

Title I Neglected & Private Annual Calendar

<p style="text-align: center;">AUGUST</p> <ul style="list-style-type: none"> •Submit Title I Annual Budget Request •Pay Request due by the 5th of ea. month 	<p style="text-align: center;">SEPTEMBER</p> <ul style="list-style-type: none"> •Title I Neglected & Private Institutions Workshop • Pay Request due by the 5th of ea. month • Annual Survey Received from the State 	<p style="text-align: center;">OCTOBER</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. month
<p style="text-align: center;">NOVEMBER</p> <ul style="list-style-type: none"> •EARLY Payroll Cut-off Nov & Dec 	<p style="text-align: center;">DECEMBER</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. Month •Annual Survey Deadline back to the State 	<p style="text-align: center;">JANUARY</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. month
<p style="text-align: center;">FEBRUARY</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. month 	<p style="text-align: center;">MARCH</p> <ul style="list-style-type: none"> •Mat./Supplies 1st Cutoff •Pay Request due by the 5th of ea. month 	<p style="text-align: center;">APRIL</p> <ul style="list-style-type: none"> •Mat./Supplies Final Cutoff •Spring Break: Pay Requests Due Before Break •Inventory Sheet due by April 30
<p style="text-align: center;">MAY</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. Month •Student Information due by May 1 	<p style="text-align: center;">JUNE</p> <ul style="list-style-type: none"> •Pay Request due by the 5th of ea. month •Title I Funds Expire June 30 	<p style="text-align: center;">EACH MONTH</p> <ul style="list-style-type: none"> •Pay Requests Due by the 5th Each Month- Requests Received After the 5th Will Be Paid the Following Month •Personnel Changes Are Prohibited Without Title I Approval!!

Specific due dates to be e-mailed monthly