

**Westlake Cluster Advisory Council Meeting  
Stonewall Tell Elementary School  
Thursday, October 23, 2008**

**In Attendance:**

**Area Superintendent:** Mr. DeWitt Walker

**Westlake High School**  
Karon Williams, LSAC Chair  
Madge Willis

**Camp Creek Middle School**  
Rhonda G. DeVore  
CharShenda Crawford

**Renaissance Middle School**

**Sandtown Middle School**  
Kine Geathers, Principal  
Mia Thacker, LSAC Chair  
Monica Holloway

**Randolph Elementary School**

**Renaissane Elementary School**  
Paul Cook, Asst. Principal  
Ana Croley, LSAC Chair  
Christine Franklin  
Tashana Gales

**Seaborn Lee Elementary School**

**Stonewall Tell Elementary School**  
Mary Bolar, STE Asst. Princ.  
Retina Burton, LSAC Chair / Cluster Chair  
Calvin Ward, LSAC Vice Chair  
Scott Richards  
Ramona Russell

<b><i>Agenda Item</i></b>	<b><i>Decision/Action Taken</i></b>	<b><i>Person Responsible</i></b>
Welcome	The meeting was called to order at 6:10 pm. Ms. Burton thanked each attendee for supporting the October Cluster meeting. Ms. Bolar welcomed each LSAC member to the school and the meeting.	Retina Burton / Mary Bolar
Reviewing of Minutes	Ms. Burton informed the attendees that they should have received a copy of the September minutes from Ms. Mia Thacker. She also recommended that the approval of the minutes be handled through email. The secretary/note keeper for the evening would send the minutes out for review and approval. Each member should document their approval by sending an email. Those present agreed.	

<p><b>Old Business - Purpose of LSACs</b></p>	<p>Ms. Burton quoted the purpose of LSACs from the Council Handbook. She also provided written copies of this statement. She charged each LSAC with electing a chair(s), updating the school LSAC by-laws, obtaining LSAC training, and educating their parents about the importance of LSACs. She also addressed the differences between LSAC and PTA. Currently, most PTA's function as the fundraising organization in the cluster schools. The distinction between the two organizations needs to be clearly understood by all. Each LSAC should have at least 7 committed members. All LSAC meetings are open to the public.</p>	<p>Retina Burton</p>
<p>Communication</p>	<p>Ms. Burton emphasized the importance of communication not only between schools, but also Clusters. Each LSAC should maintain accurate contact information for its LSAC members, school parent facilitator, and pta presidents. This information should be sent to Ms. Burton, <a href="mailto:quinnisha@yahoo.com">quinnisha@yahoo.com</a>, so that she might compile a Westlake Cluster Advisory Directory. Ms. Burton also stated that minutes should be kept of each LSAC meeting. Those minutes should be sent to Dr. Walker's office and a courtesy copy sent to Ms. Burton at the listed email address. She also recommended the format listed in the Council Handbook be used when recording minutes.</p>	<p>All LSAC Chairs</p>
<p><b>New Business - Future meeting dates</b></p>	<p>Cluster meetings will be held the 4<sup>th</sup> Thursday of each scheduled month with the exception of December due to the holidays. The next scheduled is Thursday, December 11<sup>th</sup>, 2008 at 6pm at Westlake High School</p>	<p>Retina Burton</p>
<p>Cluster Collaborations</p>	<p>Ms. Burton notified the group of two opportunities for the Clusters in South Fulton to come together. The first is a joint LSAC meeting to be held on November 5, 2008 at 6pm at Banneker High School. The purpose of this meeting is for all LSAC's to be informed regarding Redistricting, Budget Cuts, Student Achievement, and Parental Involvement. All LSAC members are asked to attend. The second is a joint cluster can-drive with Hosea Feed the Hungry. The tentative date and location are November 15, 2008 and Camp Creek Parkway. Ms. Angela Moreland, Banneker Cluster Chair, will get that information to the other chairs.</p>	
<p>Parental Involvement</p>	<p>Ms. Burton commented on the participation at the 1<sup>st</sup> Redistricting Round table. She shared the importance of LSACs role in adequately informing the parents of this important process and offered redistricting materials for those LSACs that didn't have any. The participation at Round 1 was good, but we want to ensure a large number of our parents attend Round 2 to be held on November 10, 2008 at Renaissance Middle School from 7 - 9pm. Ms. Burton also spoke on the current Budget Cuts and what that means for our schools. Parents need to be informed about this upcoming change and its LSAC's job to ensure they know and understand. This topic will be covered in detail during</p>	

