

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

What is a priority area for improving Student Achievement at your school? (Include no more than five, complete one form per objective.)									
Objective # <u> 1 </u>	Target Group			Performance Measure(s)	Baseline		Target/Indicator of Success		
	Description	No.	% of Population		2007-08	2008-09	2009-10	2010-11	2011-12
Improve Student performance in Biology	All 9 th grade students	472	25	% of students passing EOCT in Biology	87%	90%	92%	93%	94%
Data to be collected during 2009-10					Position Responsible			Frequency	
Biology pass rate at all six grading periods					Assistant Principal			6 weeks	
Compare common performance units					Department Chair			3 weeks	
EOCT Biology Results					Principal			Spring	
<p style="color: red; margin: 0;">Interim Data Collected – Mid-Year Update</p> <p style="color: red; margin: 0;">Total number of students taking 9th grade biology is 495</p> <ul style="list-style-type: none"> • Percentage of students failing biology at six week marking period 2008 (17.5) • Percentage of students failing biology at six week marking period 2009 (3.2) • Percentage of students failing biology at the 12 week marking period 2008 (18.3) • Percentage of students failing biology at the 12 week marking period 2009 (5) • Percentage of students failing biology at the semester marking period 2008 (15.1) • Percentage of students failing biology at the semester marking period 2009 (5.4) 									
Implementation Plan for 2009-10					Position Responsible			Budget/Resources	
<ul style="list-style-type: none"> • Biology Teachers will collaborate to analyze results from EOCT and common performance units to identify strengths and weaknesses. Instructional strategies will be developed to address the weaknesses • All Biology teachers will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website • Administrator will collect and graph results at each grading period and refer failing students to the appropriate counselor • A counselor will meet with each failing Biology student after each grading period to 					Classroom Teachers			N/A	
					Classroom Teachers			N/A	
					Assistant Principal			N/A	
					Counselor			N/A	

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

<ul style="list-style-type: none"> Administrators will conduct a minimum of ten 5 minute walk-throughs per semester per Biology teacher with a focus on standards, culture, and differentiated instruction Principal will meet monthly with Science Department Chair to evaluate and assess progress towards goals. Adjustments will be made based on results. 	Assistant Principals Principal	N/A N/A
<p>Actions Taken – Mid-Year Update</p> <ul style="list-style-type: none"> All teachers completed a Continuous Improvement Plan that included one goal focused on student achievement. Teachers who are not meeting grading deadlines and lesson planning rigor are being addressed by department chair and administration for additional support. 		
<p>Actions Taken – End of Year Report</p>		
<p>Mid-Year Summary</p>		
<p>Preliminary conclusions regarding progress on this objective: The achievement of students taking biology has increased over last year. More students are passing biology at each grading period. However there are still some areas that the team has targeted to work on.</p>		
<p>Additional action to be taken during remainder of this school year: Under the leadership of the department chair, the teachers will be examining their grades more closely to determine if their failure rate is an accurate predictor of the students' performance on the EOCT. The department chair is concerned about grade inflation as well as ensuring that grades accurately reflect what student know and are able to do. Additionally another focus on the grading will be the number of tasks assigned. Although a number of grades won't be mandated efforts will be made to bring everyone within a similar range of tasks.</p>		
<p>There will be continued focus on helping struggling teachers through classroom observations, walkthroughs, and peer observations, coaching and mentoring.</p>		
<p>End of Year Summary</p>		
<p>Overall Conclusions regarding this Objective:</p>		
<p>Future Steps to Address this Objective:</p>		

Principal Signature		Area Superintendent Signature		LSAC Chair Signature	
---------------------	--	-------------------------------	--	----------------------	--

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

What is a priority area for improving **Student Achievement** at your school? (Include no more than five, complete one form per objective.)

Objective # <u>2</u>	Target Group			Performance Measure(s)	Baseline		Target/Indicator of Success		
	Description	No.	% of Population		2007-08	2008-09	2009-10	2010-11	2011-12
Improve ELA portion of GHSGT – Black Population	All 11 th grade Black Students	55	13	Mean score for Black population on GHSGT	243	246	250	253	255

What **interim indicators** will be used to monitor progress during the year for this objective?

