

High School Student Responsibility Cycle

Consequence ranges on the High School Student Responsibility Cycle cover general infractions of the offenses listed. However, responsibility cycles cannot cover all possible examples for violating the listed offenses. Therefore, the school administration retains the option to impose either a lesser or a more severe consequence if warranted by individual circumstances. Offenses not covered by the student responsibility cycle are handled by the school administration as provided in policy, procedure, school rules, or federal, state, and local laws. You can find it in your local school handbook.

Abbreviations:

ISS	In-School Suspension	SAVTE	Stopping Acts of Violence Through Education Program
OSS	Out-of-School Suspension	Insight	Drug/Substance Abuse Education and Prevention Program
SOS/E	Saturday Opportunity School and Extended	SST	Student Support Team
DD	Day Detentions		

RULE	OFFENSE - PART I	STEP 1	STEP 2	STEP 3
1a,b,d, e f, i,k 10	Failure to follow directions or school rules	2 days SOS/EDD to 2 days OSS	2 days ISS to 4 days OSS	3 days ISS to 5 days OSS
1c 10	Intentional misuse of panic button	2 days ISS to 4 days OSS	3-5 days OSS	5-7 days OSS
1g 18a* 10	Cell phones/ electronic devices used contrary to district/school rules	Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions
1h 10	False fire alarm	5-8 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
1 10	Giving false name/Failure to identify self	1 day SOS/EDD or ISS to 3 days OSS	3 days ISS to 5 days OSS	5 days ISS to 5 days OSS
1j 10	Bomb threat	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
2 10	Forgery, alteration or unauthorized possession of school, county, state or Federal forms	1 day SOS/EDD or ISS to 1 day OSS	2 days ISS to 2 days OSS	3 days ISS to 3 days OSS
2 3 10	Theft, attempted theft or possession of stolen property under \$50	1 day SOS/EDD or ISS & restitution to 3 days OSS & restitution	1 day ISS & restitution to 4 days OSS & restitution	3 days ISS & restitution to 5 days OSS, restitution
2 3 10	Theft, attempted theft, transfer or possession of stolen property valued over \$50	5-8 days OSS & restitution	8-10 days OSS & restitution	Disciplinary/ Tribunal Referral & restitution
2 3 10	Vandalism of school or personal property under \$50	1 day SOS/EDD or ISS & restitution to 3 days OSS & restitution	1 day ISS & restitution to 4 days OSS & restitution	3 days ISS & restitution to 5 days OSS, restitution
2 3 10	Damage or alteration of school or personal property valued over \$50	5-8 days OSS & restitution	8-10 days OSS & restitution	Disciplinary/ Tribunal Referral & restitution
2 3 10	Intentional substantial damage caused by a student to private or school property	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
2 3 10	Arson or attempted arson	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
4i 10	Intentionally make physical contact which causes physical harm to a school employee unless such physical harm was in defense of himself or herself.	1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral
4ii 10	Intentionally make physical contact of an insulting or provoking nature with a school employee (Disciplinary/Tribunal referral possible at any Step)	1-10 days OSS	3-10 days OSS	5-10 days OSS

Interventions

By step 8, two parent, student, administrator, and appropriate personnel conferences should be initiated. Additional local interventions may include but are not limited to the following: Student Support Team (SST) Counselor, Resource Officer, and School Social Worker referrals. Parent notification on all office referrals, and/or parent conference requested for all in-school (ISS), out-of-school (OSS), and bus suspensions. Serious infractions may also result in criminal charges.

STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
5-7 days OSS	5-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
5-10 days OSS	10 days OSS to Disciplinary/Tribunal Referral	10 days OSS to Disciplinary/ Tribunal Referral	10 days OSS to Disciplinary/ Tribunal Referral	10 days OSS to Disciplinary/ Tribunal Referral
Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
3-5 days OSS and/or revoke parking for rest of year	5-7 days OSS and/or revoke parking for rest of year	5-10 days OSS and/or revoke parking for rest of year	8-10 days OSS and/or revoke parking for rest of year	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
4 days ISS to 4 days OSS	5 days ISS to 5 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
5 days ISS & restitution to 7 days OSS, restitution	1-10 days OSS & restitution	5-10 days OSS & restitution	8-10 days OSS restitution	Disciplinary/ Tribunal Referral & restitution
Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
5 days ISS & restitution to 7 days OSS, restitution	1-10 days OSS & restitution	5-10 days OSS & restitution	8-10 days OSS & restitution	Disciplinary/ Tribunal Referral & restitution
Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution	Disciplinary/ Tribunal Referral & restitution
1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral	1-10 days OSS to Disciplinary/ Tribunal Referral
8-10 days OSS	Disciplinary/Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral

RULE	OFFENSE - PART I	STEP 1	STEP 2	STEP 3
4iii 10	Attempt to cause physical injury, threaten bodily harm, or behave in such a way as could reasonably cause physical injury to a school employee	1-3 days OSS to Disciplinary/ Tribunal Referral	3-5 days OSS to Disciplinary/ Tribunal Referral	5-8 days OSS to Disciplinary/ Tribunal Referral

STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
8-10 days OSS to Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral

RULE	OFFENSE - PART I	STEP 1	STEP 2	STEP 3
4iv 1h 17 10	Use in employee's presence opprobrious or abusive words, or obscene language, pictures or gestures tending to cause a breach of the peace (Disciplinary/Tribunal referral possible at any Step)	1 day extended detention or ISS to 3 days OSS	3 days ISS to 5 days OSS	5 days ISS to 5 days OSS
4iv 10	Severe verbal abuse of employee (Disciplinary/Tribunal referral possible at any Step)	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
5i 18b* 10	Intentionally make physical contact which causes physical harm to another person.	8-10 days OSS or 5 days OSS & SAVTE Program	5-10 days OSS	Disciplinary/ Tribunal Referral
5i 10	Assault or battery on another student if expulsion or long-term suspension might be justified, i.e., serious injury, repeated or group	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
5ii 18b* 10	Intentionally make physical contact of an insulting or provoking nature with another person (SAVTE may be offered at any Step at the administrator's discretion)	1-8 days OSS or 5 days OSS & SAVTE Program	1-10 days OSS	3-10 OSS
5iii 18b* 10	Attempt to cause physical injury, threaten bodily harm, or behave in such a way as could reasonably cause physical injury to any person (SAVTE may be offered at any Step at the administrator's discretion)	1-3 days SOS/EDD or ISS to 1-3 days OSS	5 days ISS to 3 days OSS	1-5 days OSS
5iv 1h 17 10	Use opprobrious or abusive words, or obscene language, pictures or gestures tending to cause a breach of the peace (SAVTE may be offered at any Step at the administrator's discretion)	1-3 Days ISS to 1-3 days OSS	5 days ISS to 3 days OSS	1-5 days OSS
5iv 10	Severe verbal confrontation with another person (SAVTE may be offered at any Step at the administrator's discretion)	1-3 days OSS	3-5 days OSS	5-8 days OSS
6 10	Harassment or acts of bigotry (SAVTE may be offered at any Step at the administrator's discretion)	5-8 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
7 10	Sexual harassment	5-8 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
8 10	Possession or use of any Category I weapon	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
8 10	Possession of Category II weapon <i>without</i> intent to harm or use for protection	1-10 days OSS	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
8 10	Use of any Category II weapon or possession for protection	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
9 10	Possession or use of drugs, alcohol or drug paraphernalia; use of inhalant (first time violations only)	8-10 days OSS or 5 days OSS & Insight Program (First time only)	Disciplinary/ Tribunal Referral (Repeated violations)	Disciplinary/ Tribunal Referral (Repeated violations)
9 10	Sale, attempted sale or distribution of alcohol, controlled substance, prescribed medication, look-a-like drug or paraphernalia	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
10 2	Technology/computer tampering (hacking / altering hard drives)	5-8 days OSS to Disciplinary/ Tribunal Referral	5-10 days OSS to Disciplinary/ Tribunal Referral	5-10 days OSS to Disciplinary/ Tribunal Referral
10 2	Technology/computer misuse (inappropriate internet use, disabling etc.)	Warning to 3 days ISS or 1-3 days OSS	3-5 Days ISS to 1-3 days OSS	3-5 days ISS or 3-4 days OSS
10	Insubordination/blatant defiance of school request	1 day SOS/EDD or ISS to 3 days OSS	3 days ISS to 5 days OSS	5 days ISS to 5 days OSS
10	Reckless Vehicle Use (See Also Dangerous Acts)	1-3 day SOS/EDD or ISS and/or revoke parking for 5 days to rest of year	1 day SOS/EDD or ISS and/or revoke parking for 5 days to rest of year	3 days ISS and/or revoke parking for 5 days to rest of year
10	Public Display of Affection	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines

STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
5-7 days OSS	5-10 days OSS	8-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
5-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
3-7 days OSS	5-8 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
3-7 days OSS	5-8 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
8-10 days OSS	10 days OSS	10 days OSS or Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral (Repeated violations)	Disciplinary/ Tribunal Referral (Repeated violations)	Disciplinary/ Tribunal Referral (Repeated violations)	Disciplinary/ Tribunal Referral (Repeated violations)	Disciplinary/ Tribunal Referral (Repeated violations)
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
8-10 days OSS to Disciplinary/ Tribunal Referral	10 days OSS to Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
3-5 days ISS to 4-5 days OSS	5-7 days OSS	6-9 days OSS	8-10 day OSS	Disciplinary/ Tribunal Referral
5-7 days OSS	5-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
3-5 days OSS and/or revoke parking for rest of year	5-10 days OSS and/or revoke parking for rest of year	5-10 days OSS and/or revoke parking for rest of year	8-10 days OSS and/or revoke parking for rest of year	Disciplinary/ Tribunal Referral
Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines

RULE	OFFENSE - PART I	STEP 1	STEP 2	STEP 3
10	Violation of State or Federal Laws (Felonies not otherwise specified)	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
10	Trespassing on school grounds during OSS or on another school's campus	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
10	Bus Misconduct (other than rule 18a or 18b). Continuous disregard of rules (See Procedure Rule #7)	Student may receive consequences as determined by the local school or Fulton County Discipline Cycle.	Student may receive consequences as determined by the local school or Fulton County Discipline Cycle with parent contact or conference requested.	Student may be suspended from riding the bus for three (3) days in addition to consequences determined by the local school or Fulton County Discipline Cycle.
11 10	Truancy/Class cuts/Tardies	1 day SOS/EDD or ISS to 2 days OSS	2-3 days ISS	3-4 days ISS
11 10	Leaving campus without permission	1 day SOS/EDD or ISS to 2 days OSS	2-3 days ISS	3-4 days ISS
12 10	Inappropriate/ Disruptive Dress	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines
13 10	Smoking or use of tobacco products, possession of tobacco related products or paraphernalia/lighter	1 day SOS/EDD or ISS to 1 day OSS & cessation program	2 days ISS to 2 days OSS	3 days ISS to 3 days OSS
14 10	Gambling	1 day SOS/EDD or ISS to 3 days OSS	1 day ISS to 5 days OSS	3 days ISS to 7 days OSS
15 10	Sexual acts/offenses (consensual)	1-3 Days ISS to 1-3 days OSS	3-5 days ISS to 3-5 days OSS	5-7 days OSS
16 10	Bullying	5-8 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
17 10	Flagrant disrespect to employees, students, and/or others	1 day SOS/EDD or ISS to 3 days OSS	3 days ISS to 5 days OSS	5 days ISS to 5 days OSS
18a* 10	Major bus safety violation of prohibited item(s) use on bus or bus property	Confiscation and local school interventions (including required conference & behavior contract)	Confiscation and local school interventions	Confiscation and local school interventions
18b* 10	Major bus safety violation of bullying/physical assault/physical battery on bus or bus property	5-8 days OSS (including required conference & behavior contract)	8-10 days OSS	Disciplinary/ Tribunal Referral
19 10	Off-Campus Misconduct	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)
20 1k 10	Encouraging Violations of Code of Conduct	Consequences contingent upon rules violated	Consequences contingent upon rules violated	Consequences contingent upon rules violated
20 10	Provoking a fight	1 day SOS/EDD or ISS to 5 days OSS	3 days SOS/EDD or ISS to 6 days OSS	5 days ISS to 7 days OSS

***Disciplinary action for bus misconduct is administered by the local school principal or his/her designee. School buses are considered an extension of the school campus. All rules governing student conduct while on campus or school property also apply while students are on the school bus. Because of the additional safety factors and for the protection of the driver and students on the bus, school principals have the authority to impose an immediate suspension from the school bus for serious offenses as well as for minor violations. The bus discipline cycle does not preclude additional sanctions as provided in policy, procedures, school rules, or federal, state, and local laws.**

STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Complete day in ISS and add one (1) day of OSS	Disciplinary/ Tribunal Referral
Student may be suspended from riding the bus for five (5) days in addition to consequences determined by the local school or Fulton County Discipline Cycle.	Student may be suspended from riding the bus for six (6) days to (10) days in addition to consequences determined by the local school or Fulton County Discipline Cycle.	Student may be suspended from riding the bus for ten (10) days in addition to consequences determined by the local school or Fulton County Discipline Cycle and may be referred to a Disciplinary/Tribunal Hearing.	Student may be suspended from riding the bus for ten (10) days in addition to consequences determined by the local school or Fulton County Discipline Cycle and may be referred to a Disciplinary/Tribunal Hearing.	Disciplinary/ Tribunal Referral
4 days ISS to 4 days OSS	5 days ISS to 5 days OSS	5-8 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
4 days ISS to 4 days OSS	5 days ISS to 5 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines	Refer to Local School Guidelines
4 days ISS to 4 days OSS	5 days ISS to 5 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
5 days ISS to 7 days OSS	3-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
5-8 days OSS	5-9 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
Disciplinary/ Tribunal Referral	Disciplinary/Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral	Disciplinary/ Tribunal Referral
5-7 days OSS	5-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral
Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions	Confiscation and local school interventions
Disciplinary/ Tribunal Referral	Disciplinary/Tribunal Referral	Disciplinary/Tribunal Referral	Disciplinary/Tribunal Referral	Disciplinary/ Tribunal Referral
Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)	Consequences contingent upon rules violated and may include Disciplinary/ Tribunal referral (with notice)
Consequences contingent upon rules violated	Consequences contingent upon rules violated	Consequences contingent upon rules violated	Consequences contingent upon rules violated	Disciplinary/ Tribunal Referral
1-8 days OSS	1-10 days OSS	5-10 days OSS	8-10 days OSS	Disciplinary/ Tribunal Referral