	the joint clusters meeting.	
Student Achievement	Ms. Burton charged each LSAC to speak with their principals regarding the implementation of the new Math curriculum. To determine if the students and teachers have the resources and tools they need to learn/teach these new standards successfully. She also highlighted the CRCT, SAT, ACT, and GHGT stats and how parents need to know what these tests mean for their children's success in high school and beyond.	Retina Burton
Added Value Accountability	This new performance measure needs to be clearly understood by the LSACs and monitored to ensure school comparisons are fair and accurate. The <a href="http://www.gsi.com">www.gsi.com</a> website is a good resource for identifying similar schools. Consideration should be given to looking at African Americans as a separate sub-group. LSAC's should make sure we receive updates on the implementation of this process and results from the evaluations in a timely manner.	Retina Burton
Parental Concerns/Comments	Construction issues - LSAC's should form a construction committee at a cluster level to assist when new schools come on-line. The current construction issues at Renaissance Elementary were used as an example to support the need for such a committee.	Karon Williams
Local School Advisory Councils Remarks	<p><b>A P Randolph Elementary School</b> - no comments</p> <p><b>Renaissance Elementary School</b> - working on intervention programs especially for the lowest 25%, conducted SWOT analysis for improvement and enrichment, Extended Day program( Royal Academy) has 180 children and 14 staff members, conducting an October Health Fair, and hosting an all pro-dads breakfast</p> <p><b>Seaborn Lee Elementary School</b> - no comments</p> <p><b>Stonewall Tell Elementary School</b> - STE also hosting an All pro - Dad's breakfast (100+ participated), Extended Day program to begin in January, Art Dept. hosting its 2<sup>nd</sup> art Show - last year this program raised 11k, LSAC hosting a student parent workshop to assist with studying and test taking, Prof Dev. (a year at a glance) held for a week addressing all grade levels, 40 teachers are going for Nat.'l Bd. Certification</p> <p><b>Camp Creek Middle School</b> - held a Science and Social Studies night through the PTA, experiments were conducted in Science, 8<sup>th</sup> graders will be this week</p> <p><b>Renaissance Middle School</b> - no comments</p> <p><b>Sandtown Middle School</b> - Nov. 6<sup>th</sup> Science Day with parents, Jan. Upcoming Writing Night, and December Final Exams/Checkpoints</p>	School Representative

	<p><b>Westlake High School - no comments</b></p> <p>Ms. Burton noted that going forward remarks should not only address things that are going well in the schools, but also challenges the schools are facing.</p>	
Remarks	<p>Ms. Ana Croley raised the concern of enforcing uniforms in South Fulton and parental involvement. Ms. Burton responded by emphasizing the importance of LSACs to investigate and implement plans to address such concerns. LSACs should poll their parents to gain insight into their preferences regarding uniforms (or any issues) and proceed accordingly. She reminded LSACs that is their job to assist in obtaining information and strategizing to implement parent supported ideas/actions.</p>	
General Information Updates & Inquiries-Dates to Remember	<p>◎ <b>Joint Clusters Meeting</b></p> <ul style="list-style-type: none"> <li>○ Wednesday, Nov. 5, 2008 6:00pm Banneker High School</li> </ul> <p>◎ <b>Board of Education Meeting</b></p> <ul style="list-style-type: none"> <li>○ Tuesday, Nov. 11, 2008 2:00pm Fulton Co. Schools Adm. Ctr.</li> <li>○ Thursday, Nov. 20, 2008 6:30pm Dunwoody Springs Elementary School</li> </ul> <p>◎ <b>Community Board Meetings - Linda Bryant (4)</b></p> <ul style="list-style-type: none"> <li>○ Mon., Nov. 17, 2008 6:00pm A. Philip Randolph</li> </ul> <p>◎ <b>Commissioner Edwards Listening Meeting South</b></p> <ul style="list-style-type: none"> <li>○ November 20, 2008 7:00 pm South Fulton Service Center</li> </ul>	Retina Burton
Future Meetings	<p>The next WCAC meeting will be held on December 11, 2008 at Westlake High School.</p>	Retina Burton
Agenda Items for Next Meeting	<p>Please send any items you'd like to see on the agenda to Ms. Burton by December 3, 2008 by COB.</p>	Retina Burton
Adjournment	<p>The meeting adjourned at 7:45pm</p>	Retina Burton

\*\*Meeting minutes prepared and submitted by Retina Burton