Data to be collected during 2009-10	Position Responsible	Frequency
<ul style="list-style-type: none"> 11th Grade English pass rate for black students at all six grading periods GHSGT English Language Arts mean score for Black Students 	Assistant Principal Principal	6 weeks Spring

Interim Data Collected – Mid-Year Update

- At the 6 week grading period, the data showed that 8 students were failing 11th grade English. At the 12 week grading period, 16 students were failing. The 1st semester report indicated that 3 students failed 11th grade English.
- The pass rate from the 6 week grading period was 85% and decreased to 71% at the 12 week grading period. The pass rate increased to 95% at the 1st semester grade report.

What initiatives/improvements will be implemented in the area of **School Initiatives/Professional Development** to support this objective?

Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> ELA Teachers will collaborate to analyze results from GHSGT to identify strengths and weaknesses. Instructional strategies will be developed to address the weaknesses All ELA teachers will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website Administrator will collect and graph results at each grading period and refer failing students to the appropriate counselor A counselor will meet with each failing 11th grade black student after each grading period to offer support, organizational, and study strategies Department Chair will lead professional staff development on Early Release Days that are focused on increasing achievement in English Observe each 11th grade ELA teacher with walk-throughs a minimum of 10 times per semester with a focus on standards, culture, and differentiated instruction 	Classroom Teachers Classroom Teachers Assistant Principal Counselor Department Chair Admin and/or Dept. Chair	N/A N/A N/A N/A N/A N/A

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

<p style="color: red; margin: 0;">Actions Taken – Mid-Year Update</p> <ul style="list-style-type: none"> ELA teachers are keeping up-to-date instructional blogs. The 11th grade administrator collected and graphed results at each grading period and referred failing students to the appropriate counselor. Counselors met with each failing 11th grade black student after each grading period to offer support and study strategies. On Early Release Days, the English Department Chair led professional staff development with the department, shared best practices and reviewed standards to focus on increasing achievement in English. Administrators and the department chair conducted walk-throughs and will continue to during the 2nd semester. During the walk-throughs it was evident that the teachers are focused on the standards, culture and differentiated instruction.

<p style="color: red; margin: 0;">Actions Taken – End of Year Report</p>

What initiatives/improvements will be implemented in the area of **Stakeholder Involvement** to support this objective?

Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> Teacher will contact each parent of a failing child after each grading period Grades will be maintained in ParentConnect within 2 days of grading Teacher will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website English initiatives and results will be communicated to parents in “State of the Schools” 	Teacher Teacher Teacher Principal	N/A N/A N/A N/A

<p style="color: red; margin: 0;">Actions Taken – Mid-Year Update</p> <ul style="list-style-type: none"> Teachers contacted parents of the students who were failing after each 6 week grading period. Teachers regularly updated their students’ grades in Integrate. Teachers updated their blogs weekly. The principal communicated results with parents in the “State of the Schools” during Curriculum Night and at Taylor Road Middle School.
--

<p style="color: red; margin: 0;">Actions Taken – End of Year Report</p>

What initiatives/improvements will be implemented in the area of **School Management** to support this objective?

Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> Administrators will conduct a minimum of ten 5 minute walk-throughs per semester per English teacher with a focus on standards, culture, and differentiated instruction Principal will meet monthly with English Department Chair to evaluate and assess 	Assistant Principals Principal	N/A N/A

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

What is a priority area for improving Student Achievement at your school? (Include no more than five, complete one form per objective.)		
<p>Actions Taken – Mid-Year Update</p> <ul style="list-style-type: none"> • Administrators and the department chair conducted walk-throughs and will continue to during the 2nd semester. During the walk-throughs it was evident that the teachers are focused on the standards, culture and differentiated instruction. • The principal meets monthly with department chairs to discuss progress towards goals. 		
<p>Actions Taken – End of Year Report</p>		
<p>Mid-Year Summary.</p>		
<p>Preliminary conclusions regarding progress on this objective: Overall the data concludes that the percentage of black students passing English decreased during the semester, but increased at the end of the 1st semester. This data will serve as a baseline for 2nd semester data.</p>		
<p>Additional action to be taken during remainder of this school year: Data will continue to be collected after each 6 week grading period and shared with the counselors and the 11th grade English teachers. The English teachers will be meeting by grade level to discuss recommendations for struggling/failing students. At English department meetings and on Early Release Days, the teachers will share best practices with one another. The teachers will use the shared folder for English to share lesson plans and activities. The teachers will collaborate to analyze results from the GHSGT to identify strengths and weaknesses and implement GHSGT test prep into the curriculum. “Extra” help sessions will be provided in the two weeks prior to the tests for identified struggling students.</p>		
<p>End of Year Summary</p>		
<p>Overall Conclusions regarding this Objective:</p>		
<p>Future Steps to Address this Objective:</p>		

