Early Release Day (students dismissed early)
Nov. 26 - 28	Thanksgiving Holiday
Dec. 19	End of First Semester
Dec. 22 - Jan. 2	Winter Holidays
Jan. 5	Teacher Workday (students off)

Second Semester

Jan. 6	First Day of 2nd Semester
Jan. 19	Martin Luther King, Jr. Holiday
Feb. 16	President's Day Holiday (schools closed)
Feb. 25	Early Release Day (students dismissed early)
Mar. 13	Teacher Workday (students off)
Mar. 25	Early Release Day (students dismissed early)
Apr. 6 - 10	Spring Break
May 22	Last Day of School
May 26 - 27	Post-planning

System-Wide Testing Schedule

September 15, 2008	GHS GT Retest-Sc/ELA	Grade 12
September 16, 2008	GHS GT Retest-SS/Math	Grade 12
September 15-26, 2008	Differential Aptitude Test/ Career Interest Inventory	Grade 9
September 24, 2008	GHS WT	Grade 11
October 15, 2008	PSAT	Grades 9 - 11
November 10, 2008	GHS GT Retest-Sc/ELA	Grade 12
November 11, 2008	GHS GT Retest-SS/Math	Grade 12
December 8 - 11, 2008***	Georgia EOCT	Grades 9 - 12
January 20 - Feb. 27, 2009	ACCESS for ELLs	Grades 9 - 12
February 25, 2009	GHS WT Retest	Grades 11&12
March 16 - 20, 2009	GHS GT ****	Grade 11
March 30 - April 30, 2009	State-Required Remedial Test	Grades 9 & 10
April 27 - May 1, 2009***	Georgia EOCT	Grades 9-12
May 4 - 15, 2009	Advanced Placement Exams	AP Students

GHSGT Content Weights

QCC		GPS	
ELA	% of Test	ELA	% of Test
Reading/Literature	47 - 49%	Reading Comprehension	47 - 49%
Critical Thinking	37 - 39%	Literary Analysis	37 - 39%
Writing, Usage & Grammar	14 - 16%	Conventions & Writing	18 - 15%
 MATHEMATICS			
Number Sense & Computation	17 - 19%		
Data Analysis	19 - 21%		
Measurement & Geometry	32 - 34%		
Algebra	28 - 30%		
 SCIENCE			
Process/Research	30 - 32%	Cells & Heredity	24 - 26%
Physical Science	33 - 35%	Ecology	16 - 18%
Biology	33 - 35%	Structure & Property of Matter	25 - 27%
		Energy Transformation	15 - 17%
		Forces, Waves & Electricity	15 - 17%
 SOCIAL STUDIES			
World Studies	18 - 20%	American Government/ Civics	17 - 19%
U. S. History to 1865	18 - 20%	U. S. History to 1865	25 - 27%
U. S. History since 1865	18 - 20%	U. S. History since 1865	24 - 26%
Citizenship/ Government	12 - 14%	World Geography	12 - 14%
Map Interpretation Skills	15%	World History	17 - 19%
Information Processing Skills	15%		

Test Preparation Marathons are held three times per year, as well as Test Prep Courses, to meet the diverse needs of students. These efforts serve as acceleration tools to increase student achievement.

GHSGT Prep Classes

Students entering McClarin and who are first time test takers will be required to enroll in a GHSGT preparation class, along with students who have not passed all sections of the GHSGT. Students taking prep may receive a half unit of elective credit if they meet the 60 day class requirement.

Parents' Right to Know

In compliance with the requirements of the No Child Left Behind statute, Fulton County Schools informs parents that you may request information about the professional qualifications of your student's teacher(s). The following information may be requested:

- whether the teacher has met the Georgia Professional Standards commission requirements for certification for the grade level and subject areas in which the teacher provides instruction
- whether the teacher is teaching under an emergency or other provisional status through which Georgia qualifications or certification criteria have been waived
- the college major or and any graduate certification or degree held by the teacher
- whether the student is provided services by paraprofessionals, and if so, their qualifications

Military Disclosure Letter for NCLB Act 2001

Under section 9528 of the No Child Left Behind Act of 2001(NCLB), local school districts are required to disclose the names, address, and telephone numbers of high school students upon request by military recruiters and institutions of higher learning, unless individual students 18 or older or their parents request that the information not be released.

NCLB also requires your school district to inform students and their parents of their "opt-out" rights under this section, and your school district must comply with any request for non-disclosure received.

Section 9528 of NCLB does not require disclosure of any information that is not considered directory information under the Family Education Rights & Privacy Act of 1974 (FERPA), or the Buckley Amendment, 20 USC 1232g, and, in fact, mirror the provisions of FERPA insofar as it require a mechanism by which parents/ students may withhold consent to the disclosure of directory information to military recruiters.

In addition, the school districts are obligated to provide military recruiters with the same access to secondary school students as is provided generally to post educational institutions or to prospective employers of those students. NCLB section 9528 (a)(3). Complete forms are available in the Student Code of Conduct and Discipline Handbook.