

# GENERAL INFORMATION

It is the intention of the Office of Student Discipline (OSD) to provide support for the Fulton County Schools District's staff as it relates to student discipline.

In addition to viewing the two power point presentations ("About Our Office" and "New Discipline Information") included in this Staff Support portion of the web site, you might like to read about the hearing process included in the Parent Support section. If you work at the elementary level, you'll want to read about Informal and Tribunal Hearings. If you work at the middle or high school levels, you'll want to read about the Disciplinary and Tribunal Hearings.

It is very important for employees to know that OSD hearings are to determine whether or not students have violated the Code of Conduct in a serious or continuous manner. If students are determined to have done so, then the OSD hearing will decide what the future of the student's educational placement will be. This is the totality of what the OSD hearing process is charged to do.

If a student's conduct on campus involves the breaking of local, state, or federal laws, a school's Resource Officer may decide to refer the student to Juvenile Court. If an employee has been personally violated by a student either on or off campus, the staff member can refer the student to the local police by filing a police report. At that point the police will control what happens to the student.

For all rule violations a student may engage in, except one, the school administrator investigates and determines whether or not the student will be referred to an OSD hearing. However, there is one decision about a hearing referral that must be made by the employee. This is for JD Rule 4 infractions. If you are assaulted or battered by a student, either verbally or physically, you have the right to refer a student to a hearing in the OSD. You must tell the administrator in your school within 24 hours that you want a student referred to a hearing. This allows the administrator to investigate the situation and gather documents and witness statements within the 48 hours of the incident that is required by due process for his or her deadline to have the materials to the OSD.

Look at the TROS and PMAB information included in this section to find out more about what is available to teachers (TROS and PMAB) staff members (PMAB). If you find that you have any questions or concerns, please don't hesitate to contact the Office of Student Discipline via Email at [Halsey@fulton.k12.ga.us](mailto:Halsey@fulton.k12.ga.us) or [BrunsonT@fulton.k12.ga.us](mailto:BrunsonT@fulton.k12.ga.us) , via the telephone at 404-763-5624/5628, through FAX at 404-763-4529, or by school mail at the Jo Wells Educational Center.