

Organizations Establishing Partnerships

Our Partnership Flowchart gives five steps for organizations desiring to build partnerships with schools:

1. Identify the schools in your community and contact the Partnership Coordinator.
2. Using the school's Strategic Plan Initiatives, determine how your organization can assist with those goals and what the school will do for the organization. Complete the Partnership Agreement.
3. Implement the plan outlined in the Partnership Agreement and work together to make adjustments if needed.
4. As you near the end of the first year, both parties should evaluate the partnership and discuss next steps.
5. Have a discussion about continuing support at the school and complete an agreement for the next school year.



Best Practices for Organizations Desiring to Build School Partnerships

| Identify and Contact | Plan | Implement and Adjust | Evaluate and Expand | Retain |
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| Identify the schools in your community and contact the Partnership Coordinator. | Using the school's Strategic Plan Initiatives, determine how your organization can assist with those goals and what the school will do for the organization. Complete the Partnership Agreement. | Implement the plan outlined in the Partnership Agreement and work together to make adjustments if needed. | As you near the end of the year, both parties should evaluate the partnership and discuss next steps. | Have a discussion about continuing support at the school and complete an agreement for the next school year. |
| Meet with the school's PARTNERSHIP COORDINATOR to discuss the school's needs and PLAN how your organization can provide support – using the following as a guide: <ul style="list-style-type: none"> - Monetary assistance - Material(s) assistance - Time and talent assistance | Once a partnership has been established, PLAN how the school and organization will work together to meet the needs of the STRATEGIC PLAN . | IMPLEMENT and ADJUST the plan as needed. | EVALUATE the success of the partnership regularly with open communication with the Partnership Coordinator. | RETAIN the partnership with the school by continuing to identify needs where the organization can provide support. |
| | Complete the PARTNERSHIP AGREEMENT – both parties should keep a copy. | Consider what is going well and what can be adjusted for improvement. | How is success measured? What are the targets? What are the short-term and long-term goals? If the plan is successful, can the partnership EXPAND to meet other needs? | Create a new PARTNERSHIP AGREEMENT for the following year |