Principal Signature		Area Superintendent Signature		LSAC Chair Signature	
---------------------	--	-------------------------------	--	----------------------	--

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

Objective # <u>3</u>	Target Group			Performance Measure(s)	Baseline		Target/Indicator of Success		
	Description	No.	% of Population		2007-08	2008-09	2009-10	2010-11	2011-12
Increase the percentage of 9 th graders on track for Graduation	All 9 th grade Students	472	25	% of 9 th grade students earning a minimum of 5 credits in first year	Not Available	87.6%	91%	93%	94%
What interim indicators will be used to monitor progress during the year for this objective?									
Data to be collected during 2009-10					Position Responsible			Frequency	
<ul style="list-style-type: none"> 9th grade pass rate of courses at each grading period 					Assistant Principal			6 weeks	
Interim Data Collected – Mid-Year Update <ul style="list-style-type: none"> There are 474 students in 9th grade Percentage of students failing 3 or more classes at the end of 1st semester: 5.1% Percentage of students failing 2 or more classes at the end of 1st semester: 10.8% 									
What initiatives/improvements will be implemented in the area of School Initiatives/Professional Development to support this objective?									
Implementation Plan for 2009-10					Position Responsible			Budget/Resources	
<ul style="list-style-type: none"> Administrator will collect grades and make referrals to counseling staff A counselor will meet with all 9th grade students failing 2+ classes at each grading period to offer support, organizational, and study strategies Promotion focus group (AP, Counselor and Graduation Coach) meet monthly to monitor progress of struggling students and implement Best Practices An Assistant Principal will meet with the parents and student of all 9th grade students failing 3+ classes after each grading period 					Assistant Principal Counselor Focus Group Assistant Principal			N/A N/A N/A N/A	
Actions Taken – Mid-Year Update Promotion focus group consisting of the Graduation Coach, a counselor and the 9 th grade administrator was formed. A peer tutoring program developed out of the focus group targeting freshmen homeroom time, with 71 students being served 1 st semester. Each grading period counselors met with those students failing 2									

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

classes, with parent meetings consisting of teachers, a counselor and an assistant principal being held for those students failing 3 + classes. Of the 40 freshman failing 3+ classes at the 12 week marking period, parent contact/meetings were held with 26 (65%). Reasons for not meeting with the 14 parents are as follows: Student withdrew (2), parents declined a meeting (4), Unable to contact/parents did not return phone calls (7), meeting held but parents did not attend (1). The graduation coach began working with the Math 1 classes after the 6 week marking period, assisting in monitoring student progress and providing classroom support. Of the classes failed at the end of first semester, Math 1 had the highest percentage failure rate, at 20%, with 36 freshmen. Two math support homerooms were created at the beginning of 2nd semester, and each of the 36 freshman students were placed in one of these homerooms. The homerooms are monitored by a Math 1 teacher, and will also consist of 4 to 5 peer tutor upperclassmen to aid the teacher in helping to support these students. Each student is enrolled in the PLATO program for first semester Math 1, and two days a week the math homeroom will be utilizing the computer labs for the students to work on recovering their math credit prior to the end of 2nd semester. The next step will be to contact the students in need of Biology or Literature and have them enroll if they are not already.

Actions Taken – End of Year Report

What initiatives/improvements will be implemented in the area of **Stakeholder Involvement** to support this objective?

Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> Counselors and Administrators will meet with failing students Teachers will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website 	Counselor and Administrators Teachers	N/A N/A

Actions Taken – Mid-Year Update

Each grading period counselors met with those students failing 2 classes, with parent meetings consisting of teachers, a counselor and an assistant principal being held for those students failing 3 + classes. Of the 40 freshman failing 3+ classes at the 12 week marking period, parent contact/meetings were held with 26 (65%). Reasons for not meeting with the 14 parents are as follows: Student withdrew (2), parents declined a meeting (4), Unable to contact/parents did not return phone calls (7), meeting held but parents did not attend (1). All teachers are actively maintaining blogs to highlight daily lessons, homework, and upcoming assessments.

Actions Taken – End of Year Report

What initiatives/improvements will be implemented in the area of **School Management** to support this objective?

Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> Every Administrator will conduct a walk-through of every teacher insuring that each teacher receives a minimum of 5 walk-throughs, a full observation, and an annual review Department Chairs will review CIPs with each teacher with a minimum of one goal 	Administrative Team Department Chairs	N/A N/A

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

<p>being achievement focused</p> <ul style="list-style-type: none"> • Departments will complete collaborative department SMART GOALS focused on achievement 	Department Chairs	N/A
<p>Actions Taken – Mid-Year Update Departments worked on and completed/adjusted SMART goals during the Early Release day on September 16th. All teachers completed a Continuous Improvement Plan that included at least one goal focused on student achievement which was reviewed by their department chair. Administrators conducted a total of 227 walkthroughs first semester with every teacher receiving at least one observation.</p>		
<p>Actions Taken – End of Year Report</p>		
<p><i>Mid-Year Summary</i></p>		
<p>Preliminary conclusions regarding progress on this objective: Steps taken during the first semester: parent and student meetings, peer tutoring program, as well as the Math support homerooms created at the beginning of second semester have received positive feedback from all stakeholders. 10.8% of the freshmen are currently one or more credits short of the total of six for the school year. Five credits are needed to be considered a sophomore. We will continue to make contact with struggling students and their parents and inform them of all support opportunities available, as well as credit recovery programs such as summer school, PLATO, Ga. Virtual, etc. Administration will continue to provide feedback to teachers regarding their blogs, and promote blog usage among students and parents.</p>		
<p>Additional action to be taken during remainder of this school year: During 2nd semester we will increase the number of freshman involved in the Plato credit recovery program and the graduation coach will monitor their progress. Students have been placed in math support homerooms, and peer tutors are currently being assigned to assist in those homerooms. The feasibility of beginning the year with support homerooms already in place will be studied and parameters set for how to identify incoming freshman for these homerooms. Parent meetings will continue to be held with those students who are failing at specific grading timelines, and we will continue to stress to the teachers the importance of communicating with parents when a student is struggling in a class. Research and organization will continue on what a strong mentor program could look like at Chattahoochee, and have it focused on our incoming freshman. A freshman “boot camp” is being researched and developed to help students make the transition from middle school to high school, which should impact the passing rate.</p>		
<p><i>End of Year Summary</i></p>		
<p>Overall Conclusions regarding this Objective:</p>		
<p>Future Steps to Address this Objective:</p>		

Fulton County Schools
School Improvement Plan
2009-2012

School Chattahoochee High School

Principal Tim C. Duncan

What is a priority area for improving **Student Achievement** at your school? (Include no more than five, complete one form per objective.)

Principal Signature		Area Superintendent Signature		LSAC Chair Signature	
------------------------	--	----------------------------------	--	-------------------------	--

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

Objective # <u>4</u>	Target Group			Performance Measure(s)	Baseline		Target/Indicator of Success		
	Description	No.	% of Population		2007-08	2008-09	2009-10	2010-11	2011-12
Increase the percentage of students passing US History EOCT	All US History Students	470	25	% of students passing EOCT in U.S. History	91.9%	90.4%	92%	93%	94%
What interim indicators will be used to monitor progress during the year for this objective?									
Data to be collected during 2009-10					Position Responsible			Frequency	
<ul style="list-style-type: none"> U.S. History pass rate at all six grading periods EOCT U.S. History pass rate 					Assistant Principal Principal			6 weeks Spring	
Interim Data Collected – Mid-Year Update. <ul style="list-style-type: none"> Number of failures decreased from 26 at the 6 week grading period to 10 at the end of 1st semester Pass rate increased from 93% at the 6 week grading period to 97% at the end of 1st semester 									
What initiatives/improvements will be implemented in the area of School Initiatives/Professional Development to support this objective?									
Implementation Plan for 2009-10					Position Responsible			Budget/Resources	
<ul style="list-style-type: none"> All U.S. History teachers will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website Administrator will collect and graph results at each grading period and refer failing students to the appropriate counselor A counselor will meet with each failing U.S. History student after each grading period to offer support, organizational, and study strategies Department Chair will lead professional staff development on Early Release Days focused on increasing achievement in U.S. History Observe each U.S. History teacher with walk-throughs a minimum of 10 times per semester with a focus on standards, culture, and differentiated instruction 					Classroom Teachers Assistant Principal Counselor Department Chair Admin and/or Dept. Chair			N/A N/A N/A N/A N/A	

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

<p style="color: red;">Actions Taken – Mid-Year Update Every other week the U.S. History teachers have a meeting to discuss the next unit to be taught. This has been extremely helpful as they collaborate about lesson plans. The U.S. History teachers also meet on Early Release days to collaborate on semester projects, common assessments and the final exam. Besides their designated meetings, the U.S. History teachers talk on a day to day basis about what is happening in class in regards to what lessons worked and which did not.</p>		
<p style="color: red;">Actions Taken – End of Year Report</p>		
What initiatives/improvements will be implemented in the area of Stakeholder Involvement to support this objective?		
Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> • Teacher will contact each parent of a failing child after each grading period • Grades will be maintained in ParentConnect within 2 days of grading • Teacher will keep up-to-date instructional blogs with current class synopsis, assignments, GPS standards and helpful attachments/links on the website • U.S. History initiatives and results will be communicated to parents in “State of the Schools” 	<p>Teacher Teacher Teacher Principal</p>	<p>N/A N/A N/A N/A</p>
<p style="color: red;">Actions Taken – Mid-Year Update Teachers made contact with students that were failing at each grading period, and kept their grades current in ParentConnect. All teachers actively maintain their instructional blogs highlighting standards being taught, current handouts, power points, and upcoming assessments.</p>		
<p style="color: red;">Actions Taken – End of Year Report</p>		
What initiatives/improvements will be implemented in the area of School Management to support this objective?		
Implementation Plan for 2009-10	Position Responsible	Budget/Resources
<ul style="list-style-type: none"> • Administrators will conduct a minimum of ten 5 minute walk-throughs per semester per U.S. History teacher with a focus on standards, culture, and differentiated instruction • Principal will meet monthly with Social Studies Department Chair to evaluate and assess progress towards goals. Adjustments will be made based on results. 	<p>Assistant Principals Principal</p>	<p>N/A N/A</p>
<p style="color: red;">Actions Taken – Mid-Year Update Departments completed and adjusted SMART goals during the ERD of September 16. All teachers completed a Continuous Improvement Plan that included at least one goal focused on student achievement that was reviewed by the department chair. Administrators conducted a total of 227 walkthroughs first semester with every teacher receiving at least one observation.</p>		

**Fulton County Schools
School Improvement Plan
2009-2012**

School Chattahoochee High School

Principal Tim C. Duncan

Actions Taken – End of Year Report
Mid-Year Summary
<p>Preliminary conclusions regarding progress on this objective: Our data indicates that our implementation plan for 2009-2010 is working; our failures decreased from 26 the first 6 weeks to 10 at the end of the first semester. The teachers have collaborated on lessons and assessments and have kept their instructional blogs current. There is a positive correlation to student success and this type of teacher behavior. The administration has been able to support their efforts by providing feedback from walk through observations.</p>
<p>Additional action to be taken during remainder of this school year: We will stay the course in regards to our current implementation plan and add EOCT review sessions for students identified by the U.S. History teacher as needing extra assistance at each 6 week grading period this semester.</p>
End of Year Summary
Overall Conclusions regarding this Objective:
Future Steps to Address this Objective:

Principal Signature		Area Superintendent Signature		LSAC Chair Signature	
------------------------	--	----------------------------------	--	-------------------------	--